

JEEVIDHA RAVEENA

DATA ANALYST

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CAREER OBJECTIVE

To obtain a Data Analyst position where I can apply my analytical and technical skills in Excel, SQL, Power BI, and Python to deliver actionable insights and support data-driven business decisions

PROFESSIONAL SUMMARY

Detail-oriented Data Analyst with hands-on experience in data visualization, business reporting, and performance analytics. Proficient in Excel, SQL, Power BI, and Python (basics) with a proven ability to clean, analyze, and visualize complex datasets. Strong problem-solving mindset with internship experience at Rubixe and certified training from Datamites. Adept at creating automated dashboards and interpreting data to support strategic decisions.

CORE COMPETENCIES

Data Cleaning & Transformation | Dashboard Development (Power BI, Excel) | KPI Reporting & Business Insights | SQL Query Optimization | Data Modeling & Visualization | Data Automation (Python) | Exploratory Data Analysis | Problem Solving & Critical Thinking | Communication & Collaboration

TRAINING & INTERNSHIP

DATA ANALYST CONSULTANT INTERN – RUBIXE, Bangalore | Feb 2025 – Aug 2025

- Developed and maintained Power BI dashboards tracking sales and customer KPIs.
 - Cleaned and processed large datasets using Excel, SQL, and Python scripts.
 - Automated monthly reporting processes, improving efficiency by 30%.
 - Collaborated with the analytics team to interpret data and identify key trends
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EDUCATION

Bachelor of Engineering in Electronics and Communication Engineering (ECE)

NPR College of Engineering and Technology, Natham | 2017 – 2021 | CGPA: 7.69 (73%)

CERTIFICATIONS

- Certified Data Analyst – Datamites (Certificate No: 15250950319550)
 - Internship Completion Certificate – Rubixe (Document No: RX1756213127)
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SOFT SKILLS

Analytical Thinking | Teamwork | Adaptability | Problem Solving | Communication | Time Management

PROJECTS

FAST FOOD NUTRITION ANALYSIS (Power BI)

- Designed an end-to-end Power BI dashboard visualizing nutrition data from leading fast-food chains.
- Analyzed calorie, fat, and sodium levels across 200+ menu items and identified key nutritional trends

CUSTOMER DATA ANALYSIS (SQL)

- Wrote SQL queries to extract and transform customer data for demographic and retention insights.
- Supported business strategy with data-driven recommendations.

SALES PERFORMANCE DASHBOARD (Excel)

- Built dynamic Excel dashboards using pivot tables and slicers for sales trend analysis.
 - Automated KPI calculations for month-on-month growth tracking.
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TECHNICAL SKILLS

Power BI | MS Excel | MySQL | SQL Server | Python (Basics) | DAX | Data Cleaning | Pivot Tables | Data Modeling | Joins & Subqueries.

ACHIEVEMENTS & AWARDS

- Successfully completed 120-hour Data Analytics training at Datamites.
 - Recognized for delivering accurate KPI dashboards during internship at Rubixe.
 - Contributed to multiple real-time case studies and mini projects in analytics.
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