

Jefri Islam

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EDUCATION

Master of Professional Accounting Kaplan Business School <ul style="list-style-type: none">WAM: 77High achiever recognition: Business and Corporations Law	11/2021 – Present Perth, Australia
Master of Business Information Systems Monash University Malaysia <ul style="list-style-type: none">GPA: 3.0/4.0Completed 30 of 96 credits: Project management, Database, Java, Systems analysis & design and introduction to MBISReason: Will continue the course at another Australian University after holding a permanent residency PR around October 2023	8/2021 – 3/2023 (discontinued) Malaysia
Bachelor of Commerce in Accounting The University of Western Australia <ul style="list-style-type: none">GPA: 6.0/7.0	1/2018 – 12/2020 Perth, Australia

RELEVANT EXPERIENCE

Part-time Crew Kawa Sushi Restaurant <ul style="list-style-type: none">Kitchen work including creating new restaurant menu using photoshopping tools and Canva	11/2021 – Present Perth, Australia
Student Business Consultant Practera program/Secure State <ul style="list-style-type: none">Worked in teams to produce a report in response to a brief submitted by a real industry clientPresented creative marketing strategies and real-world solutions that meet the client's needs.	8/2022 – 9/2022 Online
Accounts and Administration Assistant Assure Property Group <ul style="list-style-type: none">Managed various trust accounts under the guidance of a CA directorPerformed various accounts receivables, accounts payables and accounts reconciliation tasksReconciled daily bank statements, income and expense accounts on XERO and Property Tree	8/2020 – 10/2020 Perth, Australia

OTHER EXPERIENCE | VOLUNTEERING

Student Ambassador Kaplan Business School <ul style="list-style-type: none">Organised orientation events for new students on campus; Provide assistance, mentoring, advise students	3/2023 – Present Perth, Australia
Uni Mentor UniMentor UWA <ul style="list-style-type: none">Volunteered as a university mentor for a group of undergraduate students, organised campus tour, leading orientation sessions with academic instructors to ensure smooth in-campus settlementGuided first-year students on enrolment of units, managing timetable and finding accommodations	11/2019 – 11/2020 Perth, Australia
Student Auditor Volunteer ACTS Green Impact/ International Society of Sustainability Professionals <ul style="list-style-type: none">Paired with a partner to perform an audit at two faculties on campus including the University Club and Indian Ocean Marine Research Centre at UWA; Discussed new ideas with directors on how to improve sustainability	9/2019 Perth, Australia

SKILLS

- English language proficiency test: PTE – 87/90
- Languages: English, Chinese, Bahasa Malaysia
- Software: XERO, MYOB, Property Tree
- Computer literacy: Python, HTML, CSS, JavaScript, Java, MySQL, Oracle, etc.