LETTER OF AUTHORIZATION

April 11, 2023

Department of Registration and Records Management Centro Escolar University - Manila 9 Mendiola St, San Miguel, Manila, 1008 Metro Manila

To whom it may concern,

This is to authorize Centro Escolar University to release my academic records and/or verify the authenticity of my school documents in connection with my job application with Canon Business Process Services Inc.

This is to further authorize the company CIBI Information Inc., through its representative to obtain my academic records and/or verify the authenticity of my school documents from Centro Escolar University.

Hoping for your usual prompt action.

Sincerely

Printed Name and Signature