

CSE 435

November 2, 2022; 5PM - 6PM

Below are the summary and meeting minutes from PCAS1 Meeting 2.

## **Meeting Summary**

During today's meeting we prepared our final list of questions to ask our customer during our first meeting tomorrow. We cleaned up our requirements and global invariants as well as a part of our homework 2 deliverables. We then confirmed the task of each team member during tomorrow's meeting.

## **Agenda**

- Discuss HW #2
- Discuss Customer Meeting 11/3
- Create tentative agenda for meeting 3

## **Action List**

### **Group HW 2 (Due 11/3 pre-class)**

- Collectively worked on feedback received from Professor Cheng
- Agreed on a final draft

### **Customer Meeting (11/3 in-class)**

- Discussed individual roles

### **Meeting 3**

- Agreed to meet Wednesday 11/9 at 5PM - 6PM - still works for everyone?
- Create a tentative agenda
  - Discuss tasks to be done during week

### **Open Floor**

- Any additional items/things we missed?
  - N/A