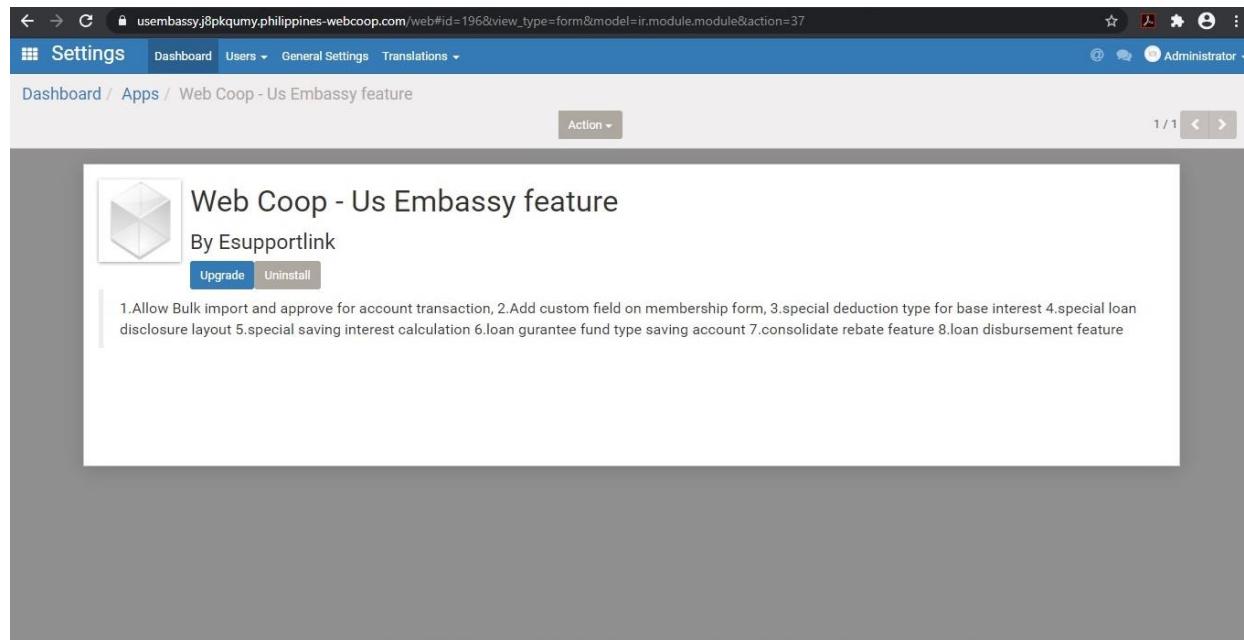


Function List and Comparison to Standard for US Embassy Enhancement

1. Allow Bulk Import and Approve for Account Transaction
2. Add custom field on Membership Form
3. Special Deduction Type for Base Interest

FUNCTION LIST

1. Allow Bulk Import and Approve for Account Transaction
 - The new webcoop function will allow the user to upload and approve bulk transactions using csv import format.
2. Add custom field on Membership Form
 - The new webcoop function will customize the membership form that need to be added, rename or remove other fields that are not relevant to the process of the US Coop.
3. Special Deduction Type for Base Interest
 - The new webcoop function will combine base interest and advance interest for loan disclosure report.



Comparison to Standard

1. Allow Bulk Import and Approve for Account Transaction

Standard	US Embassy
<p>Cooperative</p> <p>Members ▾ Accounts ▾ Loans ▾ Microinsurance</p> <p>Active Members</p> <p>Create</p>  <p>Cruz, Juana My Company # ALC-000002</p> <p>(3) 0</p> <p>CBU Accounts Savings Accounts Time Deposit Accounts Accounts for Approval Account Transactions Account Transactions for Approval Account Transaction Reports Interbranch Transactions</p>	<p>Cooperative</p> <p>Members ▾ Accounts ▾ Loans ▾ Microinsurance</p> <p>Active Members</p> <p>Create</p>  <p>ABAJA, ANGELA ELISHA V. USEFECC # 000-000504 UNIT 505 THOMASIAN RESIDE SANTANDER ST., SAMPALOC N METRO MANILA</p> <p>(2) 1</p>  <p>ABDULKADIL, MA. TERESA G. USEFECC</p> <p>CBU Accounts Savings Accounts Time Deposit Accounts Accounts for Approval Account Transactions Account Transactions for Approval Account Transactions For Bulk Import Account Transaction Reports Interbranch Transactions</p>

Note:

Please see another file for walkthrough and sample csv import

File Name: Bulk Account Transaction.xlsx

import_file_sample.csv

2. Add custom field on Membership Form

Standard

The screenshot shows a membership form interface with various input fields and sections. At the top, there's a placeholder for a profile picture and several text input fields for Title, First Name, Middle Name, and Last Name, each with a placeholder 'Enter [field]...'. To the right of these fields is a sidebar with three status indicators: 'Active' (with a person icon), 'Accounts' (with a bank building icon), and 'Loans' (with a money bag icon). Below the main input area, there are tabs for 'Basic Information', 'Microinsurance Enrolled', 'Dependents', and 'Notes'. The 'Basic Information' tab is currently selected.

Personal Information

Address	Street...	
	Street 2...	
City	State	ZIP
Country		
Gender		
Civil Status		
Birthday/Age	0.00	years
Nationality		
Birthplace		
Spouse		
SSS No.		
GSIS No.		
PhilHealth No.		
Tax ID No.		
Job/Profession		
Company Name		
Work Address		
Work Contact No.		
Mobile		
Phone		
Fax		
Email		

Account Details

Member ID	Regular Member
Membership Type	▼
Membership Date	11/03/2020
Total CBU	0.00
Total Savings	0.00
Account Officer	
Approved By	<input type="button" value="Approve"/>
Center	
Province	Enter province...
Municipality/City	Enter municipal/city...
Barangay	Enter barangay...
Center	Enter center...

US Embassy

	Title Enter title... First Name Enter first name... Middle Name Enter middle name... Last Name Enter last name...	Active 0 Accounts 0 Loans 0																																																																								
Basic Information Other Collection Microinsurance Enrolled Dependents Notes																																																																										
<h3>Personal Information</h3> <table><tr><td>Birthdate / Age</td><td>- 0.00</td><td>years</td><td>Branch</td><td>USEFEC</td></tr><tr><td>Employee ID</td><td></td><td></td><td>Member ID</td><td>Regular Member</td></tr><tr><td>Agency/Division</td><td></td><td></td><td>Membership Type</td><td></td></tr><tr><td>USG Date of Employment</td><td></td><td></td><td>Membership Date</td><td>11/03/2020</td></tr><tr><td>Payroll Number</td><td></td><td></td><td>Account Balance</td><td><table><thead><tr><th>Account Type</th><th>Account Balance</th><th>State</th></tr></thead><tbody><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></tbody></table></td></tr><tr><td>Fund Transfer</td><td></td><td></td><td>Account Officer</td><td></td></tr><tr><td>Years serving as a coop member</td><td>0.00</td><td>years</td><td>Approved By</td><td><input checked="" type="checkbox"/> Approve</td></tr><tr><td>Work Contact No.</td><td></td><td></td><td>Center</td><td></td></tr><tr><td>Mobile</td><td></td><td></td><td>Province</td><td>Enter province...</td></tr><tr><td>Phone</td><td></td><td></td><td>Municipality/City</td><td>Enter municipal/city...</td></tr><tr><td>Fax</td><td></td><td></td><td>Barangay</td><td>Enter barangay...</td></tr><tr><td>Office Email</td><td></td><td></td><td>Center</td><td>Enter center...</td></tr></table>			Birthdate / Age	- 0.00	years	Branch	USEFEC	Employee ID			Member ID	Regular Member	Agency/Division			Membership Type		USG Date of Employment			Membership Date	11/03/2020	Payroll Number			Account Balance	<table><thead><tr><th>Account Type</th><th>Account Balance</th><th>State</th></tr></thead><tbody><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></tbody></table>	Account Type	Account Balance	State										Fund Transfer			Account Officer		Years serving as a coop member	0.00	years	Approved By	<input checked="" type="checkbox"/> Approve	Work Contact No.			Center		Mobile			Province	Enter province...	Phone			Municipality/City	Enter municipal/city...	Fax			Barangay	Enter barangay...	Office Email			Center	Enter center...
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Office Email			Center	Enter center...																																																																						

Membership Form	
US Embassy	Standard
Birthdate	Birthday
Office Email	Email
Show every saving/cbu account balance in membership form	Total CBU and Savings
Added for US Embassy	
1. Agency Division	
2. USG Date of Employment	
3. Payroll Number	
4. Employee ID	
5. Years of Serving as coop member - The new field will be calculated by [membership date start] to [the date when you see the member's data, or membership end date (if it is filled)].	
6. Fund Transfer (dropdown) - with selections of such as CITI Bank, PNB, Check Account Number, Cooperative Savings. Once the user selected Fund Transfer option, the text box will be enabled then account officer can input member details Take note that the purpose of this is to collect the member account detail information	

*Please see screenshot on the next page



ABAJA, ANGELA ELISHA V.

UNIT 505 THOMASIAN RESIDENCES, SANTANDER ST., SAMPALOC MANILA MANILA METRO MANILA

	Active
	2 Accounts
	1 Loans

Basic Information

Other Collection

Microinsurance Enrolled

Dependents

Notes

Personal Information

Birthdate	Age	12/03/1993 26.92 years
Employee ID	4	12345678
Agency/Division	1	VETERANS AFFAIRS
USG Date of Employment	2	11/04/2020
Payroll Number	3	998021496
Fund Transfer	6	PNB 123456789
Years serving as a coop member	5	0.99 years
Work Contact No.		
Mobile		
Phone		
Fax		
Office Email		

Account Details

Branch	USEFECC									
Member ID	000-000504									
Membership Type	Regular Member									
Membership Date	11/07/2019 -									
Account Balance	<table><thead><tr><th>Account Type</th><th>Account Balance</th><th>State</th></tr></thead><tbody><tr><td>950 - Share Capital (CBU)</td><td>11,000.00</td><td>Open</td></tr><tr><td>805 - Allotment of Saving</td><td>5,000.00</td><td>Open</td></tr></tbody></table>	Account Type	Account Balance	State	950 - Share Capital (CBU)	11,000.00	Open	805 - Allotment of Saving	5,000.00	Open
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950 - Share Capital (CBU)	11,000.00	Open								
805 - Allotment of Saving	5,000.00	Open								

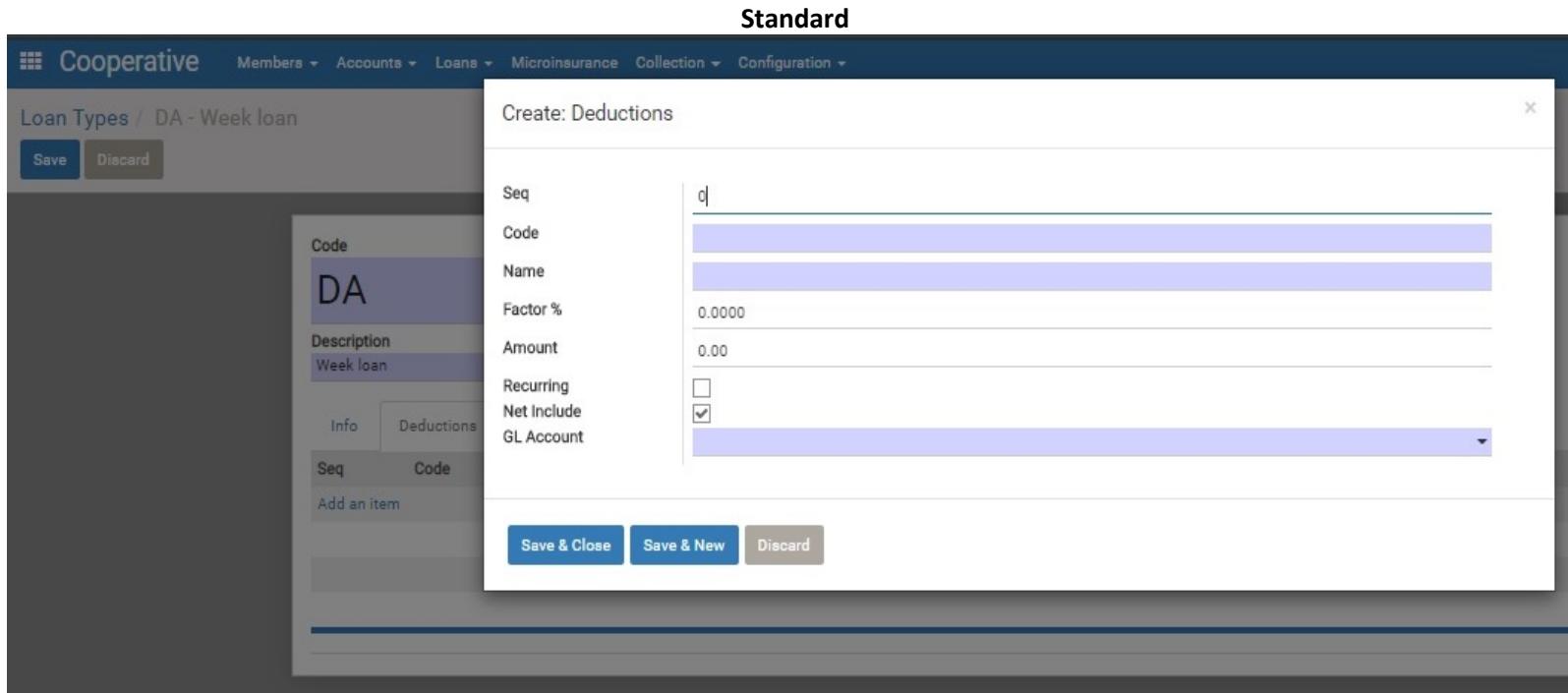
Account Officer
Approved By

Administrator 10/02/2020

Center

Province
Municipality/City
Barangay
Center

3. Special Deduction Type for Base Interest



US Embassy

Cooperative Members ▾ Accounts ▾ Loans ▾ Microinsurance Collection ▾ Configuration ▾ Initial Data Creation ▾

Loan Types / REG - Regular Loan

Open: Deductions

Save **Discard**

Code	REG
Description	Regular Loan
Info	Deductions
Seq	1
Deduction type	Base Interest
Code	BASE-INT
Name	Interest
Factor %	0.2500
Amount	0.00
<input type="checkbox"/>	
<input checked="" type="checkbox"/>	
GL Account	412000 Income from Interest

Save **Discard**

5 Outstanding Loans	Outstanding Loans	0.0000	0.00	<input type="checkbox"/>	211100 Account Payable
6 Others	Others	0.0000	0.00	<input type="checkbox"/>	413000 Other Income

Sample Scenario

- Deduction Type Base Interest was not set.

REG-000001 - ABALLE, JESUS M.

Information	Extra Info	Deductions	Billing / Statement of Account	Payments	Adjustments	Amortization Schedule	Rebate		
Code	Name	Factor %	Amount	Amount/Principal(%)	Recurring	Net Include	CBU/Dep. Account	GL Account	Notes
Base Int	Interest	0.2500	625.00	0.2500	<input type="checkbox"/>	<input checked="" type="checkbox"/>			412000 Income from Interest
CBU	Capital Build Up	1.0000	2,500.00	1.0000	<input type="checkbox"/>	<input checked="" type="checkbox"/>	000-000005 - ABALLE, JESUS M.	311000 Capital	
SF	Service Fee	1.5000	3,750.00	1.5000	<input type="checkbox"/>	<input checked="" type="checkbox"/>			413000 Other Income
SA	Mutual Benefit Fund	0.0000	354.38	0.1418	<input type="checkbox"/>	<input checked="" type="checkbox"/>	900-000001 - ABALLE, JESUS M.	222000 Savings Deposit	
Outstanding Loans	Outstanding Loans	0.0000	0.00	0.0000	<input type="checkbox"/>	<input checked="" type="checkbox"/>			211100 Account Payable
Others	Others	0.0000	0.00	0.0000	<input type="checkbox"/>	<input checked="" type="checkbox"/>			413000 Other Income
ADV-INT	Interest Advance Deduction	0.0000	7,500.00	3.0000	<input type="checkbox"/>	<input checked="" type="checkbox"/>			412000 Income from Interest

USEFECC

Roxas Blvd, Ermita Manila 1201 1201 Philippines

LOAN DISCLOSURE

Loan No. :	REG-000001	Date :	October 6, 2014
Name :	ABALLE, JESUS M.	Account No. :	000-000005
Civil Status :		CBU Balance :	202,750.00
Mobile No. :	Age : 43.82	Telephone No. :	
Address :	LOT 47 BLOCK 5, XYRIC ST., BRGY. RIZAL, MAKATI METRO MANILA		
Type of Loan:	Regular Loan	Cycle :	1
Purpose of Loan:			

A. LOAN AMOUNT:	P 250,000.00
# of Pay Period	12
Allotment	20833.0

B. LFSS Charges:	
1. Interest	P 625.00
2. Capital Build Up	P 2,500.00
3. Service Fee	P 3,750.00
4. Mutual Benefit Fund	P 354.38
5. Interest Deduction	P 7,500.00
TOTAL DEDUCTIONS:	P 14,729.38

C. NET AMOUNT:	P 235,270.62
----------------	---------------------

- Deduction Type Base Interest added config.

REG-000006 - ABAJA, ANGELA ELISHA V.

Information		Extra Info	Deductions	Billing / Statement of Account	Payments	Adjustments	Amortization Schedule	Rebate			
Code	Name			Factor %	Amount	Amount/Principal(%)	Recurring	Net Include	CBU/Dep. Account	GL Account	Notes
BASE-INT	Interest			0.2500	500.00	0.2500	<input type="checkbox"/>	<input checked="" type="checkbox"/>			412000 Income from Interest
CBU	Capital Build Up			1.0000	2,000.00	1.0000	<input type="checkbox"/>	<input checked="" type="checkbox"/>	000-000504 - ABAJA, ANGELA ELISHA V.	311000 Capital	
SF	Service Fee			1.5000	3,000.00	1.5000	<input type="checkbox"/>	<input checked="" type="checkbox"/>			413000 Other Income
Outstanding Loans	Outstanding Loans			0.0000	0.00	0.0000	<input type="checkbox"/>	<input checked="" type="checkbox"/>			211100 Account Payable
Others	Others			0.0000	0.00	0.0000	<input type="checkbox"/>	<input checked="" type="checkbox"/>			413000 Other Income
ADV-INT	Interest Advance Deduction			0.0000	10,000.00	5.0000	<input type="checkbox"/>	<input checked="" type="checkbox"/>			412000 Income from Interest

USEFECC

Roxas Blvd, Ermita Manila 1201 1201 Philippines

LOAN DISCLOSURE

Loan No. :	REG-000006	Date :	December 31, 2014
Name :	ABAJA, ANGELA ELISHA V.	Account No. :	000-000504
Civil Status :		Age :	26.92
Mobile No. :		CBU Balance :	11,000.00
Address :	UNIT 505 THOMASIAN RESIDENCES, SANTANDER ST., SAMPALOC MANILA MANILA METRO MANILA		
Type of Loan:	Regular Loan	Cycle :	1
Purpose of Loan:			

A. LOAN AMOUNT: P 200,000.00

# of Pay Period	20
Allotment	10000.0

B. LESS Charges:

1. Capital Build Up	P 2,000.00
2. Service Fee	P 3,000.00
3. Interest Deduction	P 10,500.00

TOTAL DEDUCTIONS: P 15,500.00

C. NET AMOUNT: P 184,500.00