



Application Letter

January 12, 2026

Mrs. Olga Madlangbayan

Human Resource

Laguna Water

Ground Floor One Evotech Building, Nuvali,

City of Santa Rosa, Philippines, 4025

Dear Mrs. Madlangbayan

I am writing to apply for an On-the-Job Training (OJT) opportunity at Laguna Water. I am currently a Computer Engineering student at Asia Technological School of Science and Arts (Asiatech) and I am required to complete my OJT as part of my course.

Our thesis is almost finished. I was able to meet our thesis funder through someone I know who works at Laguna Water, which helped us successfully complete our research. This experience encouraged me to apply to your company and learn more about your operations.

I have basic knowledge in web development, IoT systems, embedded systems, and electrical work. I am willing to learn, follow instructions, and work well with a team. I believe that Laguna Water will help me gain valuable experience and practical skills that I can use in my future career. I am committed to doing my best and learning from your professionals.

Thank you for your time and consideration. I am hoping for a chance to be part of your company as an OJT trainee.

Jeniel B. Sabalboro

Applicant

Phone: 0991-953-0937

Email: sabalborojeniel427@gmail.com

YOUR KEY TO GLOBAL SUCCESS!



ASIATECH