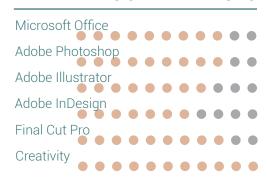


SKILLS | QUALIFICATIONS

Graphic Design & Illustration
Videography, Video Editing
Management, Clerical
Editorial & Publications Design
Public Speaking, Communications
Leadership Development, Teamwork

COMPETENCES



LANGUAGES

Bilingual Proficiency in Mandarin Chinese, Taiwanese Limited Workng Proficiency in Spanish, Python, HTML

HONORS

Competition, 2012

Regents' & Chancellor's Scholarship University of California Berkeley, 2013 The Leadership Award

Cal Alumni Association, 2013
Presidential Service Award
DiscoveryCube Orange County, 2013
National 3rd Prize Winner
C-SPAN StudentCam Documentary

EDUCATION

University of California Berkeley (2013 - Present) GPA: 3.412

- Intended Major: Business Administration, Bachelor of Science.
- Expected graduation: May 2017

Walnut High School (2009 - 2013) GPA: 3.79

- Graduated with the International Baccalaureate Diploma
- California Scholarship Federation; National Honors Society

EXPERIENCE

Student Instructor (November 2014 - Present)

Introduction to Illustrator & Photoshop DeCal

- Will be teaching a class of approximately 30 students graphic design
- In progress of designing the new Spring 2015 course curriculum
- Provide technical and aesthetic feedback on students' design work

Graphic Design Coordinator (August 2014 - Present)

ASUC Office of Marketing & Communications

- Manage all design requests given to the department
- Lead graphic designer for all material, including, but not limited to posters, flyers, infographics, logos, and banners
- Teach interns Adobe Photoshop/Illustrator and oversee their design projects

Director of Projects and Events (July 2014 - Present)

ASUC Office of the Executive Vice President

- Coordinate with ASUC executives and officials in planning, organizing, and managing all ASUC programs
- Collaborate with multiple campus organizations in conducting communal events for UC Berkeley students
- Oversee the department to ensure the coordination and success of ASUC programs and events.

Mentor & Campus Ambassador (October 2013 - Present)

Office of Undergraduate Admissions Ambassador's Program

- Conduct seminars regarding college applications/admissions/ decisions, financial aid, and scholarships
- Individually mentor prospective UC Berkeley students through personal guidance with their college decision process

Public Relations Coordinator (October 2013 - May 2014)

ASUC Senator Justin Kong's Office

- Designed and operated Senator Kong's website/blog/social media
- Photographer for staff portraits and events held by the office
- Created graphic designs for the Senator Kong's website and blog

Managerial Assistant (May 2011 - July 2013)

DiscoveryCube Orange County

- Administrated over 200 active volunteers collectively
- Directed the interview process for volunteer applicants and conducted monthly trainings for newly hired volunteers
- Ensured and executed quality guest service while educating the public on science, mathematics, and technology through hands-on exhibits