

# National Taiwan University (NTU)

## 2020/2021 Admission Guidelines for International Degree Students

### I. Programs and Admission Quotas

For information on available programs, quotas, application requirements and related regulations for international degree students, please refer to the NTU Office of International Affairs (OIA) website— [2020/2021 Application Requirements and Admission Quotas for International Degree Students](#).

### II. Program Duration

- A. Undergraduate programs shall be completed within 4 to 6 years.
- B. Master programs shall be completed within 1 to 4 years.
- C. PhD programs shall be completed within 2 to 7 years.

### III. Entry Requirements

International students who meet the following requirements are eligible to apply:

- A. Nationality: An individual of foreign nationality who has never held the status of an Overseas Chinese student on the date of application, and who complies with the “[Regulations Regarding International Students Undertaking Studies in Taiwan](#)” of the Ministry of Education (MOE). Please refer to the said regulations in Appendix 1.
- B. Qualification: International students with a high school diploma are eligible to apply for undergraduate programs, a Bachelor’s degree for Master programs, and a Master’s degree for PhD programs.

### IV. Important Information about Applying:

- A. Only online applications shall be accepted. Please first complete the online application, and then upload all the relevant documents before the deadline. Hard copy applications/documents will not be accepted.
- B. Each applicant may apply for up to five departments/graduate institutes. Where an applicant receives more than one admission offer, they can only choose one department/graduate institute to enroll in.
- C. Some departments/graduate institutes may require oral/written examinations or interviews. Please refer to [2020/2021 Application Requirements and Admission Quotas for International Degree Students](#).
- D. Applicants must read these guidelines (including application requirements for each department/graduate institute) carefully before applying and making the payment to avoid the application cancellation or admission cancellation due to loss of qualification.
- E. Where an international student who has applied for or has received an admission offer from NTU violates any regulations of the MOE “International Students Undertaking Studies in Taiwan,” or where any of the documents and qualifications submitted is found to be fraudulent, forged, fabricated, altered, or invalid, their application or admission offer will be canceled immediately. If the said student is already enrolled, the applicant

will be subject to a revocation of enrollment, or a revocation of graduation qualifications and cancellation of NTU diploma. No academic certificate whatsoever will be issued.

## V. Application Procedures

### A. Online Application

1. Please go to the following website:

<https://oia.ntu.edu.tw/study-at-ntu/degree-student/202021admission>

2. Please take note of the following:

- a. Remember the email address you used for applying. You will need it to log in to the system to modify application information, upload documents, check your application status and find out the results.
- b. Download or print out the following documents which are automatically generated by the system after you have completed the online application: application form, Declaration and Authorization form, payment form and/or other required documents.
- c. Comply strictly with the two steps below to complete payment and upload all the necessary documents before the designated deadline. Failure to do so may result in the cancellation of your application. All losses thus incurred shall be borne by the applicant.

### B. Application Fee Payment

1. Payment form: After you have completed the online application, the system will automatically generate a payment form. Please make sure the amount is correct. Then, print out the form and make the payment by bank remittance. Remember to upload the receipt onto the online application system after you have made the payment.

2. Application Fee

- a. The regular fee is TWD 2,000 or USD 80 per department/graduate institute. Where an applicant applies for three or more departments/graduate institutes, the fee is TWD 1,500 or USD 65 per additional application from the third application onwards.
- b. For those who have previously studied at NTU as degree students, or exchange/visiting/summer program students, the fee is TWD 1,500 or USD 65 per department/graduate institute.
  - Degree students include students of joint/dual degree programs. Exchange students include university, college and department level exchange students. Visiting and summer program students only include students who have applied through the OIA of NTU.
  - Those who have studied at NTU but did not have a Student ID Number are not entitled to the aforementioned discount.
- c. After the payment is completed, no refund will be given under any circumstances, including but not limited to the withdrawal of application, failure to meet requirements, mistake in the payment and/or double payment.

- d. Applications with unpaid application fees will not be processed.
- e. Domestic (Taiwan) payments are only accepted in NT dollars, while international payments are only accepted in US dollars. Other currencies and cash sent by post and/or in bank notes will not be accepted.
- f. Payment method:
  - i. Domestic payment: Please print out the domestic payment form, bring it to any Hua Nan Bank branch in Taiwan, and pay at the counter. Alternatively, you may pay via bank transfer with the use of a bank card (please do not use credit card) at any ATM in Taiwan. Any charge for interbank transfers shall be borne by the applicant.
  - ii. International payment: Please print out the international payment form, bring it to any local bank, and make payment via international wire transfer. All related costs and exchange differences shall be borne by the applicant.
  - iii. Online Credit Card Payment: After successfully paying through the online credit card payment system, please download the “payment invoice”. Please upload the “payment invoice” onto the online application system after filling the invoice.

### C. Uploading Documents

#### 1. Please take note of the following:

- a. All applicants shall upload the required documents to the online application system. The documents may be uploaded separately and updated any time before the deadline. After uploading all the documents, applicants will be asked to confirm the submission of the documents. Please go through the documents carefully before confirming the submission. Applicants may not change the submitted documents for any reason once they have confirmed submission. NTU will only process the documents last confirmed and submitted.
- b. All required documents shall be uploaded in PDF files, except for the photo which shall be in JPG format. Each document shall not be larger than 5MB, and documents for each department/graduate institute not more than 10MB. Applicants are to upload each of the documents to its respective field. Only one file for each field is accepted. Thus, if applicants have multiple files for a particular field, applicants will need to combine them into one file first before uploading.
- c. If the departments/graduate institutes require additional documents to be sent via post, the said documents shall be sent or delivered to the designated departments/graduate institutes before the deadline. NTU will not accept any documents or changes in the application after the deadline has elapsed.

#### 2. Required Certificates or Documents

- a. Documents required for eligibility check
  - i. Academic credentials in Chinese or English
    - Graduation certificate
      - Bachelor’s degree applicants: high school (or above) graduation certificate

Master's degree applicants: Bachelor's degree (or above) graduation certificate

PhD applicants: Master's degree (or above) graduation certificate

- Full transcript of records (including explanation of grading system)

Bachelor's degree applicants: Both Junior and Senior high school (or above) transcripts

Master's degree applicants: Bachelor's degree (or above) transcript

PhD applicants: Master's degree (or above) transcript

Note 1: Applicants graduating in the current year may not have to upload a graduation certificate for application. However, they shall, upon admission, submit their academic credentials on the registration day for enrollment. Failure to do so will result in the cancellation of the admission offer.

Note 2: The applicant whose school does not issue the academic credentials in Chinese nor English may have the credentials translated on the condition that said translations are notarized by an ROC overseas representative office or by a registered translation agency.

Note 3: Admitted applicants shall have their academic credentials and translated copies (if any) verified by the ROC overseas office in their countries of study or, if there is none, by the nearest ROC representative office. The verified graduation certificate and full academic transcript of records shall be submitted on the registration day. Failure to do so will result in the cancellation of the admission offer.

\* Students who have qualifications obtained in Hong Kong or Macau shall get the documents authenticated according to the MOE "Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macau".

\* Students who have qualifications obtained in Mainland China shall get the documents authenticated according to MOE "Regulations Governing the Examination and Recognition of Educational Qualifications from Mainland China".

Note 4: High school graduates whose qualifications are equivalent to Taiwan's high-school grade 5 may apply for undergraduate programs. However, admitted students shall complete at least 12 extra credits before graduation in accordance with relevant NTU rules and regulations. The 12 credits are not included in the required credits for graduation.

ii. Proof of nationality

- Passport (if applicable)
- Taiwan Alien Resident Certificate (ARC) (if applicable)
- Where applicants fall under the MOE "International Students Undertaking Studies in Taiwan" regulation, specifically, Article 2, paragraph 2 or Article 3 (including 1. was or concurrently is a national of the ROC, 2. concurrently holding a permanent residence status of Hong Kong or Macao, 3. was a former citizen of Mainland China), the following documents are required depending on their nationality status: proof of

renunciation of their ROC nationality, arrival-departure records, a declaration stating that the applicant does not have a registered domicile in Taiwan or other attesting documents.

Note: While applying for an ROC Visa, according to Taiwan Visa Application regulation, an applicant whose country is listed under the [designated countries](#) list of the ROC Ministry of Foreign Affairs needs a Letter of Guarantee signed by professors from the department/graduate institute they are admitted to.

- b. Documents required for academic review
  - i. Language Proficiency Certificate: Please refer to [2020/2021 Application Requirements and Admission Quotas](#) to check specific requirements of each department/graduate institute.
  - ii. Recommendation Letters: to be written in Chinese or English by applicants' professors or employers. Please log onto the online application system and fill in the recommenders' information and email addresses. Applicants shall send emails to notify the recommenders via online application system, and check whether or not they have completed the Reference Letters before the deadline.

Note: The recommender may choose one of the following methods to submit the recommendation: Fill in the online recommendation letter (recommended); upload the scanned file of the recommendation letter; mail the recommendation letter by post; seal and give the recommendation letter to the applicant to be delivered by post.

- iii. If the department/graduate institute requires additional documents, please submit them in accordance with the department/graduate institute regulations.
- c. Other required documents
  - i. Photograph: a close-up color shot of the head and shoulders (no hats) within the last 6 months. Please upload in JPG format.
  - ii. Payment receipt of application fee.
  - iii. Declaration and Authorization Form: This is automatically generated by the system upon completion of the online application. Please print out, sign and upload the signed copy back to the system.
  - iv. Financial statement: Applicants are required to prove that they can finance their education and living expenses for studying in Taiwan.
    - Scholarship awardees shall provide proof of scholarship. If unavailable, a bank statement will be required.
    - Self-supporting students shall provide a bank statement showing at least TWD 200,000 (USD 6,000) in savings deposit.
    - Applicants who have been granted scholarships or assistantships by NTU professors or departments/graduate institutes may submit relevant proofs instead of a bank statement

Note 1: If the bank account is not under the applicant's name or does not have sufficient funds, a signed statement from the account holder is also required, stating the holder's relationship with the applicant and guaranteeing to cover

the applicant's expenses in Taiwan. [A template of the guarantee of financial support](#) is available for download in the system.

Note 2: If the currency of the bank statement is in neither NT dollars nor US dollars, applicants themselves shall do the conversion of the total amount and write down the exchange rate on the bank statement.

v. Other materials that support the student's application.

#### VI. Confirm and Submit

- A. Applicants must complete all the following steps in order to select "Confirm and Submit"
  - 1. Fill in the application Form
  - 2. Upload all the required documents
  - 3. Finish the recommendation letters online (according to the department requirement)
- B. If applicants fail to upload the documents onto the system before the deadline, or if they instead deliver the documents in person or by post, their applications will not be accepted.
- C. After completing all application procedures, applicants could download a confirmation letter generated by the system for their own reference.

#### VII. Scholarships

NTU provides a variety of scholarships for international degree students. Applicants will be asked whether to apply for NTU scholarships during the online degree application. No extra documents are needed. Please note that Taiwan Scholarship awardees are not allowed to apply for NTU scholarships. For more details about scholarships, please refer to the OIA website [Scholarships for Prospective Students](#).

#### VIII. Application Results

- A. Applicants can log onto OIA's online application system to check the results during the designated period of time. All successful applicants shall confirm their acceptance online before the deadline. Failure to do so will be deemed as a rejection of the admission offer. While waitlisted applicants who fail to do so will be regarded as giving up their place on the waiting list.
- B. Applicants who are admitted to or placed on the waiting list of various departments, may list their order of preference during the acceptance confirmation. Once submitted, applicants may not, for whichever reason, request to change the order. NTU will thus proceed with the distribution according to the remaining quota left for each department, and after which, applicants may log onto the online system to check final results.

## IX. Important Dates for Application

(Taiwan Standard Time)

<b>First Semester (September Entry)</b>	
August 1, 2019, 11am	Online application period starts
By November 29, 2019, 4pm	Deadline for submitting application online, including paying application fee, uploading documents and recommendation letters.
By November 29, 2019	Deadline for receiving application documents by post if requested by the department
January 8, 2020, 4pm	All applicants can check application results online (scholarship results included)
By January 16, 2020, 4pm	Deadline for admitted students to confirm their acceptance
January 22, 2020, 4pm to February 5, 2020, 4pm	Waitlisted applicants can check final results online and confirm their acceptance

<b>Second Semester (February Entry) -- for PhD programs only</b>	
August 3, 2020, 11am	Online application period starts
By October 23, 2020, 4 pm	Deadline for submitting applications online, including paying application fee, uploading documents and recommendation letters.
By October 23, 2020, 4 pm	Deadline for receiving application documents by post if requested by department
December 4, 2020, 4 pm	All applicants can check application results online (scholarship results included)
By December 11, 2020, 4 pm	Deadline for admitted students to confirm their acceptance

## Appendix 1

### Ministry of Education (MOE) “Regulations Regarding International Students Undertaking Studies in Taiwan”

#### Article 1

These Regulations are formulated in accordance with the provisions of Paragraph 3 of Article 25 of the University Act, Paragraph 1 of Article 32 of the Junior College Act, Paragraph 1 of Article 41 of the Senior High School Education Act, and Paragraph 3 of Article 6 of the Primary and Junior High School Act.

#### Article 2

An individual of foreign nationality, who has never held nationality status from the Republic of China (“R.O.C.”) and who does not possess an overseas Chinese student status at the time of their application, is qualified to apply for admission under this regulation.

A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years is also permitted to apply for admission to an educational institution, in accordance with these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

1. An individual who also is a national of the R.O.C., but does not hold or has had a household registration in Taiwan.
2. An individual who also was a national of the R.O.C. but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C. nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior.
3. Regarding individuals mentioned in the preceding 2 subparagraphs, they must not have studied in Taiwan as an overseas Chinese student nor received placement permission during the same year of the application by the University Entrance Committee for Overseas Chinese Students.

According to the Education Cooperation Framework Agreement, a foreign national who was selected by a foreign government, organization, or school, and does not hold a household registration from the time of their birth is not subject to the limitations as prescribed in the preceding 2 paragraphs after receiving the approval from the authorized educational government agencies. If the calculated calendar year is not one complete calendar year, their stay in Taiwan should not exceed 120 days within the calculated calendar year period.

The six and eight year calculation period as prescribed in Paragraph 2 shall be calculated from the starting date of the semester (February 1st or August 1st) as the designated due date for the time of study.

The term “overseas” as prescribed in Paragraph 2 is limited to countries or regions other than Mainland China, Hong Kong and Macau; the term “reside overseas continuously” means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year.

The only exceptions to this method of calculation are for those who fulfill one of the following requirements with written supported proof:

1. Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technique training classes accredited by the Ministry of Education (the “Ministry”);
2. Attended a Mandarin Chinese language center at a university/college of which foreign student recruitment is approved by the Ministry, and to which the total length of stay is less than 2 years;



3. Exchange students, whose length of total exchange is less than 2 years; or
4. An Internship in Taiwan which has been approved by an authorized central government agency, to which the total length of stay is less than 2 years.

An individual, who has both foreign and R.O.C. nationalities and has applied for an annulment of their R.O.C. nationality before February 1, 2011, the effective date of this amendment, will then be qualified to apply for admission as an international student under the amendment effective before February 1, 2011 and will not be subject to the limitation as prescribed in Paragraph 2.

#### Article 3

An applicant of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than 6 years is qualified to apply for admission under these regulations. However, an individual who plans to apply for study at a department of medicine, dentistry, or Chinese medicine must reside overseas continuously for no less than 8 years.

The term “reside overseas continuously” mentioned in the preceding paragraph means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempt, if any of the conditions prescribed in Subparagraphs 1 through 4, Paragraph 5 of the previous Article applies and is supported with written proof, and the said domestic length of stay shall be excluded from the overseas length of residency.

An applicant being a former citizen of Mainland China and holds a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, has resided overseas continuously for no less than 6 years is qualified to apply for admission under these regulations. However, an individual who plans to apply for study at a department of medicine, dentistry, or Chinese medicine must reside overseas continuously for no less than 8 years.

The term “reside overseas continuously” means an individual may stay in Taiwan for no more than a total of 120 days per calendar year.

However, such a term may be exempted if any of the conditions prescribed in Subparagraphs 1 through 4, of Paragraph 5 of the previous Article, applies and is supported with written proof, and the said domestic length of stay shall be excluded from the overseas length of residency.

The six and eight years calculation period as prescribed in Paragraph 1 and Paragraph 3 shall be calculated from the starting date of the semester (February 1st or August 1st) as the designated due date for the time of study.

The term overseas as prescribed in paragraph 5 in previous article shall apply to paragraphs 1 to 4.

#### Article 4

International students applying for schools in Taiwan in accordance with the two previous articles shall be limited to one application only. Upon completion of the course of study, at a school in Taiwan, to which an international student has applied, the student's admission to another school's academic level shall be handled in a manner identical to the admission procedures for local students. An exception is that an application for a master's degree or higher levels of graduate studies can be processed under the procedures of each individual school.

#### Article 5

In principle, the actual number of places available for international students to be admitted to universities and two-year programs at junior colleges (hereunder referred to as “universities and tertiary colleges”) is limited to an additional ten percent above the institution’s admission quota approved for that academic year by the Ministry of Education, and that number shall be incorporated into the total admission quota and reported to the Ministry of Education for approval. A university or junior college applying to recruit more than an additional ten percent shall submit a report of the planned increment (including associated quality control strategy and supportive measures) to the Ministry of Education for approval. Degree programs offered by collaborating domestic and foreign universities that have been approved on a case by case basis by the Ministry of Education are not subject to this restriction.

The actual number of international students that may be admitted to a five-year program at a junior college, or to a senior secondary school, junior high school, or an elementary school is limited up to an additional ten percent above the institution’s admission quota for that academic year that was approved by the competent education administrative authority, and that number shall be included in the total number of students admitted for that academic year and be reported to the competent education administrative authority for approval.

Universities and tertiary colleges may admit international students to take up places at their institution available to local students within the approved admission quota for that academic year which remain vacant.

The admission quotas referred to in Paragraph 1 and Paragraph 2 do not include international students who are not officially registered as a current student.

#### Article 6

Universities/colleges are responsible for establishing international student recruitment guidelines and must get approval from the Ministry.

Universities/colleges shall set up accordingly a set of entrance procedures that outline the degree programs offered, the duration of study, quotas for admission, qualifications and requirements, reviewing or screening methods, along with other related information.

#### Article 7

International students applying for admission to universities/colleges shall submit their applications directly to the schools of their choice during the schools’ designated application periods. Those applicants that qualify through the review or screening process will be granted admission by the school. The following application documents need to be submitted:

1. Application form

2. Academic credentials:

(1) Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.

(2) Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.

(3) Academic credentials from other areas:

A. Academic credentials earned at overseas Taiwan schools or Taiwan schools in Mainland China shall be regarded as the same as those at domestic schools with equivalent levels.

B. Academic credentials referred to the preceding 2 Items shall be subject to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials earned from institutes or branches established in Mainland China by foreign schools shall require public notarization in Mainland China and be verified and examined by an institute established or appointed by, or through a private agency commissioned by the Executive Yuan.

3. Financial proof that shows financial sustainability for study in Taiwan, or proof of full scholarship provided by a government agency, university, college, or private organization.

4. Others as required by the respective schools.

When an educational institution reviews an international student's admission application, if any of the documents specified in Subparagraphs 2 and 4 of the preceding paragraph have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the educational institution has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the educational institution may request examination of the documents.

#### Article 7-1

An international student submitting forged, fabricated, or altered papers for the purpose of their school application shall be subject to enrollment qualification cancellation; or a revocation of enrollment and denial to the request of any certificate pertaining to study, if the said student is already enrolled; or revocation of graduation qualifications and cancellation of the diploma by the student's school, if the said student has been already graduated.

#### Article 8

An international student who has completed a bachelor's degree or a higher degree in Taiwan and applies for a master's program shall be exempt from the rules listed in Article 7, Paragraph 1, Item 2, provided that a graduation certification and transcript for each consecutive semester issued from the educational institutions in Taiwan shall be enclosed.

International students who have graduated from private high schools, lower grade schools for An international student who has graduated from a private elementary or secondary school for international residents in Taiwan, or from a bilingual division (program) affiliated to a domestic senior secondary school, or from a program teaching a foreign curriculum that is offered by a division of a domestic private elementary school, junior high school or senior secondary school may submit copies of their graduation certificate and transcripts for each year and apply for admission in accordance with the provisions of Article 7 and is not subject to the provisions of Article 4, or of Article 7, Paragraph 1, Subparagraph 2.

#### Article 9

Universities/colleges offering admission to international students shall promptly register into the international student data management information system designated by the Ministry the following: school entrance, transfer, suspension or dismissal and any change or loss of student status.

#### Article 10

International students may not apply for Extension Programs at universities/colleges designed for returning education students, parttime, in-service courses of Master programs, or other programs, which are restricted to night classes and classes during holidays. International students who have obtained legal resident status of Taiwan, or are enrolled in a program ratified by this Ministry, are exempted from this Article.

#### Article 11

An international student reporting to a university, college, 5-year junior college, junior colleges affiliated with universities, elementary schools through senior high schools for registration at the time not beyond one-third of the first semester of the current school year shall register for the first semester; or at the time beyond onethird of the first semester of the current school year shall register for the second semester or the next school year, unless otherwise stipulated by the authorized educational government agencies.

#### Article 12

An international student who with Ministry of Education approval is undertaking an internship after graduating from a university in Taiwan may have their international student status extended for up to one year after their graduation.

During the course of study in Taiwan, international students, who have undertaken initial household registration, resident registration, naturalization or restoration of the R.O.C. nationality, will lose their international student status and shall be dismissed by the school.

International students who are dismissed from university/college after admission due to behavior issues, poor academic performance or a conviction under the Criminal Law may thereafter not apply for admission under this regulation.

A university or college shall integrate the procedures regarding how to accept international students transferring into its international recruitment guidelines, which will be subject to the Ministry's approval. However, an international student that has been dismissed by a school that accepts the said student, due to behavior issues or a conviction under the Criminal Law may not transfer to another university or college.

#### Article 13

Universities/ colleges may sign education cooperation agreements with foreign schools and recruit international exchange students. Universities/ colleges may apply this regulation to accept international students as non-degree seeking students with the condition that it will not compromise normal teaching routines.

With approval from the authorized educational government agencies , elementary schools through senior high schools may recruit international students for short-term periods of study of less than one year in Taiwan.

#### Article 14

Schools of all levels establishing special international student programs under international academic cooperation programs or special circumstances shall comply with their respective total quantity development scale and follow the regulations governing resource conditions, in addition to filing an application with the authorized educational government agencies which will be subject to approval from the Ministry.

#### Article 15

In order to grant support to outstanding international students at universities/colleges, the Ministry may set up or subsidize universities/college to set up international student scholarships. Universities/colleges shall provide funds for setting up scholarships or financial aid to encourage international students that are studying in Taiwan.

#### Article 16

Universities/colleges shall designate units or personnel to handle international student applications, consultation, liaison, and other related matters. In addition, these units or personnel shall reinforce the arrangement of home stay lodging for international students, and assist them to learn Mandarin Chinese and Taiwan culture in order to better enhance their understanding about Taiwan.

Universities/colleges shall host activities to foster international exchange, globalization on campus, or other events helpful to interactions between international and local students, during each school year.

#### Article 17

5-year junior colleges, junior colleges affiliated with universities, elementary schools through senior high schools offering admission to international students shall, in addition to complying with Article 20 which concerns recruitment of international students with legitimate resident status in Taiwan shall prepare their respective international student recruitment plan and submit the said plan to the authorized educational government agencies for approval no later than November 30th of each year before their respective recruitment begins. The authorized educational government agencies at the respective municipality, county, and city shall submit their respective approved lists of schools to the Ministry for review no later than December 31th of each year.

The plan mentioned in the preceding Paragraph shall include the establishment of the dedicated units responsible for international students, curriculum with emphasis on our language and culture learning, and measures regarding accommodation for international students.

The countries and quota for international student recruitment pertaining to Paragraph 1 may be stipulated by the Ministry after consulting with the Ministry of the Interior and the Ministry of Foreign Affairs, if necessary.

#### Article 18

Unless otherwise specified in Article 20, an international student applying for admission to a five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school shall directly apply to the junior college or school during its designated admission period and submit the following documents. If an applicant passes the review or screening process, the junior college or school will issue an admission notice.

1. Application form.

2. Academic credentials:

- (1) Academic credentials from Mainland China: The Regulations Governing Accreditation of Institutes in Mainland China shall apply.

- (2) Academic credentials from Hong Kong or Macao: Academic Credential Verification and

Accreditation Methods adopted in Hong Kong and Macao shall apply.

(3) Academic credentials from other areas:

A. Academic credentials earned at overseas Taiwan schools or Taiwan schools in Mainland China shall be regarded as the same as earned in domestic schools of equivalent levels.

B. Academic credentials referred in the preceding 2 Items shall be subject to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials earned from institutes or branches established in Mainland China by foreign schools shall require public notarization in Mainland China and be verified and examined by an institute established or appointed by, or a private agency commissioned by the Executive Yuan.

3. Financial proof of applicant's sufficient funds to support them while studying in Taiwan.

4. Documents of the eligibility of a legal guardian in Taiwan.

5. Power of Attorney by student's parents or any other legal representative to the guardian in Taiwan, which must also be verified by overseas agencies.

6. Letter of Agreement from a legal guardian in Taiwan, which must be notarized.

7. Additional documents, as required by respective schools.

The academic credentials stipulated in Subparagraph 2 of the preceding paragraph are not required to be submitted for an application to be admitted for the first semester of the first grade of elementary school.

Adult international students are not required to submit the documents stipulated in Paragraph 1, Subparagraphs 4 to 6.

When a junior college, or school is reviewing an international student's admission application, if any of the documents specified in Paragraph 1, Subparagraphs 2, 3, and 7 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the junior college or school has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the junior college or school may request examination of the documents.

#### Article 19

The guardian in Taiwan referred to in the preceding article shall be an R.O.C. citizen who has household registration in Taiwan and shall submit a Police Criminal Record Certificate, and an income tax inventory for the most recent year checked and issued by a taxation organization itemizing personal taxable income from all sources of at least TWD 900,000.

A person who satisfies the requirements prescribed in the preceding paragraph may serve as the guardian in Taiwan of only one international student. However, a school principal, or the chair of the board of directors of an incorporated school or a board member may act as the guardian in Taiwan of up to five international students.

#### Article 20

An international student who has legitimate resident status in Taiwan and is applying to study a five-year program at a junior college, or at a senior secondary school, junior high school, or an elementary school shall submit the following documents and apply directly to the junior college or school, and report to register there if their application is approved:

1. An enrollment application form;
2. A photocopy of a legitimate resident certificate;
3. Academic credentials:

(1) Academic credentials from Mainland China: The Regulations Governing Accreditation of Institutes in Mainland China shall apply.

(2) Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.

(3) Academic credentials from other areas:

A. Academic credentials earned at overseas Taiwan schools or Taiwan schools in Mainland China shall be regarded as the same as earned at domestic schools of equivalent levels.

B. Academic credentials referred in the preceding 2 Items shall be subject to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials earned from institutes or branches established in Mainland China by foreign schools shall require public notarization in Mainland China and be verified and examined by an institute established or appointed by, or a private agency commissioned by the Executive Yuan.

The academic credentials stipulated in Subparagraph 3 of the preceding paragraph are not required for an application for admission to the first semester of first grade at an elementary school.

When a junior college, or school is reviewing an international student's admission application, if any of the documents specified in Paragraph 1, Subparagraph 3 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the junior college or school has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the junior college or school may request examination of the documents.

After the admission of the international students referred to in Paragraph 1, a senior secondary school, junior high school, or an elementary school shall submit a list of their details to the competent education administrative authority for future reference.

If a senior secondary school, junior high school, or an elementary school cannot admit the international student referred to in Paragraph 1 applying to study there because the school has already filled its admission quota, the student may apply to the competent education administrative authority for a transfer to be admitted to a school that has a vacancy.

A senior secondary school, junior high school, or an elementary school may assign the international student referred to in Paragraph 1 applying to study there to an appropriate grade level or give them a 'provisional' admission status, based on their results during the screening process. This 'provisional' status is valid for up to one year, and their student registration shall be confirmed if they pass the examinations.

#### Article 21

Fees that are to be paid by international students in Taiwan should be calculated by using the following:

1. Students who are admitted to study in Taiwan pursuant to the previous 2 articles, or are recipients of MOFA Taiwan Scholarships, under the recommendation of the designated overseas agencies, or holders of the status of permanent residents in our country shall pay their tuition and other fees in accordance with the same standards that apply to Taiwan nationals.
2. Students admitted to educational institutions in Taiwan in accordance with an education cooperation agreement shall pay their tuition and other fees that are specified in the agreement.
3. A school that accepts an international student who does not qualify to the preceding 2 Subparagraphs may apply its own tuition and other fees standard to the said student, and the said standard may not be lower than the standard adopted by other private schools at the same level. Students that were admitted to study in Taiwan before the effective date of the February 1, 2011 amendment shall pay for their own tuition and other fees in accordance with the previous standards.

#### Article 20-1

If a chaotic war situation, major disaster, or major epidemic occurs in the country of an international student, and educational institutions in the region become unable to operate normally as a result, that student's admission to senior secondary school or junior college may be given special consideration on a case by case basis, if details of those circumstances have been assessed and submitted by an R.O.C. overseas mission or by the embassy, consular office or authorized representative office of the student's country in Taiwan, and then confirmed by the Ministry of Education in conjunction with the Ministry of Foreign Affairs, and the National Immigration Agency of the Ministry of the Interior.

In principle, the additional student admission quota referred to in the previous paragraph for students given special consideration on a case by case basis shall be one percent of the total student recruitment quota approved for that school or junior college.

#### Article 22

At the time of registration a new international student shall present proof of a medical and injury insurance policy which is valid for at least 6 months from the date the student enters Taiwan. Current student shall present written proof that they have joined Taiwan's the National Health Insurance Plan.

The abovementioned written proof of insurance issued in foreign country shall be verified by the 'Overseas Agencies'.

#### Article 23

If international students violate the Employment Services Act, Schools or authorized authorities shall immediately handle the cases in accordance with the related regulations after investigation.

#### Article 24

If an international student defers or abandons their studies, or if there is any change to or loss of their student status, their educational institution shall notify the Bureau of Consular Affairs of



the Ministry of the Foreign Affairs, the service center(s) of the National Immigration Agency of the Ministry of the Interior where their educational institution is located, and send copies of these notifications to the Ministry of Education.

#### Article 25

The authorized educational government agencies may, if necessary, visit schools that admit international students. Any institutions found in violation of the regulations herein shall be subject to penalty, pursuant to the pertinent laws and regulations. The authorized educational government agencies may adjust schools' enrollment quotas for international students, as conditions require, if schools are not pursuant to Article 23.

#### Article 26

Subparagraphs 1, 3, and 4 of Paragraph 4 of Article 7, Articles 9, 15, 16, 22, and 24 shall apply to the application procedures, scholarships or subsidies, discipline and guidance, absence for more than one fourth of total class hours of a semester, and reporting of change or loss of student status regarding international students that are attending Mandarin Chinese language centers at a university/college in Taiwan.

#### Article 27

The format of the forms referred to in Subparagraph 1, of Paragraph 1 of Article 7, Subparagraph 1, Paragraph 1 of Article 18, and Subparagraph 1, of Paragraph 1 of Article 20 shall be defined by the respective schools. The format of the forms referred in Subparagraphs 5 and 6, of Paragraph 1 of Article 18 shall be defined by the Ministry of Education.

#### Article 28

These Regulations shall take effect on August 1, 2012.

The amendments to these Regulations shall take effect on the date of promulgation, with the exception of the amendments promulgated on December 24, 2012 which shall take effect on January 1, 2013, and the amendments promulgated on August 23, 2013 which shall take effect on September 1, 2013.