



CUB SCOUT PACK 4247 BYLAWS AND GUIDELINES

Chartered Organization: Good Shepherd United Methodist Church
Heart of America Council, Golden Eagle District

This set of guidelines has been established to ensure participation of all families in the Pack. These guidelines are necessary to provide for the basic premise of the Cub Scout Program, which is that all members – adult and youth – will **have fun and do their best**.

SECTION 1: NATURE AND PURPOSE OF THE PACK

Chartered by Good Shepherd United Methodist Church, Pack 4247 operates under the guidelines of Boy Scouts of America as incorporated on February 8, 1910, and chartered by Congress in June 1916, which is to provide for boys an effective educational program designed to build desirable qualities of character; to train in the responsibilities of participating citizenship; and to develop personal fitness.

In Cub Scouting, boys, families, leaders, and chartered organizations work together to achieve the following objectives:

- Influence a boy's character development and spiritual growth
- Develop habits and attitudes of good citizenship
- Encourage good sportsmanship and pride in growing strong in mind and body
- Improve understanding within the family
- Strengthen a boy's ability to get along with others
- Foster a sense of personal achievement by developing new interests and skills
- Provide fun and exciting new things to do
- Show a boy how to be helpful and do his best
- Prepare him to be a Boy Scout and serve the community

SECTION 2: GENERAL POLICIES

This Pack shall be governed by the principles set forth in all Cub Scout Leader books and all other applicable Boy Scouts of America guidelines. The Chartering Organization, Good Shepherd United Methodist Church, has responsibility for providing a Chartered Organization Representative (COR), a meeting place and ensuring the Pack operates within BSA guidelines.

2.1: RESPONSIBILITIES OF PARENTS AND GUARDIANS

Each Parent/Guardian, by registering a boy in the Pack, assumes the following duties and obligations:

1. To understand the importance of his/her role in the Cub Scout Advancement Program.
2. To ensure his/her Cub Scout(s) attends regularly scheduled Den and Pack meetings.
3. To actively serve the Pack in at least one program event throughout the year, such as:
 - a. Fall Family Campout
 - b. December Overnighter
 - c. Pinewood Derby
 - d. Blue and Gold Banquet
 - e. Summer Events
 - f. Day and Resident Camps

2.2: SCOUTBOOK

Scoutbook, found online at scoutbook.com, is a web-based application that combines advancement tracking, calendaring and communication for Scouting units. Pack 4247 uses Scoutbook to track all Scouts' advancement, as well as to communicate with all families and share event calendars for the Pack as well as each Den.

When joining the Pack, each boy has a Scoutbook profile created. Each parent/guardian receives an email invitation to create their own Scoutbook profiles that are connected to their boy(s). It is important that these invitations are accepted and profiles are created, as this is Pack leadership's primary means of communication. And, as detailed in Section 8, it is the parent/guardian's responsibility to help Den Leaders by entering requirement completion for each boy.

Scoutbook training classes will be offered at least once per year at a time and place specified by the Pack Committee.

2.3: SLACK

Slack is an online collaboration tool that Pack leadership uses to plan the year's program. The Slack app can be installed on nearly every type of computer, tablet or smartphone.

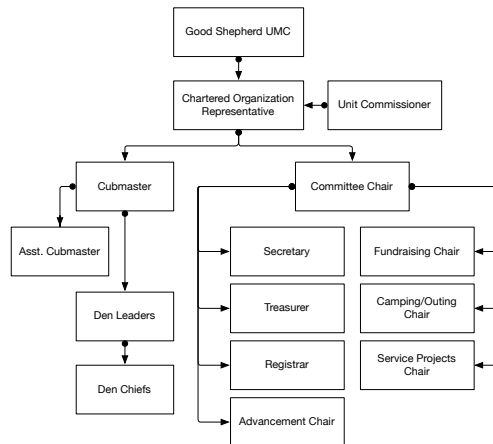
When actively serving on an event subcommittee, each parent/guardian will be asked to join the Pack's Slack team so that they can effectively carry out that event's planning. It is encouraged that each parent/guardian maintain membership in the Pack's Slack team so that we can offer the best program possible for our boys.

Slack training classes will be offered at least once per year at a time and place specified by the Pack Committee.

SECTION 3: PACK ORGANIZATION AND ADMINISTRATION

The Pack Committee works with the Cubmaster to plan and carry out the pack program. The committee also coordinates major events and secures support for the pack.

The committee consists of a chairperson and other members who may have particular functions. The committee is responsible for setting Pack rules and policies, selecting Pack leaders, identifying resources to run the Pack, managing Pack finances, and determining the annual Pack calendar of events. Interested parents are invited to attend the Pack Committee meetings.



In addition to the Cubmaster, the committee works with the Chartered Organization Representative and the Unit Commissioner, who coordinate with the Charter Organization and the District, respectively. The committee is comprised of at least three members; the Committee Chair, Secretary and Treasurer. Other members may also serve special functions as described below:

The three governing branches of Pack 4247:

- The Pack Committee is the Legislative Branch (manages Programs, Policy and Money)
- Cubmaster and Den Leaders are the Executive Branch (executes Programs and Policy)
- Pack Committee Members are the Judicial Branch with voting rights
- Cubmaster and Den Leaders are members in advisory roles with no voting rights
- Pack Committee Members only need to vote on critical issues (e.g. Changes to Bylaws and Guidelines, large expenditures, removing a family from the Pack).

The Pack Committee consists of the following people or roles (*designates voting member):

- Chartered Organization Representative*
- Pack Committee Chair*
- Secretary*
- Treasurer*
- Advancement Chair*
- Camping/Outing Chair*
- Registrar*
- Fundraising Chair*
- Service Projects Chair*
- Cubmaster
- Den Leaders

3.1: CHARTERED ORGANIZATION REPRESENTATIVE

The Chartered Organization Representative is responsible for serving as a liaison between our Chartered Organization, Good Shepherd United Methodist Church, and the Pack Committee.

3.2: PACK COMMITTEE CHAIR

The Pack Committee Chair is responsible for:

- Supervising Pack Committee operation by calling and presiding at Pack Committee meetings, assigning duties to and training committee members, recruiting
- Approving bills before payment by Pack Treasurer
- Ensuring the Pack is properly funded
- Seeing that new Dens are formed when needed
- Coordinating with the Cubmaster on Council- approved money earning projects
- Ensuring that every activity committee is fully staffed and properly planning its assigned activity
- Conducting an annual Pack program planning conference
- Re- chartering the Pack
- Supervising annual membership process and assisting with forming dens for new scouts
- Regularly attending District Roundtable meetings

3.3: SECRETARY

The Secretary is responsible for taking minutes of the Pack Committee meetings and making them available for public viewing in a timely manner.

3.4: TREASURER

The Treasurer is responsible for:

- Monitoring Pack finances
- Depositing money from registration and fund raising, and paying for Pack expenses
- Making payments without specific committee approval for items that are “reasonable and customary” and within budget
- Reviewing extraneous items and large expenditures with the Pack Committee

3.5: ADVANCEMENT CHAIR

Advancement Chair is responsible for:

- Coaching Den Leaders and answering their questions about advancement
- Determining what advancement- related awards are needed for each Pack Meeting
- Acquiring the awards through the Scout Shop
- Preparing awards for presentation at the Pack Meeting
- Generating monthly Internet Advancement reports from Scoutbook and provide them to the Cubmaster

3.6: CAMPING/OUTING CHAIR

The Camping/Outing Chair is responsible for:

- Planning and arranging outdoor activities
- Arranging for property, fire, and tour permits as needed
- Locating new picnic areas
- Arranging for safe transportation as needed
- Arranging for Safe Swim Defense implementation for all outings involving swimming
- Being aware of BSA health and safety requirements and seeing that they are implemented
- Knowing and carrying out BSA outdoor program policy related to Cub Scouting
- Reviewing all activities to ensure that unit leaders comply with BSA policies

3.7: REGISTRAR

The Registrar is responsible for:

- Preparing reregistration papers and an annual report to the chartered organization
- Securing signatures and membership dues for the coming year

3.8: FUNDRAISING CHAIR

The Fundraising Chair is responsible for:

- Overseeing and implementing all fundraising activities for the Pack
- Ensuring that all fundraising activities adhere to BSA fundraising guidelines

3.9: SERVICE PROJECTS CHAIR

The Service Projects Chair is responsible for:

- Communicating with our Chartered Organization Representative and community organizations to identify worthwhile, age-appropriate ways for the pack to serve
- Discussing possible projects with Committee Chair and Cubmaster for suitability
- Coordinating procurement of materials/supplies if needed
- Promoting attendance at service projects and generate sign-up lists
- Maintaining records of participation hours and submitting them to the Advancement Coordinator
- Coordinating thank-you letters if materials and resources were donated to help complete the service project

3.10: CUBMASTER

The Cubmaster is responsible for:

- Planning and conducting monthly Pack meetings
- Ensuring all Pack activities are conducted in accordance with National BSA guidelines
- Serving as program adviser to the Pack Committee
- Acting as the recruiter, supervisor, director, planner, and motivator of Den Leaders
- Regularly attending district roundtable meetings

3.11: DEN LEADER

A Den Leader is responsible for:

- Planning, preparing for and conducting twice-monthly Den meetings
- Attending Pack Committee meetings as a program adviser
- Leading his/her Den at Pack meetings and activities
- Following the Pack and BSA guidelines for advancement
- Regularly attending district roundtable meetings
- Ensuring the boys in their den are having FUN

3.12: DEN LEADERSHIP AND DEN MEETINGS

- Each Den will have a designated Den Leader. Each Den Leader is responsible for securing the proper training designated for their leadership position.
- Two-deep leadership is required to hold a Den meeting. No Den Leader may hold a meeting or outing without another adult in attendance. Den Leaders must coordinate with the Den parents to ensure that proper supervision and assistance is provided at the meeting.
- Since two-deep leadership is required, it is strongly suggested that each den have a designated Assistant Den Leader. Assistant Den Leaders are responsible for securing the same training that is designated for Den Leaders.
- Den Chiefs should be requested from Boy Scout Troop 247 to assist with Den leadership.
- The Pack will recognize advancement awards of individual Scouts at designated Pack meetings. Adventure belt loops and pins will be handed out at the den meetings.
- Siblings must be accompanied by a parent or guardian at den and pack meetings. Den Leaders are not responsible for siblings. Siblings that are disruptive to den meetings may be asked not to return at a Den Leader's discretion.

3.13: YOUTH PROTECTION

National BSA Policy and guidelines will be strictly adhered to all times. The Pack Committee will appoint a Youth Protection Officer, who will have responsibility for training Pack Leaders on BSA Youth Protection Guidelines and will supervise the distribution and showing of the BSA Youth Protection video, *It Happened to Me*, annually. This person will be responsible for insuring leaders are retrained every 2 years.

3.14: TRAINING

Every Scout deserves a trained leader. Every registered adult Scouter¹ with the Pack is responsible for securing the following training:

- Youth Protection Training
- Position-Specific Training

This mandatory training can be found online at my.scouting.org.

3.14.1: SUPPLEMENTAL TRAINING

The Pack encourages each adult Scouter to consider supplemental training that is appropriate for their position. Many of these supplemental training programs can also be found online at my.scouting.org.

¹ An adult Scouter is any adult registered with the BSA. This includes all committee members, den leaders and pack leaders. This also includes any adults registered as Tiger Adult Partners or Unit Scouter Reserve.

3.14.1.1: DISTRICT ROUNDTABLE

Monthly district roundtable meetings also provide supplemental training and ideas for providing a fun and effective program for the Cub Scouts. It is suggested that adult Scouters attend at least four district roundtables per year.

3.14.1.2: UNIVERSITY OF SCOUTING

The University of Scouting is held annually and provides a day full of supplemental information guaranteed to enhance the Pack's program.

3.14.1.3: BALOO (BASIC ADULT LEADER OUTDOOR ORIENTATION)

This one-day course is designed as an introduction to the Cub Scout outdoor program for those leaders who are interested in adding a camping component to their Pack activities. Cub Scout level camping policies will be taught along with the necessary tools to help units carry out a successful camping experience.

Completion of this course is mandatory for at least one adult on a Pack overnighner.

3.14.1.4: OWL (OUTDOOR LEADER SKILLS FOR WEBELOS LEADERS)

This course is designed to help Webelos leaders enhance the outdoor program for the Webelos Scouts in their den by teaching some basic outdoor skills as well as skills needed to complete many of the Webelos activity badges.

3.14.1.5: WOOD BADGE

Wood Badge is the ultimate leadership training program for adult Scouters. Established in 1919 by Robert Baden-Powell, Scouting's founder, Wood Badge has been the training ground for hundreds of thousands of Scouters around the world. Participants in Wood Badge attend a six-day course offered as two sessions of three days each. Within this framework, participants take part in numerous presentations, discussions, and activities that explore and advance a wide range of leadership philosophies and tools. A key area of exploration is the process of team development. By recognizing the stages through which developing teams must pass, participants will learn to apply appropriate leadership strategies that enable teams to reach their highest levels of performance.

Wood Badge training is provided twice a year by the Heart of America Council. Wood Badge training does involve a fairly significant time and financial commitment. Scouters in the Pack that complete Wood Badge training are eligible to have half their tuition reimbursed upon successful completion of the Wood Badge ticket.

SECTION 4: PACK MEETINGS

Pack meetings will normally be held once a month at a time and place designated by the Pack Committee. Special events may be held on weekends at specified locations.

Pack meetings are intended to be a place of learning and a place to have fun. As such, the Pack has established the following Behavior Policies which need to be learned and enforced:

1. Our meeting place is lent to us for the night and is worthy of our respect. All children must remain in the portion of the building being used for the Pack Meeting and not enter any of the other rooms not designated for Pack use.
2. All Scouts and adults will be respectful of guest speakers and leaders addressing the Pack.
3. Observe the Cub Scout sign (right hand up with two fingers in a V-shape) when raised and become quiet. Leaders will ensure each Cub Scout and adult knows what to do when the Cub Scout sign is shown.
4. Scouts and family should attempt to arrive 10 minutes before the starting time so that meetings can begin promptly.
5. A parent or designated adult must accompany a scout to the pack meetings.

Dens will be assigned specific tasks for each Pack Meeting. Tasks will include but not be limited to:

- Greeters/setup
- Opening/closing ceremonies
- Skits and songs
- Cleanup

The Pack will recognize advancement and special awards of individual Scouts at designated Pack meetings. Adventure Loops and Pins will be handled at the Den level.

SECTION 5: COMMITTEE MEETINGS

Committee meetings are held once a month at a time and place designated by the Committee Chair. All committee members, den leaders, and applicable program committee members should be in attendance. These planning sessions finalize preparations for the following month's Pack meeting, initiate plans for future Pack meetings, and ensure all advancement awards earned by the Cub Scouts will be available for presentation.

While Committee meetings are open to all Pack adults, only BSA-registered adults are eligible to vote at a meeting. Registration is accomplished by completing an Adult Leadership application and paying the annual National Registration fee. All parents and guardians are eligible to become registered volunteer leaders, and are encouraged to do so.

SECTION 6: FINANCIAL OBLIGATIONS

6.1: MEMBERSHIP DUES

Membership dues will be paid one time per year and will be determined at the beginning of each Scout year and is in part based on the operating budget for the Pack. Current budget and membership dues will be summarized in the Bylaws appendix. The balance of the budget for the year is generated through fundraisers.

6.2: FUNDRAISING

It is the goal of the Pack Committee to hold as few fundraisers as possible; however, it is important that each family supports the Pack's fundraising efforts when they are held. Families are expected to participate in the primary fundraisers as designated by the Pack Committee.

In a typical year, there are two (2) annual fundraisers:

1. Popcorn Sales
2. Blue and Gold Banquet ticket sales

Additional fundraisers may be called for depending on the state of the Pack treasury.

6.3: UNIFORM

The cost of the Cub Scout uniform is the responsibility of the family. The Pack has established a Uniform Standard, as detailed in Section 10, which all Cub Scouts are expected to meet.

6.4: CAMPING

Camping programs provided by the Golden Eagle District or Heart of America Council have fees associated with them that are not covered by the annual membership dues.

When interested in participating in a district or council camp, payment will be made to the Pack, who will then register and pay for the attendees as a full unit.

Per council policy, camping fees are non-refundable.

6.5: FINANCIAL ASSISTANCE

For families that are unable to meet the financial obligations of the pack, financial assistance is available. If financial assistance is needed, speak to the Cubmaster or Committee Chair. All discussions are confidential.

Any Cub Scout receiving financial assistance from the Pack is expected:

1. To actively participate in fundraising
2. To attend at least 75% of all Den and Pack meetings

SECTION 7: BUDGET AND EXPENDITURES

The Pack Committee shall develop a budget annually, with a fiscal year running from September through August. The Pack Committee Chair will have authority to approve expenditures in compliance with the budgeted amounts for each line item, with an allowance of plus or minus 10%. All other expenditures shall be approved by a majority of the members of the Pack Committee.

SECTION 8: AWARDS

Awards of individual Scouts will normally be presented at designated Pack Meetings. These awards include:

- Rank Advancement
- Special Awards

All Adventure loops and pins will be given to Den Leaders to present at den meetings.

It is the Parent/Guardian's primary responsibility to fill in their Scout's achievements on the Scoutbook website after the Scout has finished them. Parent/Guardian's who are not familiar with using Scoutbook are asked to contact their Scout's Den Leader.

It is the Den Leader's primary responsibility to approve all Scout's achievements on the Scoutbook website at least one week before that month's pack meeting to give the Advancement Chair the opportunity to purchase the awards at the Scout Shop.

It is left solely to the discretion of the Advancement Chair to accept late award list submissions.

8.1: RANK COMPLETION

All requirements for Tiger, Wolf, Bear and Webelos ranks are encouraged to be completed by the March Pack meeting. This goal ensures that all Cub Scouts will receive awards at the annual rank graduation held at April's Pack meeting.

Those that do not complete rank requirements by April may still work on their current rank until August 1. At that point, all work must cease and the Cub Scout begins work on his next rank.

It is the goal of the Pack to have each Webelos obtain his Arrow of Light Award in the fall of his fifth grade year. This is a special recognition in the Cub Scout program and is the only award that can be worn on the Boy Scout uniform, excluding the religious award.

8.2 SPECIAL AWARDS

It is highly encouraged by the Pack for each Scout to seek the special awards available to them outside of their rank requirements. A list of special Cub Scout awards can be found in any Cub Scout Handbook or on each boy's Scoutbook profile.

SECTION 9: CAMPING

All Dens who plan overnight camp outings will follow strict adherence to BSA camp guidelines. This includes the requirement that an adult member must accompany each boy from his own immediate family or by an adult approved and designated in writing by the boy's parent/guardian. In the case of Scout siblings, only one parent/guardian is required to attend.

Exceptions to the one family adult per boy are made for District or Council sponsored campouts when the District or Council so indicates.

At any Pack or Den camp outing, at least one adult Scouter must be BALOO (Basic Adult Leader Outdoor Orientation) trained.

9.1: TOUR PERMITS

The Camping/Outing Chair will file tour permits with Council offices as needed.

9.2: MEDICAL FORMS

The BSA Medical Form, parts A and B, are required for every family member that attends a District or Council camp. Part C of the form is not used for Cub or Webelos Scout camping.

9.3: WEBELOS CAMPING

Webelos Scouts should participate in a minimum of one overnight outing each Pack year such as the Council Resident Camp.

9.4: WINTER CAMPING

No overnight camp outs will be held during cold or snowy weather months per BSA policy with regards to Cub and Webelos Scouts.

9.5: CUB SCOUT DAY AND RESIDENT CAMPS

Attending summer camp is one of the highlights of Scouting and is closely linked to retention of membership. It is the goal of our Pack that every Cub Scout attends either Day Camp and/or Resident Camp each year. It is the job of each Den Leader to promote attendance at one or both summer camps and to build enthusiasm for attending.

SECTION 10: UNIFORM STANDARDS

The Pack's goal is to have each Cub Scout and adult Scouter in complete uniform as described by BSA. The uniform for both the Cub Scout and adult Scouter is an important and meaningful part of the Cub Scout program.

The Pack recognizes the cost involved to outfit each Cub Scout and leader. The minimum requirements for Cub Scout uniforms are attached in the Appendix.

Adult Scouters should provide the example of wearing their uniform to all Scout functions - ESPECIALLY to Pack meetings. Leaders should note that uniform purchases for them might be tax-deductible, as are other non-reimbursed Scout related expenses, and are encouraged to speak with their personal tax accountants about their situation.

A uniform inspection will be conducted at least once during the Pack year by the Cubmaster to identify any uniform deficiencies.

SECTION 11: SERVICE

It is the goal of this Pack to be service-oriented. Each year the Pack Committee will choose a Pack Service Project in which all members of the Pack are expected to participate. The importance that each Cub Scout learn to serve his community or fellow man cannot be overemphasized.

Each member of the Pack may suggest Service Projects to the Pack Committee members at any time during the year.

Dates of Service Projects will be published on the Scoutbook calendar and communicated to all Pack families.

SECTION 12: MEMBERSHIP

12.1: RECRUITING

Membership Recruitment activities are held twice each year to encourage Cub Scout-age boys in the immediate local area to join our Pack. These activities are held in the spring and fall at Clardy Elementary School. Scouts joining in the spring will need to pay a minimum of \$24.00 to cover registration fees. New boys are welcome to join the pack at any time in the year. BSA registration and *Boys' Life* will be paid in full and the Pack dues will be prorated.

A BSA application must be completed for each boy. This application will be accepted only after at least one parent or guardian attends an orientation meeting with a member of the Pack Committee to discuss Pack operation, Bylaws and parent/guardian participation requirements. Acceptance of the Bylaws requirements will be proven by signature on the Pack Participation Statement attached.

12.2: SCOUT TRANSFERS

Boys transferring into our Pack from another Pack must fill out a Cub Scout registration form and pay the current Council transfer fee of \$1.00. The Pack registration fee will be adjusted to reflect the difference between a transfer fee and Council registration fee. The Pack Registration fee will be prorated.

12.3: DENS

Den membership will be limited to eight boys. However, Den Leaders will only be asked to take as many boys into his/her Den as he/she feels is manageable. Accepting more than eight boys requires the permission of both the Committee Chair and the Cubmaster.

Membership in the Pack is directly controlled by the availability of adults to be Den leaders. New boys will not be accepted into the Pack if leadership cannot be recruited.

12.4: RETENTION OF MEMBERSHIP/PACK DISCIPLINE

Once a Cub Scout or adult Scouter is registered with Pack 4247, few things can affect the good standing of that person's membership.

12.4.1: CUB SCOUT DISMISSAL

A Cub Scout will be dropped from the program for the two following reasons:

1. Infractions of the Bylaws by either the Parent/Guardian or Cub Scout are deemed severe enough to warrant action if no resolution can be worked out.
2. Continuous refusal by a Cub Scout or family member to obey instructions at Den or Pack meetings.

The provisions listed above will not be invoked except as a last resort. Den Leaders are to discuss problems with parents/guardians and Cub Scouts as they occur. If no satisfactory solution can be achieved, Den Leaders will refer problems to the Pack Committee. The Committee Chair or Cubmaster will contact the family in an effort to reach a mutual understanding before final action is taken.

12.4.2: ADULT SCOUTER DISMISSAL

An Adult Scouter will be dropped from the program for the two following reasons:

1. Infractions of the Bylaws by the adult Scouter are deemed severe enough to warrant action if no resolution can be worked out.
2. Failure to abide by BSA's Scouter Code of Conduct.

The Committee Chair will contact the adult Scouter in an effort to reach a mutual understanding before final action is taken. Infractions of a severe enough nature may also have repercussions at BSA district, council or national level.

SECTION 13: REVISION OF BYLAWS

These Bylaws will be reviewed at least once each year and may be changed if necessary. Only those Pack Committee Members listed in Section 3 with voting rights will vote upon any changes with the Committee Chair breaking any ties.

APPENDIX A: PACK 4247 UNIFORM STANDARDS

The Pack's goal is to have each boy and adult Scouter in complete uniform as described by Boy Scouts of America. The uniform for both the Cub Scout and adult Scouter is an important and meaningful part of the Cub Scout program.

The Pack recognizes the cost involved to outfit each Cub Scout and leader. The minimum requirements for Cub Scout uniforms are as follows:

LION CUBS:

The Lion uniform is a Lion T-shirt. During the Pilot Program, the Pack will design its own T-shirt for uniform use.

CUB AND WEBELOS SCOUTS:

Field Uniform: Some use the military designation "Class A" to refer to the field uniform. The Field Uniform is to be worn at all Pack meetings and Scout functions.

- Shirt: Blue for all Cubs and tan for all Webelos, with all Council, District, Unit and Den Patches sewn on in accordance with the latest Uniform Insignia Guidelines. Shirts must be worn completely buttoned and tucked into pants.
- Neckerchief: Proper rank color and worn under or over the collar secured with an appropriate woggle (slide).
- Pants: Dark with Belt Loops. Blue jeans, navy blue cords, black pants, etc. all in good condition, must be worn at the waist. Dark colored shorts may be worn during hot weather months. National BSA Policy does not permit camouflage pants.
- Belt: Official Cub Scout blue-web belt required with proper belt buckle for rank. Green Boy Scout belt is not permitted.
- Hat: Optional. Must be the proper style for the Scout's current Rank. Must be worn bill forward.
- Shoes: Closed toe shoes appropriate for the activity.

Activity Wear: Some use the military designation "Class B" to refer to activity wear. Activity Wear may be worn when designated as "uniform of the day" by Pack or District leadership.

- Shirt: Pack, camp or Scouting-themed T-shirt
- Pants, belt and hat: Same as Field Uniform, unless others designated.

ADULT SCOUTERS

Field Uniform:

- Shirt: Tan for all leaders with all Council, District, Unit and – if applicable – Den patches sewn on in accordance with the latest Uniform Insignia Guidelines. Shirts must be worn completely buttoned and tucked into pants.
- Neckerchief: Optional. Adult neckerchiefs are available for wear if desired.
- OA/Mic-O-Say Coups: If an adult Scouter is a member of Order of the Arrow or the Tribe of Mic-O-Say, wearing of the appropriate coups is encouraged.
- Pants: Olive colored pants preferred. Blue jeans in good condition may be worn. Shorts may be worn in hot weather months. National BSA Policy does not permit camouflage pants.
- Belt: Official Boy Scout web belt or BSA leather belt.
- Hat: Optional.
- Shoes: Closed toe shoes appropriate for the activity.

Activity Wear:

- Same as for Cub and Webelos Scouts

APPENDIX B: PACK FINANCIAL OBLIGATIONS AND DUES

A single registration fee will be determined at the beginning of each Scout year to go towards the following operating costs:

- National Registration Fees
- *Boys' Life* magazine
- Awards
- Pack Activities
- Pack T-shirt

Since Pack 4247's annual membership dues may change from year to year based on enrollment and past success in fundraising, details regarding dues will be communicated by the Committee Chair at the beginning of every school year.

Registration fees for new Scouts are due in full to the Pack Treasurer by the September Pack meeting.

Registration fees for returning Scouts are due in full to the Pack Treasurer by the November Pack meeting.

As detailed in Section 6.5, families that are unable to meet their full financial commitment may be eligible for financial assistance.

BYLAW RECEIPT AND PACK PARTICIPATION STATEMENT

I have received the Bylaws and Guidelines for Pack 4247 for the Pack year 2016-2017 and agree to abide by them.

I agree to be an active member of the Pack Program staff, realizing that if each parent/guardian takes on a small part of the program responsibility, the Program can be that much more fun for all.

Cub Scout Parent/Guardian Signature

Cub Scout Committee Member Signature

Cub Scout's Name

Cub Scout's Den/Rank

Date