JÉRÉMIE ALLARD

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EDUCATION

UNIVERSITY OF PENNSYLVANIA, SCHOOL OF ENGINEERING AND APPLIED SCIENCE   **Philadelphia, PA**
Master of Computer and Information Technology Candidate, 3.3 GPA   **December 2020**
- Coursework: Intro to Programming, Data Structures and Software Design, Analysis of Algorithms, Intro to Systems
- Community Efforts: Led efforts to increase professional development across the program; participated in oSTEM, an LGBT engineering conference; currently leading the organization of a program-exclusive hackathon.

UNIVERSITY OF PENNSYLVANIA, GRADUATE SCHOOL OF EDUCATION   **Philadelphia, PA**
Master of Science in Education; Major in Higher Education, 3.8 GPA   **May 2016**
- Coursework: Ethics and Leadership, Social Innovation, Diversity and Inclusion
- Graduate Assistantship: The Tutoring Center

THE PENNSYLVANIA STATE UNIVERSITY, EBERLY COLLEGE OF SCIENCE   **State College, PA**
Bachelor of Science in Mathematics; Concentration in Systems Analysis, 3.3 GPA   **May 2015**
- Minors in Spanish and Statistics
- Dean's List: Spring 2013/2014
- Volunteer Efforts: Captain of Merchandise Committee of THON; helped raised $13M in 2015

EXPERIENCE

THE WHARTON SCHOOL, MBA PROGRAM OFFICE   **Philadelphia, PA**
Assistant Director of Academic Operations - Data   **June 2016 – Present**
Led optimization projects to efficiently matriculate, manage, and graduate 1700+ full-time MBA students across 19 majors and 11 dual degree programs. Ran ad-hoc reporting support to meet the continuous needs of the office.
- Influenced high-level policymaking through data analyses correlating student demographic data with outcomes in order to increase student satisfaction by 7% between 2018 and 2019 which will hopefully lead to an increase in student success.
- Redesigned and implemented a new degree auditing process of 850+ graduating students; process redesign impacted productivity with an increase of 275%, which enabled my team to focus on other projects.
- Coordinated to integrate a CollegeNet product to revamp the recurring onboarding process of 70+ incoming international exchange students, saving 40 hours of processing, bypassing a two-week waiting period, and completely eliminating room for administrative error per admission cycle.
- Developed a program utilizing SQL, Excel, Python, and external commercial libraries to visualize the different class pathways students took from matriculation to graduation leading to high impact policy making by university vice deans.
- Created scripts using Python and AutoHotkeys, boosting productivity by 200% per student, which led to an increase in quality of life and enabled efficient bulk processing of up to 1700 students.

Interim Director of Academic Operations   **June 2019 – September 2019**
Led, as part of a specialized strategy committee, to organize a month-long orientation of 860+ incoming MBA students by coordinating with 10+ decentralized offices and centers to ensure that orientation and registration ran smoothly.
- Led a team of three to oversee the matriculation and registration of 860+ incoming MBA students into The Wharton School's systems and classes, easing the transition from industry to education.
- Performed due diligence to organize, aggregate, and maintain the programming schedule for the month-long orientation effort containing 882 cumulative hours of programming across 382 sessions.
- Effectively worked as a product manager to integrate Cvent and CrowdCompass products to deliver a mobile registration system and schedule of events for incoming students.

ADDITIONAL INFORMATION

- **Technical Skills:** Java, Python, SQL, C
- **Personal Projects:** Data analysis of Spotify streaming habits; solely using Google Drive products, created automated system to order program-specific business cards, leading a team of 4 to organize the inaugural hackathon for my program of 160 students.
- **Spoken Languages:** French (Native), English (Fluent), Spanish (Advanced/Conversational)
- **Interests:** CrossFit, biking, hiking, skiing, fashion, personal wellness, LGBT sports leagues