

**UNITED STATES MARINE CORPS**  
MARINE CORPS DETACHMENT  
DEFENSE LANGUAGE INSTITUTE FOREIGN LANGUAGE CENTER  
PRESIDIO OF MONTEREY, CA 93944

1500  
S-3  
12 Dec 24

From: Commanding Officer, Marine Corps Detachment  
To: Commandant of the Marine Corps (MMEA-25)  
Via: (1) Commanding General, Training and Education Command

Subj: REQUEST FOR ADDITIONAL INSTRUCTOR BILLETS

Ref: (a) MCO 1500.52A  
(b) TECOM ltr 1500 S-3 dtd 15 Nov 24

Encl: (1) Manning Document  
(2) Student Throughput Analysis

1. Per reference (a), this command requests three additional instructor billets to support increased student throughput beginning FY25.
2. Background. Current manning supports 45 students per class cycle. Projected requirements indicate 60 students per cycle beginning October 2025.
  - a. Current instructor-to-student ratio is 1:9.
  - b. Proposed ratio maintains quality at 1:10.
3. Recommendation. Approve the addition of three 0211 billets to T/O 01234.
4. Point of contact is the undersigned at DSN 555-1234.

J. M. SMITH  
LtCol, USMC  
Commanding Officer

Copy to:  
CG, TECOM (C 469)