PC KINYANJUI TECHNICAL TRAINING INSTITUTE

PO BOX 21280-00505

NAIROBI, KENYA

06/26/2022

KINUTHIA AND KINUTHIA BOOKSHOP

PO B0X 00500

NAIROBI KENYA

Dear Sir/Madam

**Re: Permission to conduct research at Kinuthia and Kinuthia Bookshop**

My name is Okoth Jeconia Auma. I am a student at PC Kinyanjui Technical Training Institute currently pursuing Diploma in Information Communication Technology. I am seeking permission to do a research in your organization.

I am conducting a research on creating a new online second hand books purchase and delivery system, either the system will be beneficial to the organization or not.

The research will entail collecting data from the staffs and some of the clients in your organization

I will invite individuals from your organization to participate in the study. I will ask kindly if I may collect data from the finance manager, human resource manager, procurement personnel, and some of your clients. If they agree, the type of data collection that will be used is questionnaires whereby they will be required to fill in the questionnaires.

All research data will be analyzed by myself and stored in private online repositories for future reference.

I therefore request permission in writing to conduct my research at your organization. Please let me know if you require any further information. I look forward to your response as soon as is convenient.

Yours Sincerely

Okoth Jeconia Auma

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Supervisor’s Name: Mr Dennis