

MEDICAL AND DENTAL PRACTITIONERS COUNCIL OF ZIMBABWE



SENIOR REGISTRAR LOGBOOK FOR PAEDIATRICS

Please note that outpatients departments and calls are a requirement

PERSONAL DETAILS

SURNAME.....

FORENAMES..... (BLOCK LETTERS)

MDPCZ REGISTRATION NUMBER:.....

DATE OF BIRTH
(DD/MM/YY)

Registered address

.....

.....

EMAIL ADDRESS.....

Date of Commencing SR supervised Training

Name of training Institution

Institutions & Periods/Dates

1

2

3

4

Date of Assessment.....

Names of Assessors: Dr.....

Designation.....

DR.....

Designation.....

I certify that I have checked and verified this Logbook

.....

Date..... Dean of

Promoting the health of the population of Zimbabwe through guiding the medical and dental profession

Preamble

As a regulator Council has a statutory responsibility of assisting in the promotion of the health of the Zimbabwean public by ensuring high standards of medical education and practice.

The Council has a duty to ensure that the public of Zimbabwe receives quality care. The following guidelines have been developed to guide recently qualified Specialists both locally and abroad seeking specialist registration with the Council.

Requirements for Specialist Registration

Recently qualified practitioners Masters in Medicine (M Meds) or any approved specialist qualification by the Council upon successful completion of their specialist degree programmes are required to undertake 12 months Senior Registrar (SR) supervised practice in an approved teaching Designated Health Institution by the Council. The Senior Registrar programme is an accredited year of training intended to broaden both clinical acumen and knowledge base with a view of preparing for autonomous practice as a Consultant. Thus each Specialty has prescribed for itself areas, with Council input and approval, a set of generic and specific competencies that it feels forms a sound basis for lifelong development and practice as a safe Consultant.

In this regard, a SR is mandated to fulfil the requirements of their respective log book.

This must be duly signed by the respective supervising Consultant and submitted to the Council together with two 6 monthly reports from and signed by the respective Clinical Director and two supervising Consultants from their respective Specialty.

Where not specified in the logbook, a SR must show evidence of:

- 1) Participation in ongoing regular unit meetings(pathology, radiology, oncology etc)
- 2) Active in regular departmental audit meetings,
- 3) Active in clinical research and teaching activities.
- 4) At least 5 supervised clinical contact sessions a week , while optimally having no more than 20 percent unsupervised work load(surgical disciplines to have one independent list/week)

An explanatory comment should accompany each score otherwise it is considered as invalid. Additional comments and opinion for remedial action will always be useful.

The report contains the following areas to be assessed (not necessarily in order of emphasis):

- A. Overall professional/clinical competence
- B. Attendance to interdisciplinary consults
- C. Leadership

- D. Team Player
- E. Honesty and Integrity
- F. Audit Team
- G. Post Graduate and CME presentations
- H. Professional Interactions and integrity
- I. Sub specialty attachment (Own Interest)

GENERIC FORMAT FOR PRE-REGISTRATION SENIOR REGISTRAR IN PAEDIATRICS

Personal Attributes	Strengths	Areas Of Improvement	Score
1. <u>Presentation</u> Personal/physical appearance			
2. <u>Communication</u> Patient, relatives and any other interested parties. Effective verbal skills. Present ideas and information concisely. Inspires confidence in colleagues. Keeps others well informed etc. • Interpersonal relations Work colleagues and superiors			
3. <u>Management</u> Planning and Organization Sets goals and priorities. Plans ahead and utilizes resources effectively. Ability to meet deadlines and monitor tasks.			
4. <u>Judgement</u> Considers pros and cons before making decisions. Considers risks. Considers impact of decisions and seeks advice.			
5. <u>Leadership</u> Effectively manages situations and implements changes when required. Motivates, coordinates, guides and develops subordinates through actions and attitudes.			
6. <u>Ethics</u> Observance of both the patient's and the doctor's rights. Considers the ethical impact of decisions. Demonstrates actions and attitudes of integrity.			
7. <u>Reliability</u> Can achieve goals without supervision. Dependable and trustworthy.			
8. <u>Quality of Work</u> Achieves high quality of work that meets requirements of the job.			
9. <u>Quantity of Work</u> Achieves or exceeds the standard amount of work expected on the job.			
10. <u>Initiative</u> A self starter. Provides solutions to problems.			
11. <u>Cooperation</u> Willingness to work with others as a team member			
12. <u>Assessment by other disciplines</u> Professional conduct, reliability and quality of work.			
13. <u>Participation in clinical audit, clinical governance and Continuous Professional Development</u>			
14. <u>Teaching</u> Junior medical and dental staff. Nurses and other health professionals.			
15. <u>Research</u> Participation in ongoing research.			
16. <u>Others</u>			

Score 1 – 5

1 is the worst score and 5 is the best score. Meet candidate quarterly and discuss strengths and areas of improvement. Consolidate with rating from other departments for overall score

OVERALL PROFESSIONAL/CLINICAL COMPETENCE:										
Score:	1	2	3	4	5	6	7	8	9	

Attendance to Consults: Expeditiously and appropriately attends to consults from other specialties and liaises with the consultant.										
Score:	1	2	3	4	5	6	7	8	9	
Comment										
Leadership: takes responsibility of own action and action of the team. Takes lead in ward rounds,(posttake and at least two business rounds/week) Organizing regular ward meetings and Participation in committees at hospital and/or national level. Takes initiative to correct any management deficits that may affect team effectiveness and patient outcomes.										
Score:	1	2	3	4	5	6	7	8	9	
Comment										
Team Player: Accepts appropriate responsibility, Reliable, Supportive and approachable.										
Score:	1	2	3	4	5	6	7	8	9	
Comment										
Honesty and Integrity:										
Is there any concern about honesty and integrity: YES NO										
Comment										

AUDIT : covering at least two audits during the SR year (one in each six months)									
Score:	1	2	3	4	5	6	7	8	9
Comment									
Professional Interactions and Integrity									
Attitude to colleagues									
Score:	1	2	3	4	5	6	7	8	9
Attitude to Junior staff									
Score:	1	2	3	4	5	6	7	8	9
Attitude to Nursing staff									
Score:	1	2	3	4	5	6	7	8	9
Attitude to Patients									
Score:	1	2	3	4	5	6	7	8	9
Comment									

Senior Registrar Log Book in Paediatrics and Child Health

Preamble

The Medical and Dental Practitioners Council of Zimbabwe (MDPCZ) requires that doctors who are undergoing the senior registrar year in all disciplines be assessed on the basis of a log book. This helps to make the assessment process objective and to standardize the assessment process for doctors who obtained their post-graduate qualifications in different countries or regions of the world. Doctors who are undergoing such assessment need to be shown this log book at the beginning of the senior registrar year. Supervising seniors need to review with the doctor being assessed the progress that is being made in achieving the requirements of the log book during the course of the senior registrar year. Such review should be done at 3 and 6 months after the commencement of the senior registrar year. Doctors who are undergoing such assessment are free to hand in *copies* of the log books that they completed during their specialist training to complement this log book.

To be assessed by the immediate supervisor during each 3 monthly rotations.

Part 1 – Procedures that need to be done during the 1st quarter of the senior registrar year

Date of assessment:

Name of assessor:

Activities					
	Poor	Satisfactory	Good	Excellent	Not done
Ward round attendance					
Ward administration					
Conducts ward round competently					
Conducts 2 grand rounds independently					
Conducts at least one clinical audit					
Conducts at least 2 journal club					
Completed at least 3 of months of sub speciality training					

Any additional comments

Signed

date

Part 11 – Procedures that need to be done during the 2nd quarter of the senior registrar year

Date of assessment:

Name of assessor:

Activities					
	Poor	Satisfactory	Good	Excellent	Not done
Ward round attendance					
Ward administration					
Conducts ward round competently					
Conducts 2 grand rounds independently					
Conducts at least one clinical audit					
Conducts at least 2 journal club					
Completed at least 3 of months of sub speciality training					

Any additional comments

Signed

date

Part 111 – Procedures that need to be done during the 3rd quarter of the senior registrar year

Date of assessment:

Name of assessor:

Activities					
	Poor	Satisfactory	Good	Excellent	Not done
Ward round attendance					
Ward administration					
Conducts ward round competently					
Conducts 2 grand rounds independently					
Conducts at least one clinical audit					
Conducts at least 2 journal club					
Completed at least 3 of months of sub speciality training					

Any additional comments

Signed

Date

Part 1V – Procedures that need to be done during the 4th quarter of the senior registrar year

Date of assessment:

Name of assessor:

Activities					
	Poor	Satisfactory	Good	Excellent	Not done
Ward round attendance					
Ward administration					
Conducts ward round competently					
Conducts 2 grand rounds independently					
Conducts at least one clinical audit					
Conducts at least 2 journal clubs					
Completed at least 3 of months of a sub specialty training					

Any additional comments

Signed

date

Recommendation by the Supervising Consultant (*please print name & stamp*)

Eligible for Registration

.....

Not Eligible for registration

.....

Recommendation by the Coordinator/Head of Unit (*where applicable*)

Eligible for Registration

.....

Not Eligible for registration

.....

Overall Recommendation by the Chairperson of Department (*please print name & stamp*)

Eligible for Registration

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Not Eligible for registration

.....

Recommendation by the Association (*please print name & stamp*)

Eligible for Registration

.....

Not Eligible for registration

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PLEASE GIVE REASONS IF THERE IS A NEGATIVE REPORT

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COMMENTS BY THE SENIOR REGISTRAR

.....

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SIGNATURE:.....DATE:.....