

# Jefri Islam

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## EDUCATION

### Master of Professional Accounting

11/2021 – 6/2023

Kaplan Business School

Perth, Australia

- WAM: 77
- High achiever recognition: Business and Corporations Law, Financial Reporting

### Master of Business Information Systems

8/2021 – 3/2023 (discontinued)

Monash University Malaysia

Malaysia

- GPA: 3.0/4.0
- Completed 30 of 96 credits: Project management, Database, Java, Systems analysis & design and introduction to MBIS
- Reason: Will continue the course at another Australian University after holding a permanent residency visa

### Bachelor of Commerce in Accounting

1/2018 – 12/2020

The University of Western Australia

Perth, Australia

- GPA: 6.0/7.0

## RELEVANT EXPERIENCE

### Graduate Accountant

7/2023 – Present

DFK Gooding Partners

Perth, Australia

- Prepared clients' and entities' tax returns using MYOB AE and XERO software, ensuring compliance with relevant tax regulations.
- Applied a meticulous approach to detail, reviewed financial data to identify potential deductions and credits for clients.
- Maintained organised workpapers of tax return processes and client correspondences, facilitating easy retrieval and audit readiness.
- Effectively communicated the status, budget, and relevant information for each job with job managers, ensuring efficient and quality work methodology.

### Kitchen Hand

11/2021 – 7/2023

Kawa Sushi Restaurant

Perth, Australia

- Navigated between cooking, preparing and cleaning in the kitchen while extending my creativity to design new menus for the restaurant using Canva and Photoshop tools

### Student Business Consultant

8/2022 – 9/2022

Practera program/Secure State

Online

- Worked in a diverse team environment to deliver a comprehensive marketing report that addressed the needs outlined by a real industry client.

## OTHER EXPERIENCE | VOLUNTEERING

### Student Ambassador

3/2023 – 6/2023

Kaplan Business School

Perth, Australia

- Organised in campus events, collaborating with fellow ambassadors to create a vibrant and inclusive environment for students.
- Honed my leadership skills by actively engaging with prospective students, and representing the school with enthusiasm

### Uni Mentor

11/2019 – 11/2020

UniMentor UWA

Perth, Australia

- Volunteered as a university mentor, orchestrating engaging campus tours and facilitating orientation sessions with academic instructors to seamlessly integrate undergraduates into campus life.
- Provided personalized guidance to first-year students, assisting with unit enrolment, timetable management, and finding accommodations

## SKILLS

- English language proficiency test: PTE – 87/90
- Languages: English, Chinese, Bahasa Malaysia
- Software: MYOB AE, XERO, Property Tree
- Computer literacy: Python, HTML, CSS, JavaScript, Java, MySQL, Oracle, etc.