

Jenny Crowther

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Skills

Adobe Creative Suite

Sketch

HTML & SCSS

Javascript & PHP

Wordpress & SilverStripe

Microsoft Office

Education

Diploma of Web Development with
Distinction

Yoobee School of Design

2016 – 2017

Bachelor of Fine Art
Majoring in Design
University of Canterbury

2009 – 2012

University Entrance
& NCEA Lvl 1, 2, 3
Avonside Girl's High School

2004 – 2008

Experience

Front End Developer / Digital Designer | Custom D

May 2017 – December 2017

- Collaborating with other front-end and back-end developers to create websites, landing pages, email campaigns and web app components via an agile methodology.
- Keeping customers up to date on budgets, project deliverables and proactively suggesting improvements.
- Using SilverStripe, Codelgniter and React alongside modern workflows including automation via grunt, BEM implementation via SCSS, and version control via Git.

Web Designer | Big Boy Websites

November 2016 – May 2017

- Designing and building unique and engaging websites.
- Liaising with customers to effectively implement requested changes.
- Responding to customer queries in a timely manner.

Claims Advisor | Earthquake Commission

November 2013 – June 2016

- General Administrative duties including data entry, reviewing and updating claims, compiling claim packs.
- Responding to internal & external queries for information on CHRP claims.
- Additional responsibilities included overseeing team reporting, assisting with staff training, and managing a document tracking system within the Riccarton Hub.

Revenue Assessment Officer for Inland Revenue | Salmat

May 2013 – September 2013 (4 Month Contract)

- Responding to customer queries via the MyIR Secure Mail system.
- Making proactive outbound calls for the PBA outbound campaign.
- Actioning taxpayer file maintenance and issuing Personal Tax Summaries, Summary of Earnings, and Tax Packs.

Customer Service Team Member | KFC Westfield Riccarton

July 2009 – March 2011

- Customer service and cash handling.
- Food preparation and cleaning skills.