

JEEL PATEL

EDUCATION

Seneca College of Applied Arts And Technology, North York, ON
Advanced Diploma, Computer Programming, Expected in 08/2025

Pamol School Of Science, Pamol, Mahesana, Gujarat
High School, Science, 05/2021

PROFESSIONAL SUMMARY

Hardworking Student offering part-time work experience and extensive knowledge of core subject matter. Meticulous and detail-oriented with excellent observational, organizational and communication skills.

SKILLS

- Product Location
- Work Task Prioritization
- Merchandise Packaging
- Shipment Procedures
- Cash Register Operation
- Gift Wrapping
- Customer Retention Strategies
- Understanding Customer Needs
- Responding to Difficult Customers

WORK HISTORY

CASHIER 06/2022 to 11/2022
Tea Post, Ahmedabad, Gujarat

- Operated cash register for cash, check and credit card transactions with excellent accuracy levels.
- Worked flexible schedule and extra shifts to meet business needs.
- Helped customers complete purchases, locate items and join reward programs.
- Restocked and organized merchandise in front lanes.

CUSTOMER SERVICE REPRESENTATIVE 02/2022 to 05/2022
Dmart, Mahesana, Gujarat

- Maintained customer satisfaction with forward-thinking strategies focused on addressing customer needs and resolving concerns.
- Answered customer telephone calls promptly to avoid on-hold wait times.
- Answered constant flow of customer calls with minimal wait times.
- Offered advice and assistance to customers, paying attention to special needs or wants.