

# PRIVACY POLICY

JenusSign Digital Signing Platform  
Last Updated: January 1, 2026

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## 1. INTRODUCTION

JenusSign Ltd ('we', 'us', 'our') is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you use our digital signing platform. We comply with the General Data Protection Regulation (GDPR) and the Cyprus Law on the Protection of Natural Persons with Regard to the Processing of Personal Data.

## 2. DATA CONTROLLER

JenusSign Ltd acts as the data controller for personal data processed through our platform. Our registered address is Nicosia, Cyprus. For any privacy-related inquiries, please contact our Data Protection Officer at [privacy@jenussign.com](mailto:privacy@jenussign.com).

## 3. INFORMATION WE COLLECT

We collect information you provide directly, including: name, email address, phone number, government ID details (for identity verification), signature images, IP address, device information, and any documents you upload for signing. We also collect usage data automatically through cookies and similar technologies.

## 4. HOW WE USE YOUR INFORMATION

We use your information to: provide and maintain our Service; process document signatures; verify your identity; send transactional communications; comply with legal obligations; prevent fraud; and improve our Service. We process data based on contractual necessity, legal obligations, legitimate interests, and your consent where applicable.

## 5. DATA SHARING

We may share your data with: other parties to a document you are signing; our service providers (cloud hosting, email services); regulatory authorities when required by law; and professional advisors. We do not sell your personal data to third parties.

## 6. DATA RETENTION

We retain signed documents and audit trails for the legally required period (typically 10 years for contractual documents). Account information is retained while your account is active and for a reasonable period thereafter. You may request deletion of your data subject to legal retention requirements.

## 7. YOUR RIGHTS

Under GDPR, you have the right to: access your personal data; rectify inaccurate data; erase your data (subject to legal requirements); restrict processing; data portability; object to processing; and withdraw consent. To exercise these rights, contact us at [privacy@jenussign.com](mailto:privacy@jenussign.com).

## 8. SECURITY MEASURES

We implement industry-standard security measures including: 256-bit SSL/TLS encryption; HSM-backed certificate storage; access controls; regular security audits; and secure data centers. However, no method of transmission over the Internet is 100% secure.

## 9. INTERNATIONAL TRANSFERS

Your data may be transferred to and processed in countries outside the European Economic Area. We ensure appropriate safeguards are in place, such as Standard Contractual Clauses, to protect your data in accordance with GDPR requirements.

## 10. CONTACT US

For any questions about this Privacy Policy or our data practices, please contact: JenusSign Ltd, Data Protection Officer, Nicosia, Cyprus. Email: [privacy@jenussign.com](mailto:privacy@jenussign.com)