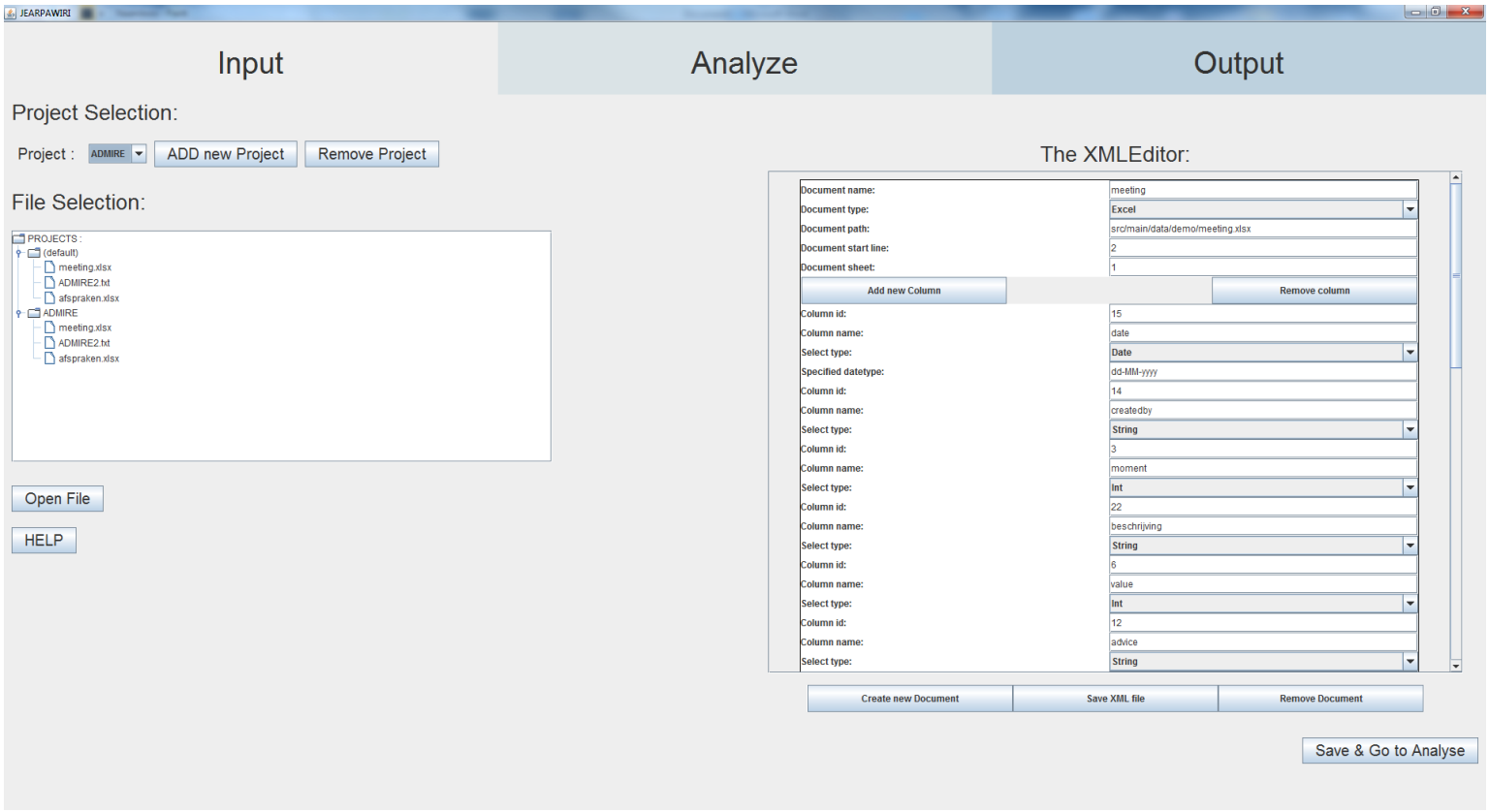
Step-by-Step Manual

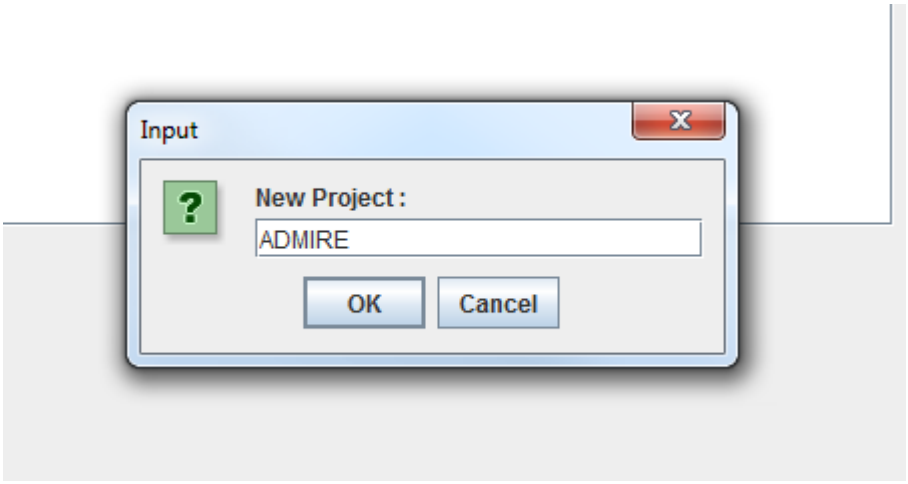
Step 0

When you start up the program, you will get this screen:



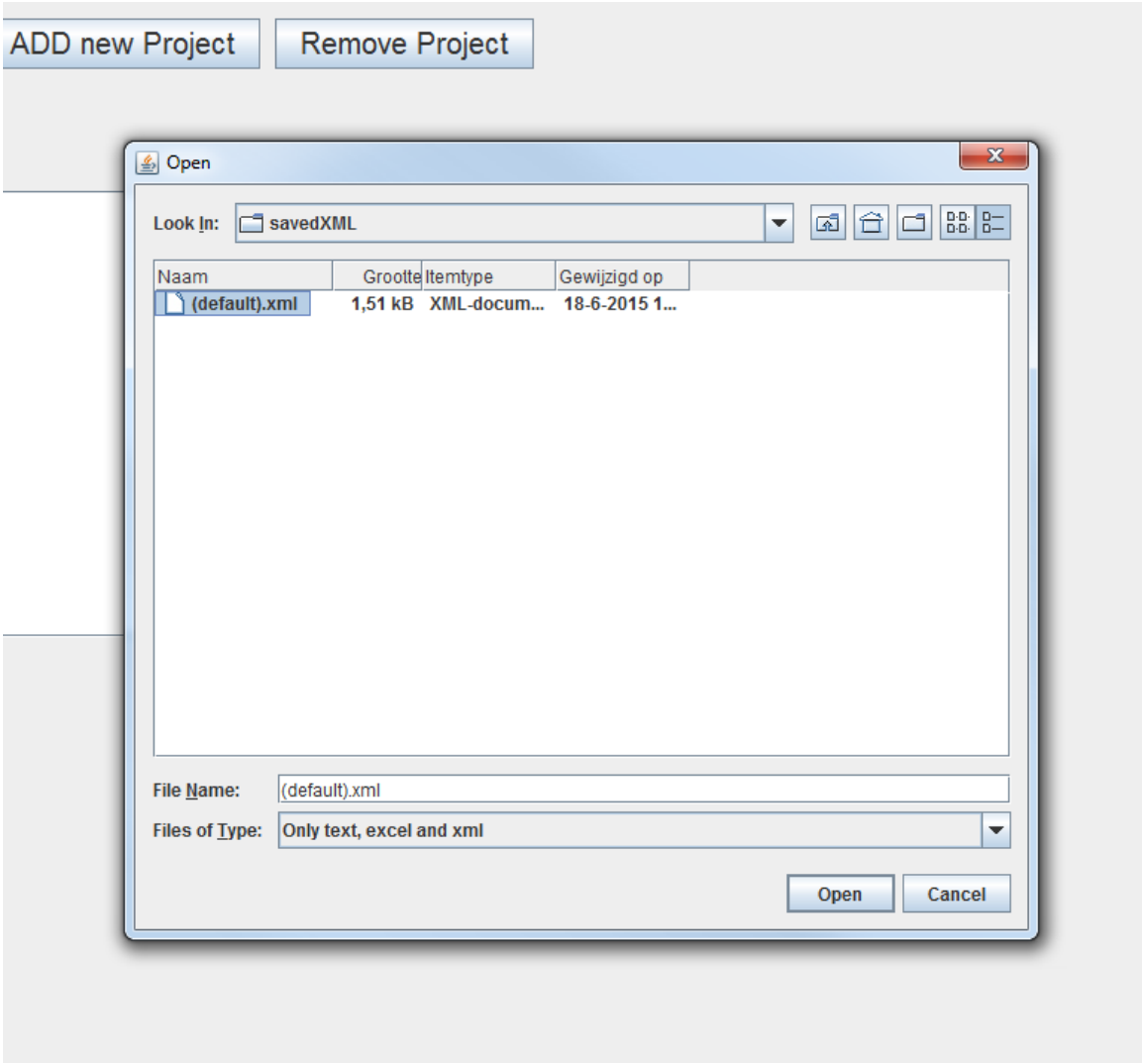
Step 1

First you want to add a new project to work in. Press the *ADD new Project* button and this will popup. Fill in a name you want to give to the project and press *OK*.

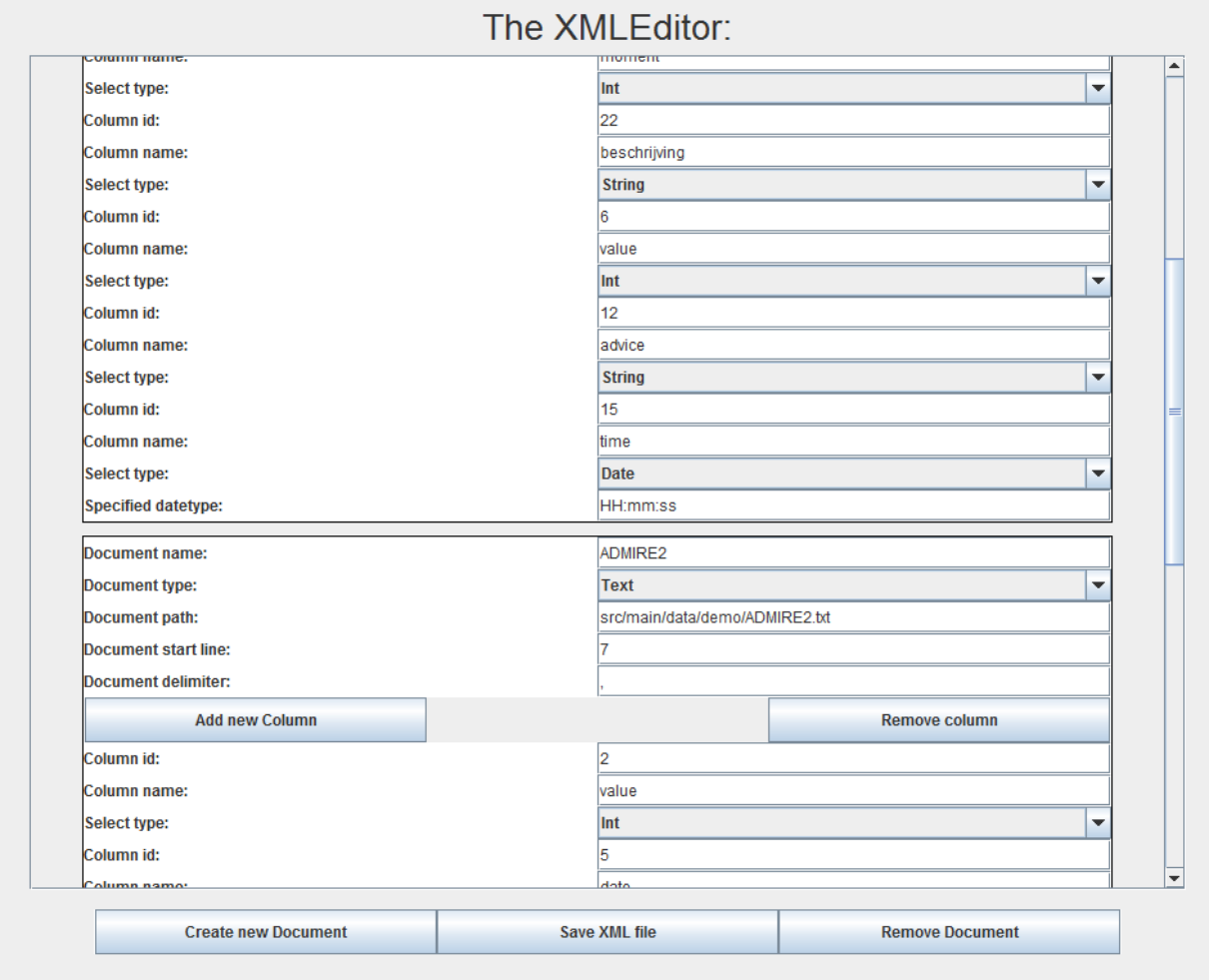


Step 2

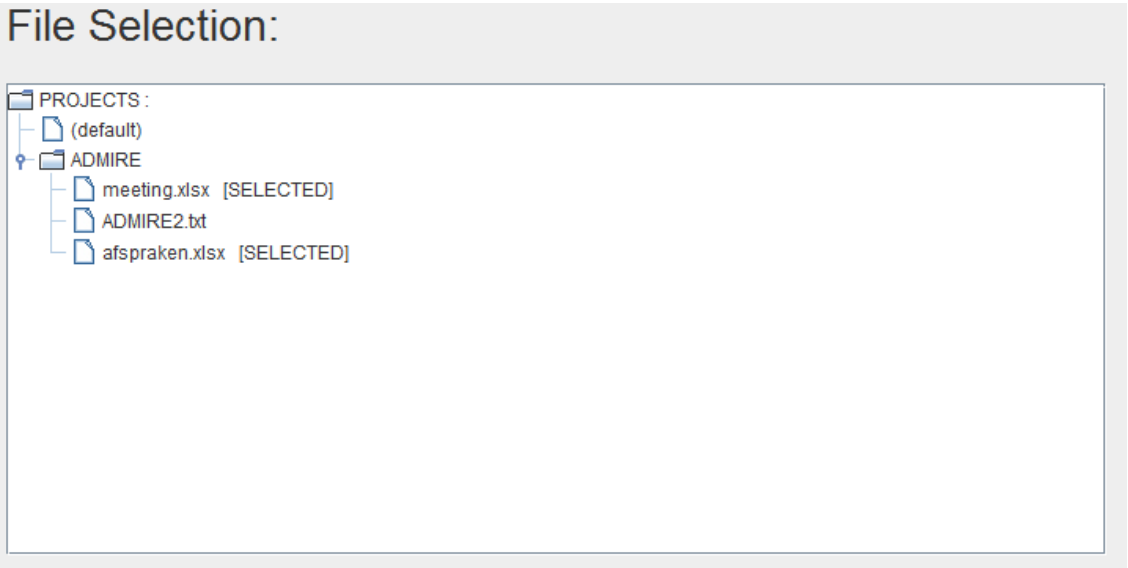
Next it is important to load the files that belongs to the project. For this example we load in a xml file, it's also possible to load txt or excel files. Press the *Open File* button in the program and this popup will be shown. Select the file you want and press the *Open* button. Now it will be loaded to the current project you are working in.



Step 3
Check at the right side of the screen if for each file all fields are filled in correctly and for each file if they have a column with a column name: date.

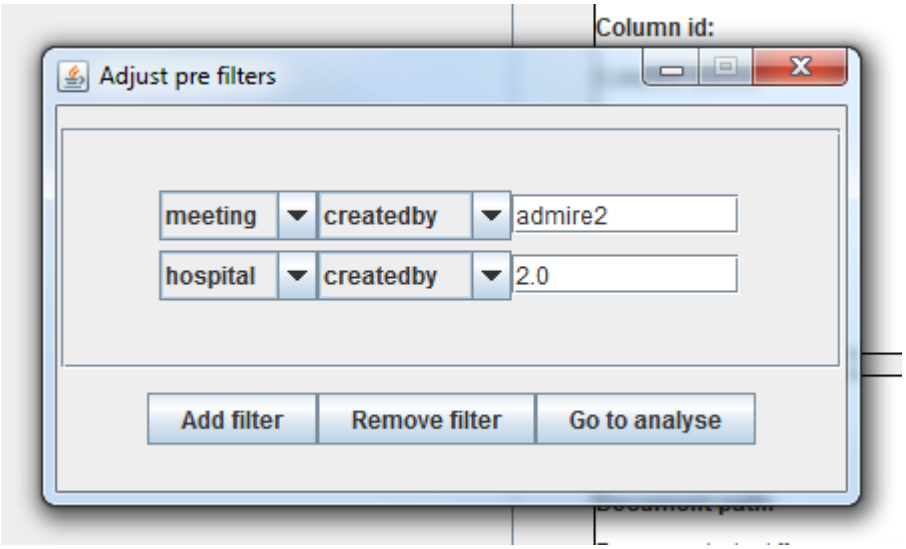


Step 4
Select the files you want to use to analyse. By pressing *the name of the file* you see if its selected or not. The selected ones will be used for analysing.



Step 5

Press the *Save & Go to Analyse* button to proceed. Here you can set pre filters on the data you want to use. First select which file then which column and then the filter. So here in the example meeting is the name of the file, createdby is the column and admire2 is the filter. Then press *Go to analyse*.

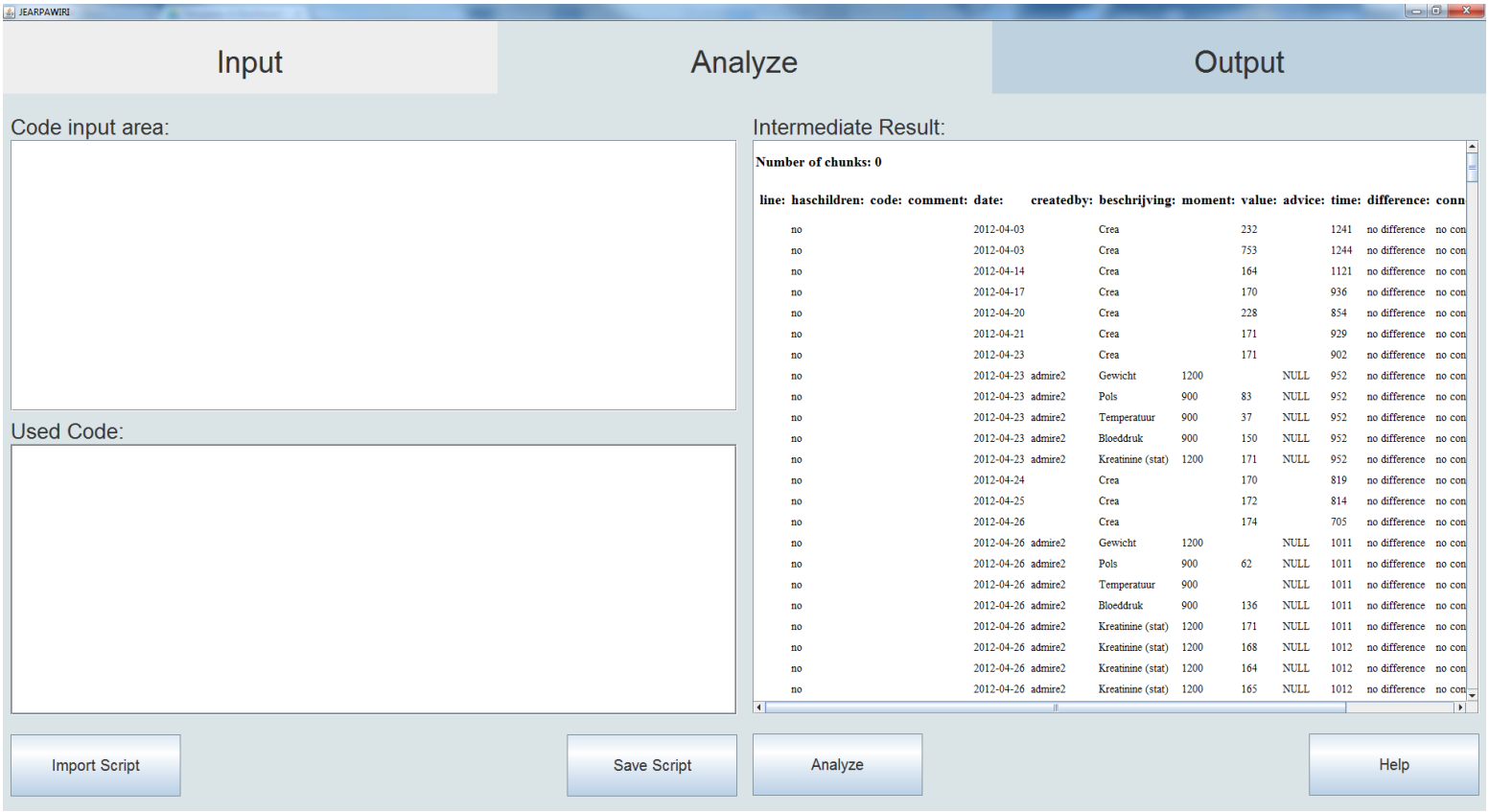


Step 6

Please wait, the files will be read and will be filtered by the pre-filter.

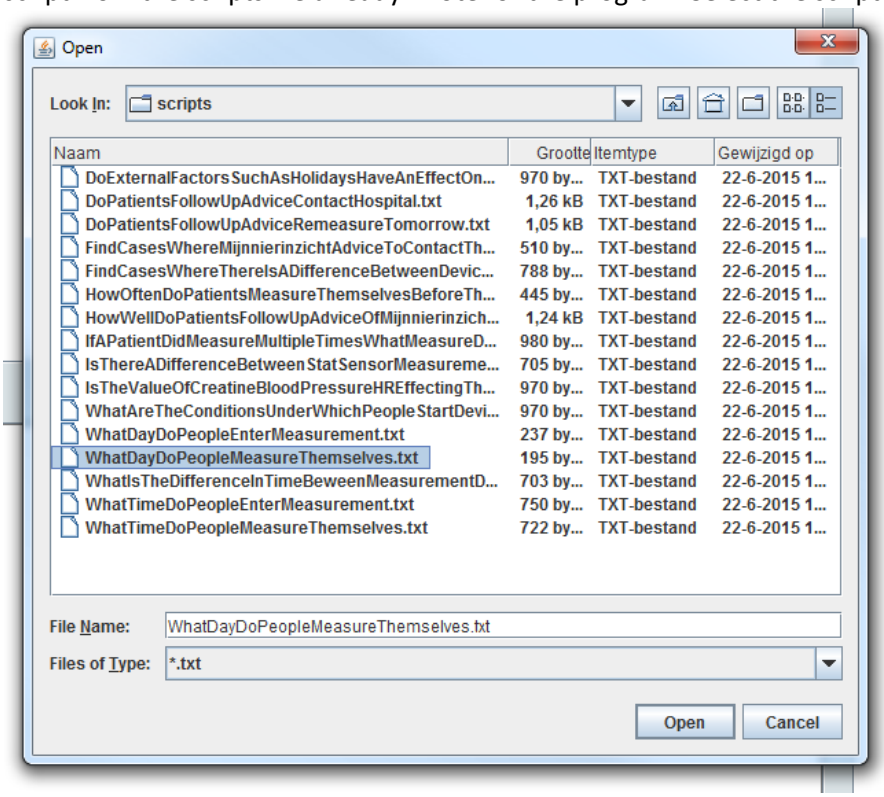
Step 7

You will automatically get to the analyse tab:



Step 8

Press the *Import Script* button to import a script for analysing the data. In the example we select a script from the scripts we already wrote for the program. Select the script you want and press *Open*.



Step 9

The script will be loaded into the Code input area. The sentence which starts with – are comments to the code. In the example line 1, 3 and 5 are comments.

Code input area:

```
--filter the data where the beschrijving column equals 'Crea'
filter data where beschrijving = 'Crea'
--set a code on date
code date
--in the output page you can now check the frequency bar
```

Step 10

Press *enter* or press the *Analyze* button to run the script. The script you had run will be showed in the Used Code area and the Intermediate Results will be updated.

Intermediate Result:

Number of chunks: 0

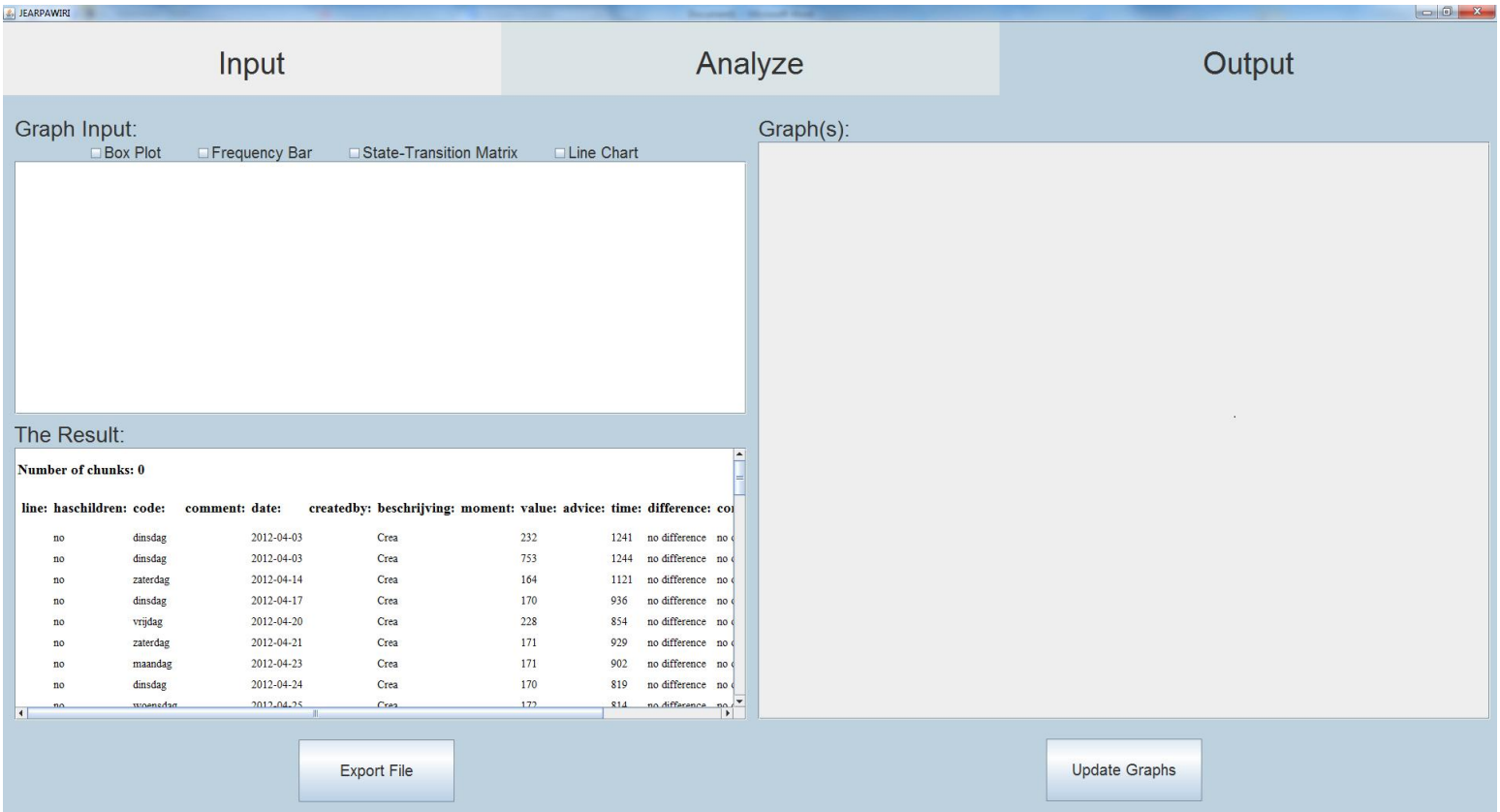
line:	haschildren:	code:	comment:	date:	createdby:	beschrijving:	moment:	value:	advice:	time:	difference:	co
	no	dinsdag		2012-04-03		Crea		232		1241	no difference	no
	no	dinsdag		2012-04-03		Crea		753		1244	no difference	no
	no	zaterdag		2012-04-14		Crea		164		1121	no difference	no
	no	dinsdag		2012-04-17		Crea		170		936	no difference	no
	no	vrijdag		2012-04-20		Crea		228		854	no difference	no
	no	zaterdag		2012-04-21		Crea		171		929	no difference	no
	no	maandag		2012-04-23		Crea		171		902	no difference	no
	no	dinsdag		2012-04-24		Crea		170		819	no difference	no
	no	woensdag		2012-04-25		Crea		172		814	no difference	no
	no	donderdag		2012-04-26		Crea		174		705	no difference	no
	no	vrijdag		2012-04-27		Crea		251		821	no difference	no
	no	vrijdag		2012-04-27		Crea		190		823	no difference	no
	no	dinsdag		2012-05-01		Crea		208		828	no difference	no
	no	dinsdag		2012-05-08		Crea		160		720	no difference	no
	no	vrijdag		2012-05-11		Crea		175		747	no difference	no
	no	zaterdag		2012-05-12		Crea		181		755	no difference	no
	no	zondag		2012-05-13		Crea		135		846	no difference	no
	no	maandag		2012-05-14		Crea		176		635	no difference	no
	no	woensdag		2012-05-16		Crea		187		640	no difference	no
	no	donderdag		2012-05-17		Crea		191		951	no difference	no
	no	vrijdag		2012-05-18		Crea		254		658	no difference	no
	no	vrijdag		2012-05-18		Crea		174		701	no difference	no
	no	maandag		2012-05-21		Crea		183		630	no difference	no

Used Code:

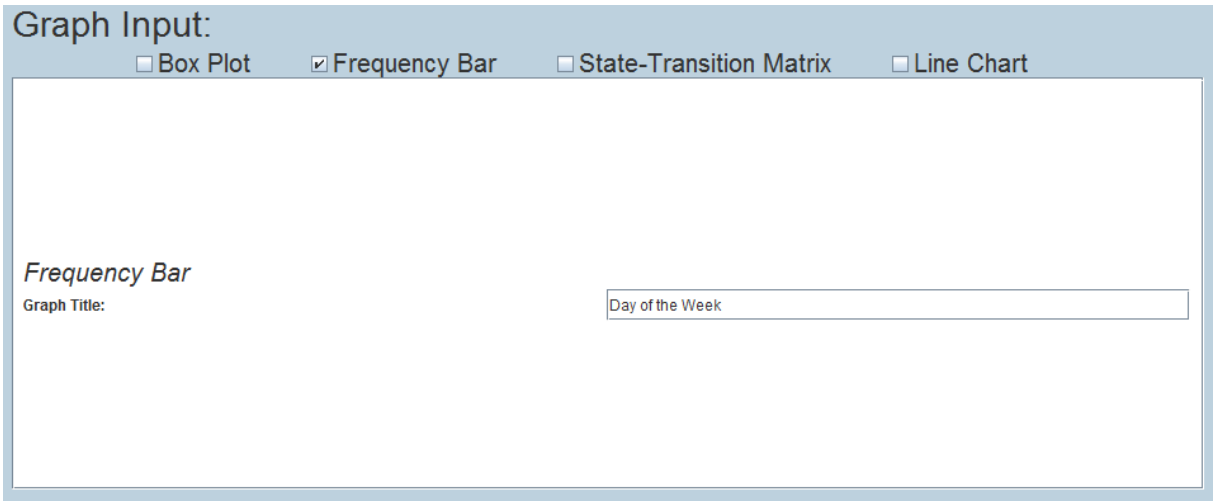
```
--filter the data where the beschrijving column equals 'Crea'
filter data where beschrijving = 'Crea'
--set a code on date
code date
--in the output page you can now check the frequency bar
```

Step 11

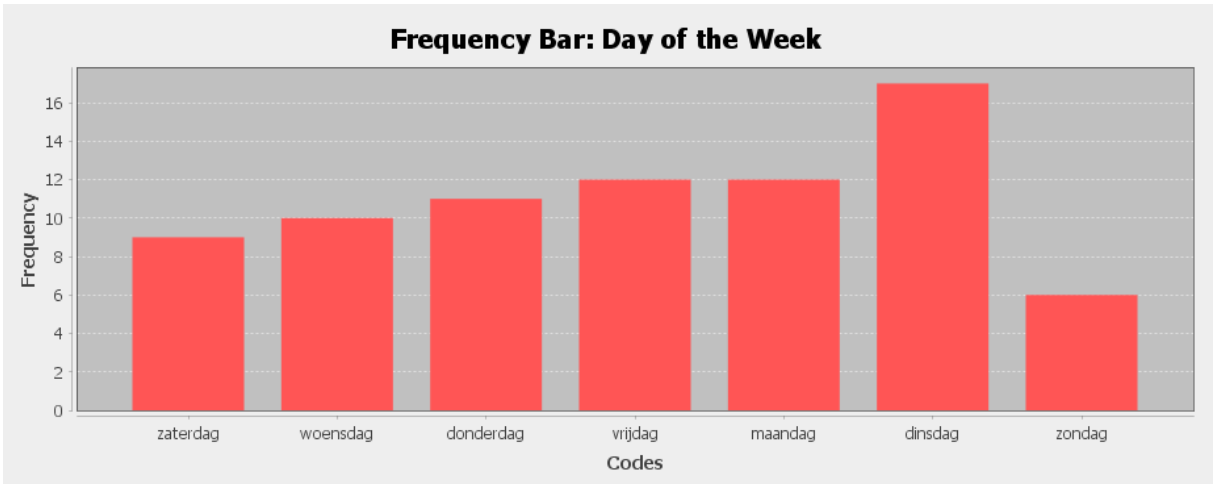
When you are done with analysing, you press on the output tab.



Step 12
You can create a graph from the data you have now. Select a graph you want to plot. Here we select a frequency bar, by pressing the *Frequency Bar* checkbox. Next you set the title of the graph, as here Day of the Week.



Step 13
Press the *Update Graph* button to update all graphs and you will see that a graph is created of the data where you ran the script over.



Step 14

Last you can export the file and graphs. By pressing the *Export File* button, you can easily save the file. You can save the graphs by *right clicking* the graph and choose the option *save as*. Browse to where you want to save the file or graph. Type the name of the file in the File Name area and press *Save* to save the file or graph.