

Registration Guide – User Onboarding System

1. Overview

This guide explains the step-by-step process for registering as a new user in the system. Registration is mandatory to access all services and features.

2. Who Can Register

The following users are eligible to register:

- Australian residents and citizens
 - International students with valid visas
 - Temporary workers with valid permits
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3. Required Documents

To complete registration, you must provide:

- Valid government-issued photo ID (Passport or Driver's License)
 - Proof of address (utility bill or bank statement)
 - Visa documentation (if applicable)
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4. Registration Steps

1. Visit the registration portal
2. Click on **Create New Account**
3. Enter personal details (full name, email, phone number)
4. Upload required documents
5. Verify your email address
6. Submit the registration form

You will receive a confirmation email once registration is successful.

5. Processing Time

- Standard applications: **2–3 business days**
- International applications: **3–5 business days**

6. Common Issues

- Blurry document uploads may cause rejection
- Incorrect email address can delay verification
- Expired ID documents are not accepted

7. Support

For any issues during registration, contact the support team via:

- Email: support@company.com
- Phone: +61 2 1234 5678