

Jennifer Pero

Wichita, KS - jennycpero@gmail.com - 316-670-7256

Portfolio Website: jennycpero.github.io

Objective:

A senior computer science student looking for summer internships in data analytics, technical writing, or UX writing.

Education:

BS in Computer Science – Wichita State University

August 2021-present (transfer student)

- 3.837 GPA
- Graduating Fall 2024
- Relevant Coursework: Database Systems, Probability and Statistics, Web Programming, Data Structures, Object Oriented Programming.

Technical Writing Certificate – Butler Community College/JEROnline

2022-2023

Experience:

Technical Writing Intern – INTRUST Bank

May 2023-August 2023

- Compiled a changelog documenting the custom changes made to the ACH system within their core business banking platform since conversion.
- Developed a business requirements document and recommendation report for a tool that would streamline the interview scheduling process for HR.
- Shadowed the Data Analytics and IT teams to fully understand their architecture and roles.

Student IT Contractor – Ennovar / Textron Aviation

August 2021 – present

Assigned multiple IT, data analytics, and technical writing opportunities at Textron Aviation through Ennovar. Some of my projects include the following:

- Producing documentation and assisting with PowerBI tickets for the IT Data & Analytics team.
- Redesigned and improved the ticket metrics for the IT help desk.
- Provided IT assistance for Textron Aviation employees.
- Processed Change of Status requests and performed data entry and other research and archival duties for the HR Compensation team.

Skills and Knowledge:

- Programming Languages: Python, C++, SQL, JavaScript
- Data Analysis: PowerBI, Tableau, Alteryx, pandas, matplotlib
- Markup Languages: HTML, CSS, Markdown
- Microsoft Office
- Git and GitHub
- Basic Linux and CMD commands
- Excellent oral and written communication