



28 W 751 Stafford Place • Warrenville, IL 60555 • 630/393-1171 • Fax 630/393-1688

**WARRENVILLE PUBLIC LIBRARY DISTRICT**  
**Regular Meeting of the Board of Trustees**  
**Wednesday, January 15, 2020, 7:00 p.m.**  
Location: Library Meeting Room

**AGENDA**

Visitors are welcome to all meetings of the Board of Trustees. Anyone who wishes to address the Board during Public Comments must fill out a sign up sheet prior to the start of the meeting. Speakers are limited to three (3) minutes. The Board requests that a group appoint one (1) speaker to present the views of the entire group. Speakers will state name and address before addressing the Board. While the Board appreciates all questions and comments, they will not respond at the meeting, but may choose to do so at a later time.

1. Call to order
2. Roll Call (Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren)
3. Approval of the agenda **(ACTION)**  
*Trustees may request to remove any items from the consent or regular agenda at this time.  
Discussion only items may also be added to the regular agenda at this time.*
4. Presentations
5. Public comments
6. Correspondence
7. Consent Agenda **(ACTION)**
  - a. Approve Minutes of the November 20, 2019 Public Hearing
  - b. Approve Minutes of the November 20, 2019 Regular Board of Trustees Meeting
  - c. Receive and file Financial Reports for November and December
8. Regular Agenda
  - a. Ratify payments for the period of November 21, 2019 – December 18, 2019 **(ACTION)**
  - b. Approve payments for the period of December 19, 2019 – January 15, 2020 **(ACTION)**
  - c. Approve transfer of funds **(ACTION)**
9. Unfinished Business

10. New Business
  - a. Authorize Staff to Plan Staff Appreciation Event **(ACTION)**
  - b. Approve Reimbursement to Trustee Stull for Travel Expenses **(ACTION)**
  - c. Approve Trustee Registration for West Suburban Library Legislative Lunch **(ACTION)**
  - d. Approve Trustee Registration for Illinois Trustee Forum Workshop **(ACTION)**
  - e. Approve Revised Drug and Alcohol Policy (4.16) and Workplace Security Policy (4.17) for Employee Handbook **(ACTION)**
  - f. Distribute 2020 Calendar of Responsibilities (*discussion only*)
11. Director's Report
12. Department Head Reports
13. President's Report
  - a. Next meetings or events
14. Treasurer's Report
15. Secretary's Report
16. Committee Reports
17. Trustee Comments
18. Items for information and/or discussion (No Action)
19. Closed Session
20. Discussion/action resulting from the above closed session **(ACTION)**
21. Adjournment **(ACTION)**