The following is what I did for safe measure, and I am sharing it here as a suggestion for you. If you have any active or submitted/pending grants/ proposals, log into [research.gov](http://research.gov/) and do the following:

* Go to Proposals > Proposal Status; make a screenshot or print of this page. Be sure to include all pending and approved grants
  + From here, click on each active or pending grant; print a pdf of the page for each one
* Go to Awards & Reporting > Award Documents; ; make a screenshot or print of this page to document your award history.
  + From here, open any active grants (click the award number link) and on the next page download your award letter

Also suggested:

1. Print PDF your annual reports.
2. Screenshot the status table for annual reports.