

JENNIFER PERO

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Portfolio Website: jennycpero.rf.gd

Objective:

A junior computer science student looking for experience in technical writing and data analytics.

Education:

Bachelor's in Computer Science – Wichita State University

August 2021-present (transfer student)

- 3.822 GPA
- Graduating May 2024 or May 2025
- Relevant Coursework: Introduction To Programming, Object Oriented Programming, Engineering Probability and Statistics, Introduction to Digital Design

Experience:

Student IT Contractor – Ennovar

August 2021 – present

- Robotics Process Automation Analyst (*September 2022 – present*)
 - Developing software bots and conducting data analysis at Ennovar's new RPA team.
- HR Compensation Support – Textron Aviation (*March 2022 – August 2022*)
 - Cleaned and audited the salary and employee data used by Textron Aviation's Compensation team.
 - Approved Change of Status requests through Outlook.
 - Conducted salary bench marking research.
- IT Technician Level 1 – Textron Aviation (*August 2021 – February 2022*)
 - Worked face-to-face with Textron Aviation employees needing IT support, documenting each interaction in ServiceNow's ticketing tool.
 - Improved the visualization and structure of the ticket metrics in Google Sheets.

Skills and Knowledge:

- Microsoft Office (Excel, Word, PowerBI)
- Markup Languages (HTML, CSS, Markdown)
- Computer Programming (Python, C++, SQL)
- Git and GitHub
- Basic Linux and CMD commands
- Excellent oral and written communication

Certificates:

- SQL for Data Science.
 - *Coursera, University of California-Davis, 2022*
- Learning Microsoft Power BI Desktop
 - *LinkedIn Learning, 2021*
- Introduction to Programming Using Python.
 - *Microsoft, 2020.*
- Introduction to Programming using HTML and CSS.
 - *Microsoft, 2019*