

S & A Program Descriptions and Expenditures for 2013-2014

Seattle Central College Service and Activities Fees Budget Subcommittee Policies and Procedures

District policy requires that students participate in the development of the S & A budget for recommendation to the Board of Trustees. Seattle Community College District Policy and Procedures 345.10 states:

“The recognized student government organization shall develop, in cooperation with the student services administration and professional staff, procedures for budget development, composition and operating procedures of the services and activities fees committee, and all other services and activities budget matters. Such provision shall be adopted as part of the approved student government constitution for each campus and prepared for approval by the Board of Trustees.”

Seattle Central Associated Student Council By-laws (Article X, Section I) states:

The ASC shall empower the Executive of Finance to establish and chair a Services and Activities (S & A) Fees subcommittee to review requests for S & A funding, and submit budget recommendations to be approved by the AS-SCCC, in accordance with the Revised Code of Washington State and Seattle Community College District VI Policies and Procedures related to Student Services and Activities Fees.

- A. *The S & A Fee Budget subcommittee shall consist of the Dean of Student Development or the appointed designee, the Executive of Finance, and not less than three (3), but no more than six (6) students-at-large.*
- B. *All members are to review each application and individually score it.*
- C. *This committee will reflect the diversity of the Associated Students of Seattle Central Community College.*

The S & A Budget Subcommittee is organized, convened and chaired by the Associated Student Council Executive of Finance, advised by the Dean of Student Development or the appointed designee, and supported by the Student Leadership administrative assistant. Voting members must attend all meetings of the committee.

The purpose of the S & A Budget Subcommittee is to design and recommend to the Associated Student Council an S & A Budget Proposal that reflects and serves the greatest number of Seattle Central students with a broad spectrum of services and activities that engage and empower the student body and support the mission and core values of Seattle Central Community College.

- The S & A Budget Subcommittee receives training fall quarter and accepts and reviews applications for small, one-time grants.

- During winter quarter, the S & A Budget Subcommittee meets with current S & A grant recipients who report on the goals, objectives, and success of funded projects, services, and activities.
- A call for proposals for S & A funding for the following year is distributed widely on campus with a due date immediately following spring break.
- The S & A Budget Subcommittee reviews and scores applications and decides on the allocations for the following year, forwarding their proposed budget to the Associated Student Council for approval.
- When approved by the Associated Student Council, the S & A budget is submitted to the college president, who can request amendments before forwarding it to the Board of Trustees.

Alumni Programs:

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| Goods & Services | 1,699 |
| Total | 1,699 |

ASC Book Fund:

The ASC book committee provides expensive and high-usage textbooks for the student body by putting them on reserve in the library. The purpose is to make education more accessible by augmenting the expense of buying books.

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| Textbooks | 7,084 |
| Total | 7,084 |

Associated Student Council:

The ASC is the official student government that represents Seattle Central College students to the administration. It serves students and Seattle Central College mission of being accessible, diverse, innovative, and responsive. Members of ASC serve as student representatives on many campus-wide committees.

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| Student Wages | 24,477 |
| Goods & Services/Student Handbook | 7,682 |
| Other | 1,708 |
| Total | 33,867 |

BE Learning Center:

BE Learning Center leads the Learning Support Network in providing tutoring services to all Seattle Central College students across campus and providing students with high quality academic assistance.

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| Tutors Wages & Benefits | 90,925 |
| Printing/Leasing | 3,787 |
| Total | 94,711 |

Childcare Assistance Program:

This program supports academic success for student parents by providing information, support, contacts with other social service providers, and financial assistance with childcare costs.

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| Support Staff Wages & Benefits | 4,950 |
| Goods & Services | 157 |
| Client Services | 56,160 |
| Grants | (1,230) |
| Total | 60,037 |

Co-curricular Fund:

This fund provides students with opportunities that are outside of the classroom but complement the area of study such as field trips that are not covered by tuition. This program encourages students to participate in competitions, workshops, seminars, and many other opportunities that help shape their academic career.

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| Conferences, Fees, Admissions | 1,672 |
| Goods & Services | 1,000 |
| Total | 2,672 |

College Outreach Team (CORT):

The students who serve on CORT represent Seattle Central in the community at cultural fairs, celebrations, high school events, etc., providing peer to peer information about opportunities for education at Seattle Central.

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| Student Wages | 9,829 |
| Travel (to high schools) | 850 |
| Goods & Services | 1,716 |
| Total | 12,395 |

Contingency Fund:

This is a fund set aside in case of a shortfall in S & A fee revenue, and if not needed, can be used for requests that come in the spring.

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| Goods & Services | 3,501 |
| Total | 3,501 |

Cultural Development and Programming:

Provides programming on campus through the College Activities Board, a team of students who develop and organize events and activities on campus that celebrate the diversity of our community and promote student involvement and collaboration among student organizations.

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| Coordinator Wages & Benefits | 54,548 |
| Student Wages | 36,157 |
| Students of Color Conference | 11,964 |
| Training/Services | 5,650 |
| Goods & Services | 16,091 |
| Speakers/Performers | 4,862 |
| Total | 126,046 |

Information Central and START:

Information Central, conveniently situated in the Main Hall is staffed by highly trained Student Ambassadors to answer questions, make referrals, provide directions, and guide students and visitors to appropriate services. Student Ambassadors also facilitate START, New Student Orientations and coordinate Welcome Back Days each quarter to provide new and returning students with vital information.

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| Coordinator Wages & Benefits | 57,977 |
| Student Wages | 52,948 |
| Goods & Services | 843 |
| Total | 111,768 |

Interpreting Services:

This project provides interpreting services for Seattle Central College deaf students to participate in events and activities.

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| Interpreters | 5,370 |
| Total | 5,370 |

Leadership Activities Set-up:

This position is responsible for setting up rooms, tables and any related work for Student Leadership activities. This position is crucial to the success of the events that occur on campus.

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| Staff Wages & Benefits | 23,303 |
| Total | 23,303 |

Leadership Orientation and Training:

This fund which is managed by the dean of Student Development provides leadership training activities and services that instruct, inspire and encourage student development of leadership skills. These funds provide a week-long summer orientation for 80+ student leaders, sends 40+ students to the Northwest Student Leadership Conference, and provides other training opportunities.

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| Student Travel to Leadership Conference | 16,991 |
| Goods & Services | 13,042 |
| Client Services | 300 |
| Total | 30,333 |

Library Atmosphere Improvement:

This project trains student to assist their peers to maintain appropriate (quiet and studious) conduct in the library to promote a satisfactory library atmosphere for all users.

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| Student Wages | 7,306 |
| Total | 7,306 |

M. Rosetta Hunter Art Gallery:

The art gallery, presenting original exhibits throughout the year, serves to bring diverse artistic voices to campus and provides a place for Seattle Central students to present their art, and to see artistic exhibits that serve as a training ground for students.

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| Coordinator Wages & Benefits | 39,432 |
| Student Wages | 6,279 |
| Client Services | 1,000 |
| Goods & Services | 2,601 |
| Total | 49,312 |

Multicultural Services:

The program promotes responsiveness and success for students of color and students of diverse cultural backgrounds through projects, services, and collaboration with college departments.

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| Student Wages | 10,071 |
| Education/Training | 559 |
| Total | 10,630 |

Office Management:

Office Management is a vital part of the success of Student Leadership. It supports every aspect of the Student Leadership Division such as payroll, purchasing, supplies and equipment, and much more in assisting with all the student boards and events and activities that are related to Student Leadership.

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| Support Staff Wages & Benefits | 137,097 |
| Goods & Services | 2,536 |
| Total | 139,633 |

Phi Theta Kappa:

PTK is an international academic honor society for community college students. Any student earning a college level cumulative g.p.a. of 3.3 is invited to join and participate in service and leadership activities.

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| Student Wages | 14,404 |
| PTK Conferences | 8,286 |
| Goods & Services | 1421 |
| Total | 24,111 |

SAM Learning Center:

SAM Learning Center, a part of the Learning Support Network, provides science and math tutoring services to Seattle Central College students in a variety of innovative and supportive ways and in numerous locations.

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| Tutor Wages | 88,778 |
| Total | 88,778 |

Special Projects, One-Time Grants:

A fund set aside to the campus community for new projects that are realized after the prior spring's budgeting application process. This would be funding for one-time projects that would serve students. Funded this year: Microwaves for student use in the Atrium Cafeteria, some furniture for the student organizations and clubs meeting room, some signage in the Mitchell Activity Center.

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| Goods & Services | 2,591 |
| Total | 2,591 |

Student Helpdesk:

The Student Helpdesk, conveniently located at the front counter of Information Central, supports student users of computing services, employing students with IT skills to provide information and assistance to resolve IT problems in a variety of ways: online chat, email, phone and live help.

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| Student Wages | 22,000 |
| Total | 22,000 |

Student Support Incentive Program:

The purpose of the Student Support Incentive program is to continue the very successful food coupon program that has documented improved academic success for former foster care students enrolled in the Seattle Central College Success Program. The food coupon program provides incentive and motivation and promotes communication between program staff and students.

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| Goods & Services | 5,750 |
| Total | 5,750 |

Student Involvement (SORC):

Student Involvement programs assists students to successfully establish clubs, and provides many opportunities for students to get involved and gain practical and transferable leadership skills, individual development and overall college experience of students. This budget includes the Student Organizations Resource Council, a team of six students who assist clubs to organize and function successfully.

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| Coordinator Wages & Benefits | 50,548 |
| Student Wages | 32,222 |
| Club Events & Activities | 22,583 |
| Total | 105,353 |

Student Leadership Programs:

The coordinator of this program advises the Associated Student Council, the Funding Support Board, the Communications and the Sustainability committees; recruits and trains students for committees and other involvement opportunities; is responsible for promotion, marketing and branding for Student Leadership.

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| Coordinator Wages & Benefits | 31,537 |
| Student Wages | 17,436 |
| Goods & Services | 1,945 |
| Total | 50,918 |

Student Publications:

The SWAP team develops and maintains the student magazine, The Central Circuit, which serves as a platform for student expression, from creative writing and art to opinion pieces. Their goal is to create a popular, society responsible publication that highlights the ideas and talents of Seattle Central students.

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| Advisor Wages and Benefits | 15,640 |
| Student Wages | 25,505 |
| Printing, phones, supplies | 14,948 |
| Revenue from ads | (818) |
| Total | 56,910 |

Tournaments and Games Team (TAG Team):

The TAG team organizes and facilitates recreational games and activities that promote active student involvement, fair play and physical activities. The team works under the aegis of Student Leadership in conjunction with the Charles Mitchell Activity Center.

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| Student Wages | 11,433 |
| Goods & Services | 4,381 |
| Client Services | 290 |
| Total | 16,105 |

Women's Programs Emergency Fund:

Women's Programs provides the oversight and implementation of one- time emergency funds available for all students.

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| Client Services | 15,303 |
| Total | 15,303 |

Women's Programs Student Support Resources:

The program serves as a resource center for Seattle Central College students and prospective students providing resources, support, information, referral, and access to services and resources in the community and on campus to reduce barriers to enrolling and succeeding in school. Women's Programs works in collaboration with other Student Success Programs to address the needs of all Seattle Central students.

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| Staff Wages & Benefits | 61,435 |
| Goods & Services | 690 |
| Total | 62,125 |

Wood Construction Student Association:

The Wood Construction Student Association operates on a satellite campus, which makes the role of the student council an important link between the Main Campus and their student body. They strive to be a resource of information for the students of the Wood Construction Center.

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| Staff Wages | 3,353 |
| Goods, Speakers, Equipment | 15,455 |
| Revenue | (1,908) |
| Total | 16,900 |

Writing Center:

The Writing Center operates as a part of the Learning Support Network to provide individual tutoring in the areas of writing and language arts. Staffed by students and supported by English instructors, students can receive assistance with any type of writing required of them.

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| Student Wages | 8,733 |
| Total | 8,733 |

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| Total Expenditures | 1,195,244 |
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