**Jeric Salvidar**  
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# Professional Summary

Reliable and hardworking individual looking for opportunity to expand my skills and gain valuable real-world experience. To seek and maintain a full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills. Considered hardworking, punctual and driven.

# Education

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| Immaculada Concepcion College | Bachelor of Science in Computer Science 2020 - 2024 - Dean's Lister, 3rd Year (2022-2023) |

# Certifications

* NC II Computer Servicing, Technical Education and Skills Development Authority (TESDA), Month Year
* 1st SIMP AAG ICC Multidisciplinary Research Festival, Exploring Artificial Intelligence in Multidisciplinary Social and Ethical Research, Jointly organized by the Singapore Institute of Multidisciplinary Professions and Ascendens Asia International Research Institute, Month Year

# Skills

* Knowledgeable in computer hardware and software troubleshooting
* Strong problem-solving and analytical skills
* Ability to work efficiently in a team environment
* Good communication skill

# Experience

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| Customer Service Representative | IQOR Fairview (Seasonal Account)  October 2024 – March 2025  - Resolved customer inquiries effectively, ensuring timely and accurate solutions to technical and non-technical issues  - Provided clear and concise explanations to customers, translating technical details into easily understandable terms  - Delivered excellent customer service by addressing clients concerns with patience, professionalism and empathy.  TELEPERFORMANCE Fairview  May 2025- October 2025 |
| Data Encoder (OJT) | Civil Registry Department, North City Hall, Caloocan November 13, 2023 – February 13, 2024  - Encoded and updated vital records accurately and efficiently - Assisted in organizing and maintaining physical and digital records - Collaborated with department staff to ensure data accuracy and integrity - Provided support in resolving data-related issues and discrepancies |