



28 W 751 Stafford Place • Warrenville, IL 60555 • 630/393-1171 • Fax 630/393-1688

**WARRENVILLE PUBLIC LIBRARY DISTRICT  
Regular Meeting of the Board of Trustees  
Wednesday, June 17, 2020, 7:00 p.m.**

This meeting will be conducted entirely via electronic means, not at the Library. The public is invited to listen to the meeting. Instructions for public comment are included at the end of the agenda.

The Zoom Meeting ID is 865 8804 1557

There is no participant ID or password.

Join by phone: Call 312-626-6799

Join online at [zoom.us/join](https://zoom.us/join)

Join with the Zoom app (available in Google Play or the App Store)

The direct link to this meeting is: <https://us02web.zoom.us/j/86588041557>

**AGENDA**

1. Call to order
2. Roll Call (Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren)
3. Approval of the agenda **(ACTION)**  
*Trustees may request to remove any items from the consent or regular agenda at this time.  
Discussion only items may also be added to the regular agenda at this time.*
4. Presentations
5. Public comments\*
6. Correspondence
  - a. Email from resident Betsy Dudak
  - b. Per Capita Grant Award Letter from Illinois Secretary of State Jesse White
7. Consent Agenda **(ACTION)**
  - a. Approve Minutes of the May 20, 2020 Committee of the Whole Meeting of the Board of Trustees
  - b. Approve Minutes of the May 20, 2020 Regular Board of Trustees Meeting
  - c. Receive and file Financial Report for May
  - d. Approve payment of invoices in the amount of \$64,997.19 for the period of May 21, 2020 – June 17, 2020 including electronic payments and checks 7662 – 7717
  - e. Approve transfer of \$100,000 from commercial checking account to operating checking account

- f. Extend the Resolution Delegating Authority to Make Decisions, adopted as R-217 on April 15, 2020, through the next meeting of the Board of Trustees
  - g. Repeal July 1, 2020 Wage Scale and Pay Grade Assignments and revert to July 1, 2019 Wage Scale and Pay Grade Assignments
  - h. Approve Working Budget for Fiscal Year 2021
  - i. Authorize Preparation of Tentative Budget & Appropriation Ordinance
8. Regular Agenda
9. Unfinished Business
10. New Business
  - a. Approve RAILS Catalog Membership Grant Agreement **(ACTION)**
  - b. Approve staff recommendation to institute policy revisions necessary to become a fine free library effective July 1, 2020 **(ACTION)**
  - c. Approve Temporary COVID-19 FMLA Leave Expansion and Emergency Paid Sick Leave Policy **(ACTION)**
  - d. Approve Temporary COVID-19 Employee Expense Reimbursement Policy **(ACTION)**
  - e. Approve Director's Recommendation for Employee Compensation Beginning June 29, 2020 **(ACTION)**
  - f. Location of future meetings during Coronavirus Pandemic (*discussion only*)
11. Director's Report
12. Department Head Reports
13. President's Report
  - a. Next meetings or events
14. Treasurer's Report
15. Secretary's Report
16. Committee Reports
17. Trustee Comments
18. Items for information and/or discussion (No Action)
19. Closed Session
20. Discussion/action resulting from the above closed session **(ACTION)**
21. Adjournment **(ACTION)**

**\*Public Comments:** In lieu of providing comment in person or by phone, members of the public may submit public comments by sending an email to [trustees@warrenville.com](mailto:trustees@warrenville.com). Comments will be read during the meeting if they:

- Include the commenter's first and last name
- Are received at the above email address prior to the start of the meeting,
- Are typed or written legibly,
- Are no more than 500 words in length and
- Are free of any abusive or obscene language.

While the Board appreciates all questions and comments, they will not respond at the meeting, but may choose to do so at a later time.