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|---|-----------------------|-----------|----------|----------|-----------|----------|----------|-------------------|
| Name | Owen Kutzscher | | | | | | | |
| Project Team | MS-CS-Insights | | | | | | | |
| | | | | | | | | |
| | Date | | | | | | | |
| Task | W | TH | F | S | SU | M | T | Week Total |
| | | | | | | | | 0 |
| Lecture | | | | | | 0.7 | | 0.7 |
| Team Meting | 0.25 | | | | | | | 0.25 |
| Sponsor Meeting | 0.25 | | | | | | | 0.25 |
| TA Meeting | | | | | | | | 0 |
| Proj Status Report | | | | | 0.1 | | | 0.1 |
| Login Page Debugging | | | | | | | 1 | 1 |
| | | | | | | | | 0 |
| | | | | | | | | 0 |
| | | | | | | | | 0 |
| Daily Total | 0.5 | 0 | 0 | 0 | 0.1 | 0.7 | 1 | 2.3 |
| <i>Work is tracked in hours spent.</i> | | | | | | | | |
| <i>Total hours per week should be 12-16.</i> | | | | | | | | |
| <i>Tasks align with the project plan</i> | | | | | | | | |
| <i>Tasks will appear and fall off with each successive week</i> | | | | | | | | |
| <i>Fill this sheet out each week - keep for your records and submit a copy to your TA</i> | | | | | | | | |
| <i>If you are spending more than about 10 minutes per week filling this out, you are probably overthinking it</i> | | | | | | | | |
| <i>It is intended both as an accountability tool and as validation for your estimates</i> | | | | | | | | |