

### Profile Summary

Having spent a decade in the healthcare sector, including four years in Human Resources, I have decided to pivot my career to web development. I have acquired the following skills and am eager to build a new career in this field!

### Skills

- React.js
- Javascript
- Responsive development
- Adobe Photoshop
- HTML
- CSS
- Bootstrap
- Adobe Lightroom

### Education

#### South Dakota State University

2007

Bachelor's Degree in Sociology

#### SheCodes

2023

Front-End Web Development Certificate

### Work Experience

#### Photographer - Self Employed

May 2022 - present

- Executive portraits and real estate

#### Organizational Development Education Coordinator - St. Charles Human Resources

Feb 2021 - May 2022

- Managed the onboarding roster process and training coordination for new hires
- Oversaw the tuition reimbursement program, which involved managing the budget, processing application submissions, and issuing reimbursements
- Coordinated multiple events, including securing locations, arranging catering, and managing supplies

#### Human Resources Assistant - St. Charles Human Resources

Sept 2018 - Feb 2021

- Served as a liaison, and offered clerical support, by providing information, assistance, and guidance to others within HR and across the organization

#### Patient Registration Specialist - St. Charles Cancer Center

Oct 2016 - Sept 2018

- Welcomed and registered patients for appointments while verifying insurance coverage and eligibility

#### Quality Assurance Editor/Medical Transcriptionist - AssistMed, Inc

Jan 2012 - Oct 2016

- Provided feedback to new transcriptionists to aid in their training
- Conducted thorough reviews of medical reports to identify and correct errors