

MEMO

RE/083

To: CEO
From: Head, Corporate Service
Subject: Request of payments
Date: 03rd May, 2023

Your kind approval is needed for the release the sum of **N 1, 599,450 (One Million Five Hundred and Ninety Nine Thousand Four Hundred and Fifty Naira Only)** .Being payments made for the following.

S/N	DESCRIPTION	AMOUNT
1	Transportation to Airport and Warri	N 18,000.00
2	Flight Ticket	N 452,000.00
3	Accommodation	N 70,100.00
4	Flight Ticket for the Crew	N 884,100.00
5	Transportation to the Airport	N 19,000.00
6	Accommodation for 3	N 72,000.00
7	Feeding	N 39,250.00
8	Per Diem for 3days	N 45,000.00
	Total	N 1,599,450.00

Payment should be made into the following account;

Account Name: Abubakar Sadeeq Bello
Bank: Zenith Bank
Account Number: 2252362606
Amount: N 1,599,450.00

Thank you.