



28 W 751 Stafford Place • Warrenville, IL 60555 • 630/393-1171 • Fax 630/393-1688

**WARRENVILLE PUBLIC LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, April 15, 2020, 7:00 p.m.**

This meeting will be conducted entirely via electronic means, not at the Library. The public is invited to listen to the meeting by calling 312-626-6799 or using the Zoom app to connect to the meeting. The Zoom Meeting ID is 156-466-873. The direct Zoom link is zoom.us/j/156466873. Instructions for joining a Zoom meeting are available at <https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->.

AGENDA

1. Call to order
2. Roll Call (Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren)
3. Approval of the agenda **(ACTION)**
*Trustees may request to remove any items from the consent or regular agenda at this time.
Discussion only items may also be added to the regular agenda at this time.*
4. Public comments*
5. Consent Agenda **(ACTION)**
 - a. Approve Minutes of the February 19, 2020 Regular Board of Trustees Meeting
 - b. Approve Minutes of the March 16, 2020 Special Board of Trustees Meeting
 - c. Receive and file Financial Reports for February and March
 - d. Approve Non-resident Library Card Participation for FY21 Utilizing the Tax Bill Method for Calculation of the Non-resident fee and 15% Calculation for Non-resident Renters
 - e. Approve Early Closure at 5 pm on Friday, July 3, 2020 for Warrenville Parade
 - f. Ratify Acceptance of Engagement Letter from Sikich, LLC for FY20 Audit Services
 - g. Ratify Payment of Invoices in the Amount of \$55,719.17 for the Period of February 20, 2010 – March 18, 2020 Including Electronic Payments and Checks 7541 - 7593. Checks #7554, 7564, 7573, and 7585 are voided.
 - h. Approve Payment of Invoices in the Amount of \$38,614.57 for the Period of March 19, 2020-April 15, 2020 Including Electronic Payments and Checks 7594-7623.

- i. Ratify March 19, 2020 transfer of \$175,000 from commercial checking account to operating checking account
 - j. Approve transfer of \$150,000 from commercial checking account to operating checking account
 - k. Approve revisions to Wage Scale including a 2% Market Adjustment and Changes to Pay Grade Assignments effective July 1, 2020.
6. Regular Agenda
7. Unfinished Business
8. New Business
 - a. Consideration of Director's recommendation to continue paying full compensation to all employees through May 3, 2020 **(ACTION)**
 - b. Adopt Resolution R-217 Resolution Delegating Authority to Make Decisions **(ACTION)**
 - c. Consideration of agenda items for April 29, 2020 Special Board Meeting (*discussion only*)
9. Director's Report
10. Department Head Reports
11. President's Report
 - a. Next meetings or events
12. Treasurer's Report
13. Secretary's Report
14. Committee Reports
15. Trustee Comments
16. Items for information and/or discussion (No Action)
17. Closed Session
18. Discussion/action resulting from the above closed session **(ACTION)**
19. Adjournment **(ACTION)**

***Public Comments:** In lieu of providing comment in person or by phone, members of the public may submit public comments to the Library Director by sending an email to director@warrenville.com. Comments will be read individually during the meeting if they:

- Include the commenter's first and last name
- Are received at the above email address prior to the start of the meeting,
- Are typed or written legibly,
- Are no more than 500 words in length and
- Are free of any abusive or obscene language.

While the Board appreciates all questions and comments, they will not respond at the meeting, but may choose to do so at a later time.