

ARTIST PORTFOLIO REVIEWS

Create A Professional Artist Submission Package For Galleries, Curators, Art Consultants and Public Art RFQs

- What images should I include in my portfolio?
- Should I include more than one body of work?
- How can I make my artist statement a more effective tool?
- How can I make my resume look more professional?
- Which achievements should I emphasize, and how?
- What are galleries, curators, art consultants and public art administrators looking for when they review artists' packages?

Professional art advisor and gallery director Chandra Cerrito will review your artist submission materials and help you answer questions like these.

Part I: Artist Package Preview

Chandra Cerrito will preview your materials prior to in-person reviews.

What do I send?

Email or mail up to 20 images (jpegs or slides), corresponding image list, resume and artist's statement.
Mail a check for \$25.00 deposit, made out to "Chandra Cerrito."

Where?

Email (digital artist packages)

portfolio@chandracerito.com

Mail (deposit checks and hard copy artist packages)

Chandra Cerrito, 626 Costa Drive, Napa, CA 94558

When?

Materials need to be received by **Feb. 3 for Session 1**, and by **Feb. 17 for Session 2**.

Deposit check needs to be received in order to begin the artist package preview and reserve a time slot.

Part II: In-Person Portfolio Reviews

Each artist will meet with Chandra Cerrito for 40 minutes. Mailed materials will be returned to the artist at this time.

When?

Session 1 **Sunday, February 8, between 12:30 and 8:30 PM**

Session 2 **Sunday, February 22, between 12:30 and 8:30 PM**

A specific time slot will be assigned to each artist after your deposit check has been received.

Where?

Chandra Cerrito Contemporary, 25 Grand Avenue, upper level, Oakland, CA (415) 577-7537
(Near 19th Street BART, between Broadway and Webster)

What do I bring?

Be prepared to take notes and bring any specific questions you may have.

Bring the \$25.00 balance of your fee in cash or check made out to "Chandra Cerrito."

Cancellation / No-show / Late Arrival Policy

Registered artists who do not appear at their scheduled reviews on time will forfeit their \$25.00 deposits.

No-show artists' packages will be returned if artist provides a S.A.S.E.

About Chandra Cerrito

Chandra Cerrito (www.chandracerito.com) has over 15 years experience working in commercial galleries, curating for museums and non-profit art spaces, managing hundreds of art consulting projects and administering public art commissions. A graduate of Princeton University (B.A. 1991) and California College of the Arts (M.F.A. 1994), she is currently Principal of Chandra Cerrito / Art Advisors LLC in Napa, CA and Director of Chandra Cerrito Contemporary in Oakland, CA.

RESERVE YOUR TIME SLOT EARLY. SPACE IS LIMITED!

For more information, email

portfolio@chandracerito.com