



Domestic Travel Reimbursement Claim

BAZ Claim No(STATUS) :	A031060(Under Approval)		Date :	03-02-2025
User No. :	31918		User Name :	Satyajit Nayak
User Cost Center :	BHARTI INSTITUTE OF		Location :	ISB Mohali
Currency :	INR		Exch. Rate :	1.0000
User Remarks :	Internal workshop in Hyderabad			
Last Years Claim :	No			

EXPENSE DETAILS

Budget code	Expense/Bill Date	From Place	To Place	Expense Head	Nature of Expense	SAC/HSN Code	Expense Description	Dimensions	Verifier Remarks Approver Remarks	Payment Mode	Taxable Value	IGST/CGST/ST	SGST	Other Charges	Claimed Amount
RZ*Z1* 5301*xx xxCom monIO* ***M17 1001*M 171001 10*ISBC O	30-12-2024			50503007 - TravelDomestic	DOMAIR - Domestic Air Travel Agent		Trip ID - NF91193360298186 Mode - Air-Air Economy Class Carrier - NF91193360298186\$Indigo From - Bhubaneswar To - Hyderabad Desc - Satyajit Nayak- NF91193360298186- BRF37L HSK22Y-04/0	Satyajit Nayak~BHARTI INSTITUTE OF~General Internal Order for Opex~	-- --	Travel Agent Third Party	13809.00	0.00	0.00	0.00	13809.0
							Expense Total				13809.00	0.00	0.00	0.00	13809.0

I confirm that I have ensured that all items claimed for reimbursement or payments requested herein are for legitimate business purposes

User Signature

User : Satyajit Nayak

Electronic Approval By : 31843

Payment Instruction :	Taxable Value	Claimed A
Reimbursement Account No. : XXXXXXXXXXXX9999	13809.00	
Paid By Company :	0.00	
Expense Total :	13809.00	

List of Document(s)						
Document ID	View	Uploaded Document	Document Type	Uploaded Date	Uploaded By	Up
56982	View	NF91193360298186.pdf		03-02-2025	Satyajit Nayak	Err Us

Claim Number	Reference Number	Last Transaction	Claim Status	Claim Amt	Actioned By	Action Date	Claim For
A031060		Select Employee Claim	Submitted	13809.00	Satyajit Nayak - 31918 - Hyderabad Zone - ISB Mohali - Bharti Institute of Public Policy - TRAINEES or ASSISTANTS	03-02-2025-11:09	Satyajit Nayak
A031060		Approve Expense Claim	Under Approval	13809.00	Pranabandhu Nayak - 31843 - Hyderabad Zone - ISB Mohali - Bharti Institute of Public Policy - TRAINEES or ASSISTANTS	03-02-2025-11:10	Satyajit Nayak

For use of Finance Department only (To be filled once entered into the Finance system)			
Finance Document No.	Posted By	Issued Cheque No.	Dated

User Contact No. :	--	User Mobile No :	9583439912	User Email ID :	SATYAJIT_NAYAK
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Cancel