

Jennifer Lui

UI Designer with a background in Human Resources. Skilled in interpreting and providing user needs and delivering effective communications. Looking to apply customer-focused perspective towards designing user-friendly apps.



[jennluidesign.github.io/
portfolio](https://jennluidesign.github.io/portfolio)



behance.net/jennluidesign



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(845) 803-1971



Kingston, NY

WORK EXPERIENCE

Devereux Advanced Behavioral Health, Red Hook, NY
People Operations Specialist (Sept. 2017 - present)

- Daily problem-solving with employees by listening to individual's needs and identifying best solutions.
- Craft communications using a user-centric approach to ensure messages get seen and are clear and engaging.
- Provide clear instruction and easy-to-follow paperwork to guide employees in navigating leave of absence requests.
- Coordinate staff wellness events and rewards while keeping audience demographic in mind.

Solomon R. Guggenheim Foundation, New York, NY
Associate Manager, Talent Management (Dec. 2016 – Sept. 2017)
HR Associate, Talent Management (Apr. 2015 – Dec. 2016)

- Collaborate with hiring managers to understand position needs and qualities desired in the ideal candidate.
- Performed exit interviews with departing staff while listening for feedback and identifying common patterns.
- Utilized multi-tasking and time-management skills to recruit for multiple open positions, hiring over 200 employees during my tenure.
- Effectively communicated company introduction and HR policies to new hire orientation groups.

Devereux Foundation; Red Hook, NY
HR/Administrative Specialist (Mar. 2008 – Apr. 2015)

- Maintained strong working knowledge of Oracle HRIS; acted as HRIS trainer for new department team members.
- Documented and organized notes for senior management meetings; distributed task lists to managers to maintain project progression.
- Twice awarded with Staff of the Quarter for providing consistently approachable and effective customer service to employees.

EDUCATION

Career Foundry, User
Interface Design
Certificate, June 2021

Intensive project-based training program with a focus on User Interface Design and specialization in Frontend Development

University at Albany,
Albany, NY

Bachelor of Arts
Major: Psychology
Minor: Business and Art
History

SKILLS AND TOOLS

Sketch
User Research
Competitive Analysis
User Flows
Information Architecture
Wireframing
Prototyping (InVision)
Usability Testing
HTML
CSS
JavaScript
Written Communications
Customer Service
Conversational Cantonese