

CONTINUAL PROFESSIONAL DEVELOPMENT

- CPD is the process by which emergency medics keep updated to meet the need of patient, the health service and their own professional development. It includes the continuous acquisition of new knowledge and skills to enable competent practice.
- The types of educational activities you may embark on have been assessed and graded. They have then been classified according to a points system, which is shown in this booklet.
- Booklets & CPD folders to be presented to the AHPC by 30 November annually for review.
- Failure to present CPD booklets and folders will result in a suspension of practicing certificates and a maximum extension period of three months will be given to those registrants to present their CPD.

## **CPD CATEGORIES – INSTRUCTIONS**

- Points must be taken from at least 3 of the following categories, Exemption for registrants undertaking a diploma or degree.

1. **Reflective Journal/Case Study** - Write reflective journals on incidents attended or case studies on hypothetical situations/incidents
2. **Presenting a project** – Present a project on any topic relating to Health Care or Emergency Care. Example: A project on Diabetes Mellitus of Maxilla Facial Trauma.
3. **1 day seminar/lecture** – Attend a full day seminar or lecture
4. **½ day seminar/lecture** – Attend a morning or afternoon seminar or lecture
5. **Annual Congress** – Relating to health Care
6. **Achieving an extra qualification** – Certificate, Diploma, Degree relating to Health Care.
7. **Presenting at a seminar/lecture or workshop** – Give a presentation at a lecture or Workshop (Qualified Instructors can only claim points if they are presenting outside of their area. Example: They are invited to another training school to give a presentation.
8. **Attending a 1 – 2hr lecture or workshop** – Attending a 1-2hr lecture or workshop given by fellow colleagues or instructors)
9. **Review of journal article or research proposal** – Review a journal or article or research proposal. The lecturer cannot claim points for reviewing proposals from their students.
10. **Participation in examinations/evaluations/assessments.** Instructors can only claim points if they are assessing students that they do not teach.
11. **Direct mentoring or supervision of students** – Mentoring of students whilst on-call and supervision of their skills.
12. **Instructors successfully completing a course** – Instructors can claim points after successfully completing course

	Continuous Educational Categories	Points Awarded
1.	Reflective Journal/Case Study	5
2.	Presenting a project	5
3.	1 day Seminar/lecture	10
4.	½ day Seminar/lecture	5
5.	Annual Congress	10
6.	Achieving an extra qualification:	Certificate: 10 Diploma: 15 Degree: 30
7.	Presenting a lecture or workshop	10
8.	Attending a 1-2 hr lecture or workshop	5
9.	Review of journal article or research proposal	10
10.	Participation in examinations/evaluations/assessments	10
11.	Direct mentoring or supervision of students	1 per day
12.	Instructors successfully completing a course	1 per course



Date	Category	Topic	Stamped/Signed by
3/1/22	3	Basic accident Course	Mars
2/1/22	3	Advanced first aid course	Mars
3/3/22	4	Post-partum Haemorrhage	THB
4/4/22	8	Trauma scenarios	Mars
5/6/22	8	AED + ECS	Mars
7/8/22	8	Infection control	THB
9/9/22	8	Obstetric emergencies	THB
11/11/22	4	Basic life support	Mars

T.H.B Private Hospital  
 95 West Drive  
 Victoria Falls  
 06634-5