

JAN EMMANUEL A. DELA CRUZ

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🔗 <https://github.com/jedelacruz>

OBJECTIVE

Motivated and hardworking individual seeking a position where I can apply my skills and contribute to the growth and success of the company while gaining valuable professional experience.

PERSONAL INFORMATION

Age: 18 **Sex:** Male **Civil Status:** Single **Nationality:** Filipino

EDUCATIONAL BACKGROUND

Lyceum of Alabang

Graduated with High Honors, Perfect Attendance Award, Outstanding Work Immersion, Best in Web Programming, and Best in Object-Oriented Programming

Wellspring of Grace School

Valedictorian

WORK EXPERIENCE

Customer Service Representative — Healthcare Account

- Assisted patients with healthcare-related issues including billing, coverage, and claims
- Maintained a high customer satisfaction rating and met daily performance targets
- Handled customer inquiries and concerns with empathy and professionalism

Freelance Full Stack Developer

Remote | Part-time

- Designed and developed responsive websites using HTML, CSS, JavaScript, React, and PHP
 - Managed databases using MySQL and implemented basic security practices
 - Collaborated with clients to gather requirements and deliver customized solutions
 - Worked on both frontend UI/UX and backend logic for small projects and personal portfolio
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SKILLS

Technical Skills:

- HTML, CSS, JavaScript, React, PHP, MySQL
- Git & GitHub
- Basic UI/UX Design (Figma, Canva)
- Responsive Web Development
- Troubleshooting and Debugging

Soft Skills:

- Fluent in English and Tagalog
- Strong verbal and written communication
- Problem-solving and critical thinking
- Adaptable and fast learner
- Team collaboration and time management
- High emotional intelligence and work ethic