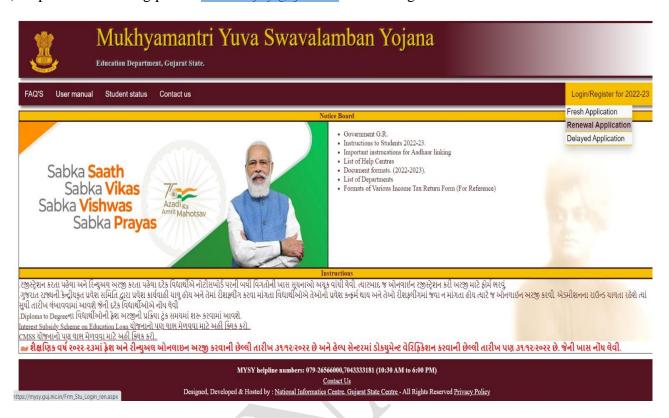
DHARMSINH DESAI UNIVERSITY, NADIAD

FILLING UP RENEWAL APPLICATION

1) Open the following portal: www.mysy.guj.nic.in. You will get screen as shown below.



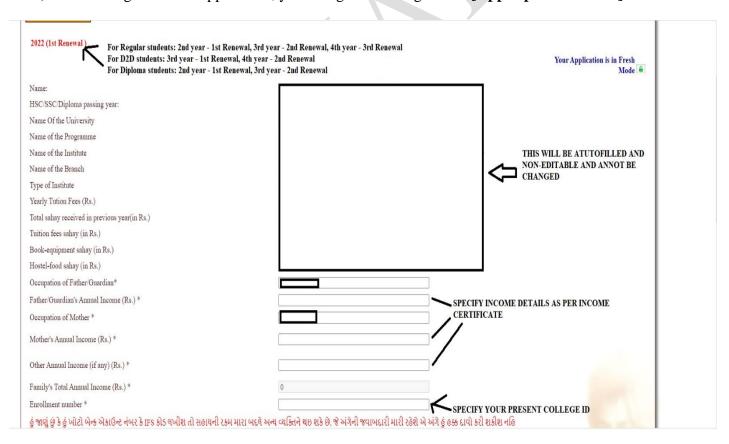
2) Click on Login/Register for 2022-23 as shown in above figure. Then click on Renewal Application if you had registered and applied for MYSY earlier. Those who want to apply in MYSY first time (in 2nd,3rd or 4th year – provided you got more than 80 percentile marks in 12th standard for regular students and more than 65% marks in final year diploma for D2D students –3rd and 4th), should click on Delayed Application.

3) On clicking Renewal Application, the screen will look as shown in fig below. Mukhyamantri Yuva Swavalamban Yojana Education Department, Gujarat State. Renewal Application Admission After ○ 10th(SSC) ● 12th(HSC) ○ Diploma Select the appropriate Board/ University | Gujarat Board Enter 10th passing year : For Diploma students Stream Science General Enter 12th passing year: For Degree regular students Enter Diploma passing year: For D2D students (10.12 or diploma) Passing Year 2010 MYSY application year 2022 Seat/ Enrollment Number students
Enter 12th seat no: for Degree Regular students Enter text shown in the image KZVQ Enter diploma entrollment no: for D2D students Change Password Forgot Password Enter password. If don't rememeber password, then click on fogot password and get it

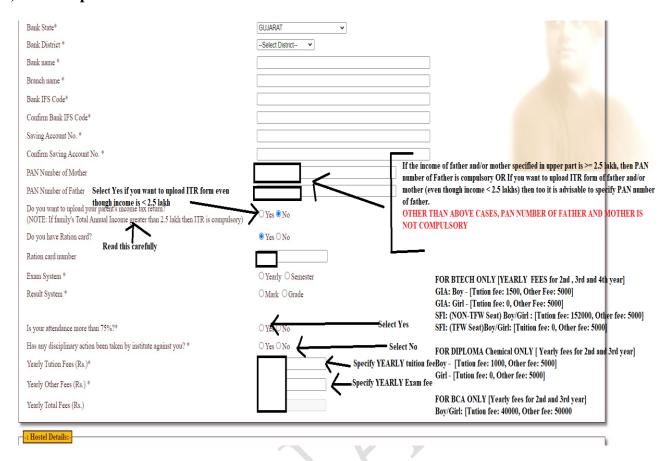
4) As you login, you will get following screen. Then click on Renewal Application



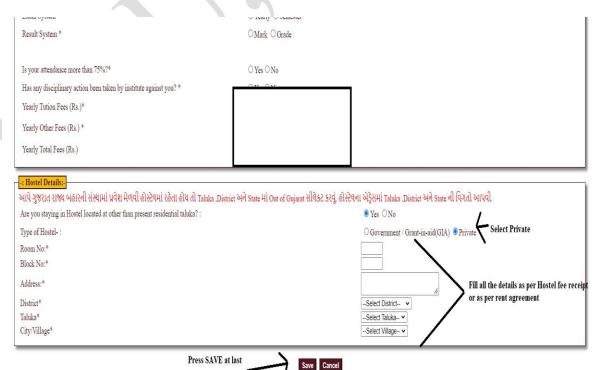
5) On clicking Renewal Application, you will get following screen [Upper part of screen]



6) Middle part of above screen as follows:



- 7) Lowest part of above screen consists of Hostel details having question of **ARE YOU STAYING IN HOSTEL LOCATED** at other than present residential taluka? SELECT NO, if the residential address in AADHAR card is of Kheda district and also if your permanent residential address is of Kheda District. And then click on Save button.
- 8) Other than above case in (7), if you are staying in hostel or as PG , please select YES, if you want to claim hostel sahay. As you select yes the screen will be as follows:



9) INFORMATION RELATED TO EXAM SYSTEM SELECTION

[A] For B.TECH. Students

Bank name * Branch name * Bank IFS Code*	
Confirm Bank IFS Code* Saving Account No. * Confirm Saving Account No. *	
PAN Number of Mother PAN Number of Father Do you want to upload your parent's income tax return? (NOTE: If family's Total Annual Income greater than 2.5 lakh then ITR is compulsory)	○ Yes ® No
Do you have Ration card? Ration card number Exam System *	Yes O No B.Tech students should select Semester and Grade O Yearly Semester
Result System * Enter SPI of last year odd semester Grade(SPI) * (Please enter total marks obtained for all subjects) Enter SPI of last year even semester	OMark ● Grade Select 10 from drop menu last odd semester SPI out of SPI o
Is your attendance more than 75%?* Has any disciplinary action been taken by institute against you? * Yearly Tution Fees (Rs.)* Yearly Other Fees (Rs.) * Yearly Total Fees (Rs.)	○ Yes ○ No ○ Yes ○ No

[B] For Diploma Chemical & BCA

		_
Bank name *		
Branch name *		
Bank IFS Code*		W 10 2 1
Confirm Bank IFS Code*		
Saving Account No. *		
Confirm Saving Account No. *		
PAN Number of Mother		
PAN Number of Father		
Do you want to upload your parent's income tax return? (NOTE: If family's Total Annual Income greater than 2.5 lakh then ITR is compulsory)	○ Yes ® No	
Do you have Ration card?	● Yes ○ No Diploma	n Chemical & BCA students will choose Se <mark>mester & Mark</mark>
Ration card number	0	
Exam System *	○ Yearly ● Semester	
Result System *	● Mark ○ Grade	Enter last year odd semester marks: Will be autofilled as you OBTAINED MARKS & TOTAL MARKS specify obtained and total
		marks marks
Marks obtained *	For last odd semester total marks obtained	out of = %
(Please enter total marks obtained for all subjects)	For last even semester total marks obtained	out of = %
Is your attendance more than 75%?*	○ Yes ○ No Futer last year	even semester marks: OBTAINED MARKS & TOTAL MARKS
Has any disciplinary action been taken by institute against you? *	○ Yes ○ No	CVC SCHOOL MILES OF THE PERSON OF THE PERSON
Yearly Tution Fees (Rs.)*		
Yearly Other Fees (Rs.) *		
Yearly Total Fees (Rs.)		

[C] For BDS and MBBS students

i							
	Bank name *						
	Branch name *						
	Bank IFS Code*					9 24	
	Confirm Bank IFS Code*						
	Saving Account No. *						
	Confirm Saving Account No. *						
	PAN Number of Mother					D-12	
	PAN Number of Father						
	Do you want to upload your parent's income tax return? (NOTE: If family's Total Annual Income greater than 2.5 lakh then ITR is compulsory)	○ Yes ● No					
	Do you have Ration card?	● Yes ○ No	or BDS and MBBS students: S	Select Yearly and Mark			
	Ration card number	0			•		
	Exam System *	Yearly ○ Semester					
	Result System *	■ Mark ○ Grade	Entonlo	ast year Obtained marks and	Total marks	This will be autofilled	l as you
			Enter a	ist year Obtamed marks and 1	1 otal marks	enter obtained and to	
	Marks obtained * (Please enter total marks obtained for all subjects)	For last year total marks obtained		out o	of	= %	
	Is your attendance more than 75%?*	\bigcirc Yes \bigcirc No				.	
	Has any disciplinary action been taken by institute against you? *	$\bigcirc \mathrm{Yes} \bigcirc \mathrm{No}$					
	Yearly Tution Fees (Rs.)*						
	Yearly Other Fees (Rs.) *						
	Yearly Total Fees (Rs.)						
Ļ							
-	- Hostel Details:						

10) After pressing SAVE button, click SCAN DOCUMENT where in you will get an idea about which documents you have to upload. PLEASE SCAN ALL THE ORIGINAL DOCUMENTS (COLOR COPY) IN JPG OR PDF WITHIN SIZE OF 500 kb

BLUE COLOR: NOT for ALL

- Student Aadhar card (both side)
- Sahay Renewal Certificate (as provided by concerned department)
- Last year ORIGINAL Odd semester (Regular / Regular + Remedial as applicable) marksheet and ORIGINAL Even semester (Regular / Regular + Remedial as applicable) marksheet for B.Tech., Diploma Chemical & BCA Students AND Last year ORIGINAL (Regular / Regular + Remedial as applicable) marksheet for BDS and MBBS students
- Current semester valid College fee receipt [For B.Tech./DCH/BCA: Fee receipt should have sign of authority and DDU seal or stamp] AND [For BDS and MBBS: Fee receipt should have sign of authority across 1 Rs. Revenue ticket and DDU seal and stamp]
- Hostel fee receipt with sign of hostel authority across 1 Rs revenue ticket and hostel stamp/seal OR Rent agreement which should clearly specify name of the student(s), corresponding age of student(s), the address of stay (should be same as hostel details filled in form), duration of stay (preferably from July 2022 or thereafter for 11 months), rent amount per person per month.
- Last year Fee receipt: Combine last odd as well as even semesters valid fee receipt [For B.Tech./DCH/BCA: Fee receipt should have sign of authority and DDU seal or stamp] AND [For BDS and MBBS: Fee receipt should have sign of authority across 1 Rs. Revenue ticket and DDU seal and stamp]
- Student Passbook page which consists of all details of bank like your name, bank name, branch name, account number, IFSC code etc (all content should be in readable form)
- Income certificate issued after **01/04/2020**, if issued by MAMLATDAR or TALUKA DEVELOPMENT OFFICER (TDO) OR income certificate issued after **01/04/2022**, if issued by TALATI KRAM MANTRI.

- Income Tax Acknowledgement:
 - Upload Self Declaration for NON-ITR (provided income specified while filling form is less than 2.5 lakhs, and your father don't file IT return) whose latest format is available on MYSY website
 - o **Upload compulsorily Income Tax Acknowledgement receipt of AY 2022-23**, if income specified while filling form is more than or equal to 2.5 lakhs and those who have filled income less than 2.5 lakhs and want to upload **Income Tax Acknowledgement receipt of AY 2022-23** can do so.
- Income Tax Return Form: [only for those who have filled income more than or equal to 2.5 lakh in the form or selected option as YES in the MYSY form, even though income is less than 2.5 lakh). This form can be downloaded from you father's income tax portal. Each page of this form will have watermarking of income tax department. Download it and upload it as it is in pdf (scan copy of itr form is considered as invalid)
 - o ITR-1(SAHAJ) may be of 6 to 9 pages
 - o ITR-2 may be of 25 to 40 pages
 - o ITR-3 may be of more than 80 pages
 - o ITR-4(SUGAM) may be more than 8 pages

PREPARED EXCLUSIVELY FOR DDU STUDENTS ONLY.

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