**Amazon Employee Extras Application**

Welcome Potential Employee Extras Partner!

The Amazon Employee Extras program provides discounts from name brand merchants and acts as an online bulletin board where only employees can access for discounted services. As a valued partner of Amazon, you will get the opportunity to expose your company/business to Amazon employees across the country.

**Eligibility:**

* Must offer a discount or special services to Amazon employees at no cost to Amazon
* Must remain valid for a period of at least 6 months.
* Must be easy to maintain. Once the description is up, it should require little to no maintenance by Amazon.
* Must be able to provide support (via email or phone) for employees with questions and issues about the discount.
* Must provide Amazon with an internal point of contact (administrative use).

**Restrictions to the Employee Extras Program:**

1) We will not be able to accommodate the following:

* Solicit or negotiate discounts
* Send out unsolicited emails to all employees
* Distribute posters, send out collateral, or host onsite events
* Sign business agreement documents

**What Amazon will do:**

* Post information and discount under Employee Extras section on our Benefits pages. This can be viewed by all employees who have access to the intranet.

**What we need from you:**

* Completed application

1. Name of company/business: Click here to enter text.
2. Internal point of contact #1 (for administrative use)
   1. Name (First, Last): Click here to enter text.
   2. Email: Click here to enter text.
   3. Phone number: Click here to enter text.
3. Internal point of contact #2 (for administrative use)
   1. Name (First, Last): Click here to enter text.
   2. Email: Click here to enter text.
   3. Phone number: Click here to enter text.
4. Employee support contact (for employees with inquiries)
   1. Name (First, Last): Click here to enter text.
   2. Email: Click here to enter text.
   3. Phone: Click here to enter text.
5. Who is eligible for this discount/special service? Choose an item.

If “Other”, please specify: Click here to enter text.

1. Is this discount available at all locations? Choose an item.

If “No”, please specify location: Click here to enter text.

If “Other”, please specify: Click here to enter text.

1. What do Amazon employees need to do in order to receive the discount? (Show badge, use discount code, etc…)

Click here to enter text.

1. Please include verbiage to be used on the intranet (copy and pasted from text to intranet):

Click here to enter text.

1. Soft copies of any flyers (PDF & JPEG) are to be attached and emailed to [erc@amazon.com](mailto:erc@amazon.com) alongside this application. Please be sure to copy and paste the message in the subject line as follows:

* Amazon Employee Extras Intake Form – name of organization

A confirmation email will be sent within 24-48 hours of receipt. Please keep in mind missing information will delay processing of this application.