

# Jennifer Engle

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<https://www.linkedin.com/in/jennifer-engle> | GitHub: <https://github.com/jengle-dev>  
Profile Page: <https://jengle-dev.github.io/Personal-React-Portfolio/>

As a quick learner and multi-talented Full Stack Software Developer with a Graphic Design degree, I have already made notable accomplishments such as completing the University of Kansas Full Stack Software Engineering Bootcamp in 6 months and being a System Administrator for an RPA team for 1.5 years in a previous role. Having worked in Operations and IT on projects and pilot programs, I understand the SDLC and Scrum methodologies, and have a passion for constant challenge and growth. Known for creativity, curiosity and a little humor, I am committed to finding better and clever solutions to problems. I am dedicated to becoming a skilled and sought-after Full Stack Software Developer.

## Experience

### **Data Integrity – Administrative Resources**

**April 2018 – Present**

H&R Block World Headquarters | Kansas City, MO

- Process and delegate incidents through a ticketing system including change requests on contracts, banking and office information for national and international tax professionals within the Common Database (CDB)
- Open and Close districts and branch offices within CDB and WebCDB
- Create and maintain process guidelines for both databases
- Assist in the annual realignment of districts and branch offices
- Work with Acquisitions & Development and Legal teams to update Franchise Contracts, including additional addendums and sales back to the company
- Provide business requirements for the CDB Migration to WebCDB
- Member of the Orgs & Hierarchy Workday ADO group
- Scrum Fundamentals Certification achieved April 2020 to provide better feedback during Scrum and working sessions

### **Customer Support Specialist - Pilot**

**Oct. 2017 – March 2018**

GDIT | Lawrence, KS

- First line of communication with consumers for a client
- Assist consumers wanting to get logged into their online account
- Troubleshoot & reset consumers' accounts when issues occur
- Transfer calls to appropriate departments if routed incorrectly or they have additional questions

### **System Administrator for Robotics Process Automation**

**July 2016 – Sep. 2017**

SE2 | Topeka, KS

- Maintain existing software for Automation Anywhere to record & review errors, to adapt it to new hardware, or to upgrade interfaces and improve performance
- Store, retrieve, and manipulate data for analysis of system capabilities and requirements
- Consult with customers or other departments on project status, proposals or technical issues such as 'bot' failures or maintenance
- Perform unit testing for automations and validate procedures
- Monitor the functionality of equipment to ensure systems operate in conformance with specifications

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## Account Service Representative

Nov. 2013 – July 2016

SE2 | Topeka, KS

● Check to ensure that appropriate changes were made to resolve customer or agents' problems ● Refer unresolved customer or agent grievances to designated departments for further investigation ● Confer with customers by

telephone to provide information about active insurance contracts, process new insurance contracts, cancel contracts and obtain details of complaints ● Explain changes in contract provisions to customers ● Understand and relay prospectus changes to agents and customers

## Education

### Full Stack Software Development Bootcamp Certification

May 2023

University of Kansas | Lawrence, KS

### Bachelor's Degree of Fine Arts in Graphic Design

May 2007

Drake University | Des Moines, IA

## Full Stack Language & Application Knowledge

- HTML
- CSS
- Vanilla JavaScript
- jQuery
- MySQL
- NoSQL - MongoDB
- Express.js
- Node.js
- Insomnia
- Postman
- Jest
- React
- Bootstrap
- Tailwind CSS
- Handlebars
- GraphQL
- Apollo Server
- RESTful APIs

## Additional Skills

- Adobe Creative Cloud
- JIRA & Azure DevOps
- Kanban
- Robotic Process Automation (RPA)
- Salesforce UI & Ticketing System
- ServiceNow Ticketing System
- BMC Ticketing System
- Software Development Lifecycle (SDLC)
- Process Mapping
- Visio
- Requirements Gathering & Documentation
- Centers of Excellence
- Scrum
- Lean Six Sigma - White & Yellow Belt
- Communication
- Customer Service