**Meeting Agenda:** Group 5

**Date:** 30th December 2024

**Time:** 4.30pm

**Location/Platform:** Whatsapp Call

**Chair:** Emily

**Note taker:** Emily and Jenna

**Agenda**

|  |  |  |
| --- | --- | --- |
| **Item** | **Person** | **Time** |
| Update on work carried out so far on project, including Flowcharts, project management documents set up, Github code, development of data lists for use in databases | Emily, Jenna, And Ross | 15 minutes |
| Identification of main next steps | All | 10 minutes |
| Prioritisation of the next steps, and timescales for completing | All | 10 minutes |
| Allocation of tasks identified and confirmation of timescale for completion | All | 10 minutes |
| Any other business | Emily | 5 minutes |

**Meeting End:** 5:10pm

**To do:**

1. Pseudocode
   1. Queries 3-19 to do.
      1. Emily 3-7
      2. Ross 8-12
      3. Esther 13-16
      4. Jenna 17-19
   2. Jenna to upload to GitHub
2. Generation of tables using AI
   1. Diseases

Jenna

* 1. Appointments

Ross

* 1. Lab Results

Esther

* 1. Hospitals

Jenna

* 1. Doctors

Emily

* 1. Patients

Emily

* 1. Prescriptions

Jenna

1. MySQL coding:
   1. Jenna and Ross to begin query coding in MySQL.

**Date of next meeting:** in-person 7th January 1pm