

Meeting Minutes: Group 5

Date: 16th January 2025

Time: 10:00

Location/Platform: Whatsapp

Chair: Emily

Note taker: Emily

Attendees: Emily, Esther, Ross, Jenna

Discussion Items

Onedrive link: [HPDM172 Group 5 Hospital](#)

1. Access database finalisation and checking

Ross and Esther discussed the access database and the remaining question around queries 5 and 6. Emily to take a look at these queries on access to see if it runs ok.

2. MySQL check

Discussed the MySQL code. Code 7 worked once the commas were added to one section, code 5 and 6 need looking at to adjust them to work. Esther and Jenna to look at these initially and confirm if fixed.

3. README

README to be completed. Discussed the way that Python was used. Emily to update this part. Other parts to be completed to include access and MySQL information, and add license.

4. Allocation of tasks identified and confirmation of timescale for completion

Emily to amend README to add information about python. Jenna and Esther to look at MySQL code and amend it. Emily to check access code, particularly 5 and 6.

Date of next meeting: final meeting via whatsapp for finalising and uploading, 17th January, 09:00