

**ALLIED HEALTH PRACTITIONERS COUNCIL OF
ZIMBABWE (AHP CZ)**



CONTINUOUS PROFESSIONAL DEVELOPMENT (CPD)

TRACKING BOOKLET

HEALTH PROMOTION OFFICERS

REQUIRED POINTS

Yearly: 12

Name: MONICA NTINI

Registration Number: A/HEP0235

NAME: MONICA NTINI

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EMPLOYER: MOHCC, MWENEZI DISTRICT

EMPLOYER ADDRESS: MWENEZI DISTRICT HOSPITAL, P. O. BOX 27, NESHURO

SIGNATURE:



MONICA NTINI

DATE: 21/02/2023

INSTRUCTIONS ON HOW TO USE THIS BOOK

The holder of this record book should ensure that all the continuing education hours are recorded and signed immediately after each session

- This record book should be used for continuing education topics relevant to the field of health promotion only
- Every CPD activity needs signature and stamp of organiser to be considered authentic
- Every Health Promotion Practitioner is required to accrue a minimum of 12 points from continuous education activities per year
- It is an offense to present false information in this record book

OVERVIEW

Continuing Professional Development (CPD) is an ongoing, structured combination of learning activities through which Registered Health Promotion Practitioners maintain and extend their knowledge and skills for lifelong professional competence. CPD can take many forms, from short courses to conferences, seminars and lectures.

Engaging in Continuing Professional Development ensures that both academic and practical qualifications do not become out-dated or obsolete; allowing individuals to continually 'up skill' or 're-skill' themselves, regardless of occupation, age or educational level.

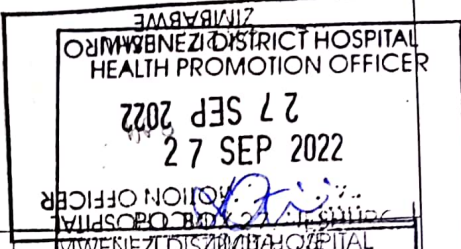
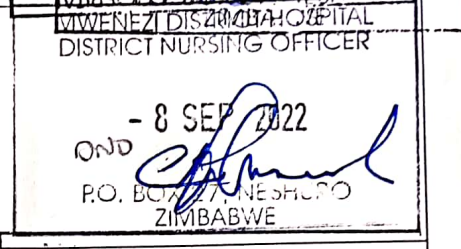
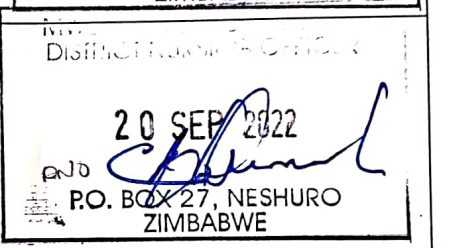
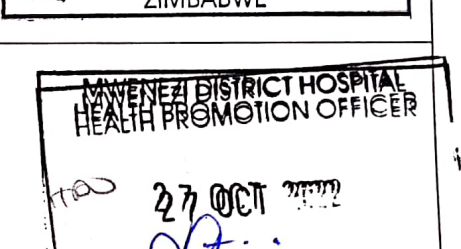
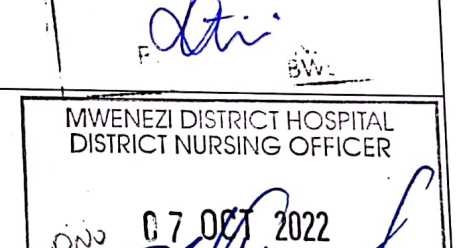
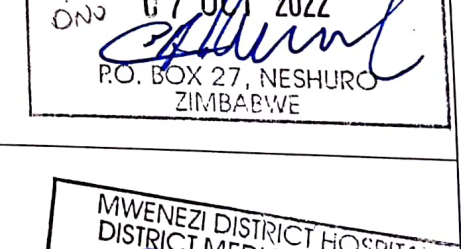
In this spirit of dedication to best practice and a desire to act and serve wisely and well, this booklet is designed, issued to and used by all nutritionists who are registered with the Allied Health Professions Council of Zimbabwe to record CPD activities they undertake each year.

Should this professional continue to fail to take part in CPD activities for two consecutive years, they will be removed from the AHPCZ's register.

CPD LEVELS

Level 1 Activities	
Formal meetings and or updates	1 point/meeting
Case study discussions or journal club	1 point /meeting
Mentoring/supervision and activities that are specific to the field of HP	1 point /meeting
Conferences, symposia, refresher courses, short courses	1 point /day
Level 2 Activities	
Principal Author of a peer reviewed publication or book chapter	10 points
Co-author/editor of a peer reviewed publication or book chapter	6 points
Oral presentation at conference, symposium, congress	5 points
Poster presentation at conference, symposium, congress	3 points
Co presenter –oral at conference, symposium, congress	3 points
Interactive skills workshop with an evaluation outcome	3 points
Guest lecturer at an institution	3 points
Student supervision	3 points
External examiner for Master/Doctoral thesis	5 points
Review of a paper	10 points
Level 3 Activities	
Postgraduate degrees, certificates and diplomas recognized as additional qualifications by the relevant Professional Board	Certificate 2 points Diploma 3 points Undergrad Degree 4 points Post grad Degree 5 points
Short courses with formal assessment	Short course 2 points
Activities Not Qualifying for CPD points	
<i>Time spent in planning, organizing or facilitating any activity, published conference proceedings, non-refereed letters to editor of journals, written assignments, compilation of student training manuals/course readers for internal use, staff and or administrative meetings, tours and or viewing of exhibits and technological demonstrations membership of professional bodies, professions boards or Associations</i>	

DATE	DESCRIPTION OF CPD ACTIVITY: ORGANISER/ INSTITUTION	CPD LEVEL	DURATION	POINTS	SIGNATURE AND DATE STAMP
01/01/2022	Supervising a Health Promotion Intern in Mwenezi district	2	1 year	3	MWENEZI DISTRICT HOSPITAL HUMAN RESOURCES DEPARTMENT HCO 01 JAN 2022 P.O. BOX 27, NESHURO ZIMBABWE
10/01/2023	Covid-19 sensitization meetings in partnership with Africa AHEAD	1	6 days	6	MWENEZI DISTRICT HOSPITAL HEALTH PROMOTION OFFICER HPO 10 FEB 2022 ZIMBABWE
15/02/2022	RBF Support and supervision in Health facilities organised by DHE members	1	3 days	3	MWENEZI DISTRICT HOSPITAL ACCOUNTANT 15 FEB 2022 P.O. BOX 27, NESHURO ZIMBABWE
27/04/2022	Forum theatres to Increase community Knowledge on Covid 19 and Promote vaccine uptake by MOHCC in partnership with Africa AHEAD	1	2 days	2	MWENEZI DISTRICT HOSPITAL HEALTH PROMOTION OFFICER HPO 27 APR 2022 P.O. BOX 27, NESHURO ZIMBABWE
06/08/2022	Co-presenter at PMTCT Male mobilizers training in Mwenezi district, organised by MOHCC through HIV grant from Global fund	2	5 days	3	MWENEZI DISTRICT HOSPITAL DISTRICT MEDICAL OFFICER 06 AUG 2022 P.O. BOX 27, NESHURO ZIMBABWE
28/08/2022	TB support and supervision, organised by and NGO, JHWO	1	5 days	5	MWENEZI DISTRICT HOSPITAL DISTRICT NURSING OFFICER 28 AUG 2022 P.O. BOX 27, NESHURO ZIMBABWE

DATE	DESCRIPTION OF CPD ACTIVITY: ORGANISER/INSTITUTION	CPD LEVEL	DURATION	POINTS	SIGNATURE AND DATE STAMP
01/09/2022	Polio SIA Stakeholders meeting in Mwenezi District, organised by MOHCC	1	1 day	1	
08/09/2022	MR Support and Supervision in Mwenezi district, Organised by MOHCC	1	4 days	4	
20/09/2022	Polio SIA TOT training meeting at Masvingo province, organised by PHE	1	1 day	1	
05/10/2022	Covid-19 roadshow with Hevoi FM in partnership with Africa AHEAD	1	1 day	1	
07/10/2022	Co-presenter at Polio SIA health care workers training organised by MOHCC in partnership with WHO	2	2 days	2	
20/10/2022	Co-presenter at Covid-19 taskforce meeting organised by Africa AHEAD	2	1 day	3	

DATE	DESCRIPTION OF CPD ACTIVITY: ORGANISER/ INSTITUTION	CPD LEVEL	DURATION	POINTS	SIGNATURE AND DATE STAMP
28/10/2022	Malaria SBC Sub-committee Meeting in Harare, Organised by PLAN International	1	3 days	3	MWENEZI DISTRICT HOSPITAL DISTRICT HEALTH SERVICE ADMINISTRATOR 28 OCT 2022 P.O. BOX 27, NESHURO ZIMBABWE
30/10/2022	Polio SIA Support and Supervision organised by WHO and UNICEF	1	8 days	8	MWENEZI DISTRICT HOSPITAL DISTRICT NURSING OFFICER 30 OCT 2022 P.O. BOX 27, NESHURO ZIMBABWE
07/11/2022	School health program: Quiz and Drama competitions on Covid-19 vaccination, organised by Africa AHEAD	1	10 days	10	MWENEZI DISTRICT HOSPITAL HEALTH PROMOTION OFFICER 27 NOV 2022 P.O. BOX 27, NESHURO ZIMBABWE
28/11/2022	Training on Public Health Emergency Operations Centre (PHEOC), Operations and Management Organiser: MOHCC in partnership with AFRICA CDC	2	5 days	3	MWENEZI DISTRICT HOSPITAL DISTRICT MEDICAL OFFICER 28 NOV 2022 P.O. BOX 27, NESHURO ZIMBABWE
05/12/2022	Competence certificate in Sign language organised by MOHCC in partnership with Sun-rise Academy	3	5 days	2	MWENEZI DISTRICT HOSPITAL HUMAN RESOURCES DEPARTMENT 05 DEC 2022 P.O. BOX 27, NESHURO ZIMBABWE
12/12/2022	Co-presenter at PMTCT Male mobilizers training (Second batch), organised by MOHCC through HIV grant from Global fund	2	5 days	3	MWENEZI DISTRICT HOSPITAL DISTRICT MEDICAL OFFICER 12 DEC 2022 P.O. BOX 27, NESHURO ZIMBABWE