

# Jenny Rae Sacco

## **OBJECTIVE**

An explorer at heart with a discipline for organization and streamlined communication. After 9+ years of working in Private Banking in the greater Los Angeles area, I am very excited to be settled back in the great Pacific Northwest. Since I resigned from the financial industry in 2017, I've discovered my desire to work as a public servant. My passion for public service has been fulfilled by working as a Fire Dispatcher at South Sound 911. In 2021, I took the leap to open my own home cleaning business, Forrest Green Cleaning, LLC. My desire to help others could not have been accomplished without consistent teamwork, integrity, caring, self-awareness, and continued learning- all with a positive attitude.

**Business Owner**, Forrest Green Cleaning, LLC; Tacoma, WA

June 2021 - Present

- Providing clients with an experience. I am a high end, deep cleaner and my services reflect that. If it's dirty, I clean it. From the top of kitchen cabinets to moving furniture to vacuum under and behind. I wipe, I scrub, I vacuum to make my clients homes sparkle again.
- Managing daily operations, equipment, marketing, finances and building client relationships

**Fire Communications Dispatcher**, South Sound 911; Puyallup, WA

Oct 2019 - Present

- Receiving incoming emergency and non-emergency communications from the public, fire service personnel via telephone, radio, and written materials
- Superior knowledge of policies, procedures and geography encompassing 17 fire districts in Pierce County
- Assist with the coordination of resources between our first responders and DNR, Mount Rainier, WSP, DEM

**Assistant Teacher**, Eton School; Bellevue, WA

Aug 2018 - June 2019

- Right hand to teacher in mixed classroom of 19 first-third grade students
- Took over as lead teacher every Thursday, volunteered as ultimate frisbee coach, and taught PE classes throughout the year

**Registered Private Wealth Associate**, Merrill Lynch; Seattle, WA / Century City, CA

2007-2017

- Headed all operational and administrative matters for The Benell Group including leading weekly team meetings
- Stroved to provide exceptional client service to 40 high net worth families with \$2 billion in assets under management

## **SKILLS & INTERESTS**

- |                                           |                                                 |
|-------------------------------------------|-------------------------------------------------|
| • Mentor/volunteer for ZGiRLs summer 2019 | • Mountain bike race team 2015-2016             |
| • Avid reader                             | • Enchantments backpacking trip 2017            |
| • Painter                                 | • Spain, Camino de Santiago 900km walk May 2018 |

Proficient in Microsoft Office (Excel, Outlook, Powerpoint and Word), Salesforce, CAD

## **Education**

Edmonds Woodway High School, graduated 2007

University of Washington Coding Boot Camp, Dec 2021- projected completion May 2022

## **Certifications**

Emergency Medical Dispatcher, Emergency Fire Dispatcher, CPR Certified