

Jennifer Pinchasick

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WORK EXPERIENCE

Global Consolidated Services Inc.

Feb. 2009 – Present

Travel Consultant

Rockville Centre, NY

- Disseminating comprehensive information and knowledge on various travel locations including but not limited to France, Ireland, Italy, Costa Rica, Iceland, Spain, United Kingdom, Egypt, Thailand, and South Africa.
- Working in a fast-paced environment, requiring high degrees of multi-tasking and split-second decision-making.
- Using timely decision-making based on the customer's circumstance to provide the appropriate assistance to their travel needs.
- Providing travel options & proper accommodations to fit clientele travel needs through customized itineraries and resolved customer service issues with a quick, efficient and courteous manner.
- Developing customer loyalty by providing exceptional customer service.

206 Tours

June 2005 – Feb. 2009

Travel Consultant

Hauppauge, NY

- Coordinated details of international and domestic arrangements from airline and hotel reservations.
- Arranged customized tours and served the needs of travelers including building client relationships by providing travel options and advice.
- Provided alternative options for consolidator tickets and published fares to ensure contracts were optimized to provide the greatest benefit to the company.

Stevens Travel Management

Jan. 1998- Aug. 2004

Travel Consultant

New York, NY

- Created deluxe bookings for distinctive clientele and major accounts such as Deloitte & Touché, Louis Feraud, and Swiss Bank Corporation.
- Assisted commission agents for International and Domestic reservations.

Pisa Brothers Travel

Apr 1987- Jan 1998

Corporate Travel Consultant

New York, NY

- Ensured accurate and intricate travel arrangements for corporate, international, and domestic travel reservations for executives and V.I.P. executive accounts: efficiently arranged air, ground transportation, and lodging for worldwide travelers within strict deadlines and schedule.

Trans World Airlines

Mar. 1985 – Apr. 1987

Reservations Sales Agent/Rate Desk Agent

New York, NY

- All aspects of International and domestic reservations, with full utilization of PARS reservations systems, including ACCUTRAK baggage tracking systems.

TECHNICAL SKILLS

- Excellent interpersonal skills, account management, sales phone protocol and office etiquette.
- Operating Systems: Windows 10, 8, 7, XP, & macOS, Mac OSX, iOS
- Software: Amadeus, Contour, Sabre, Travel Studio, Microsoft Office, Adobe Acrobat, Adobe Reader
- Google Drive: Sheets, Docs, and Slides
- Cloud Computing: Google Drive, Dropbox
- Social Media Skills: Twitter, Pinterest
- Google Calendar: Setting up Appointments and Managing Office Events
- Self-motivated with strong analytical and organizational skills.
- Languages: Spanish – Fluent
- Switzerland Network Specialist program

EDUCATION

Herbert M. Lehman College,

Bachelor of Arts in Fine Arts

June 1978

Bronx, New York