



Twin Cities Campus

Admissions Office
Law School

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To Whom It May Concern:

I am honored to recommend Jennie Lim for an internship at your company. I was Jennie's supervisor when she worked in the Law School Admissions Office at the University of Minnesota.

We hired Jennie, after receiving many applications for the position, because of her outstanding poise and professionalism in the interview. Her professionalism did not waiver during her employment with our office. We knew we could depend on Jennie to be on time and complete each task we assigned her with spectacular attention to detail.

We quickly realized that Jennie would also be a great representative of the Law School for prospective graduate students. Many of them would call or office or want to visit and Jennie would be the first person that they would talk to when they called or stopped by the office. We knew they would be welcomed to our office appropriately when Jennie was working.

Jennie helped our office manage a large applicant pool and quickly became familiar with navigating a complex database. She understood that our office had many fun projects, like working on our Instagram account, but that we also needed data entry tasks completed and admission letters sent out in the mail. Jennie completed each task with a smile and was willing to always search for more to do.

The entire admissions team thought Jennie was a wonderful student worker, and we would hire her to come back and work in our office again if we could.

I can't wait to see where her wonderful experiences take her as she will be a fantastic employee in any organization that is lucky enough to hire her!

Sincerely,

A handwritten signature in cursive script that reads 'Kate Snowden'.

Kate Snowden
Associate Director of Admissions
University of Minnesota Law School