Function List and Comparison to Standard for US Embassy Enhancement

1. Allow Bulk Import and Approve for Account Transaction
2. Add custom field on Membership Form
3. Special Deduction Type for Base Interest

FUNCTION LIST
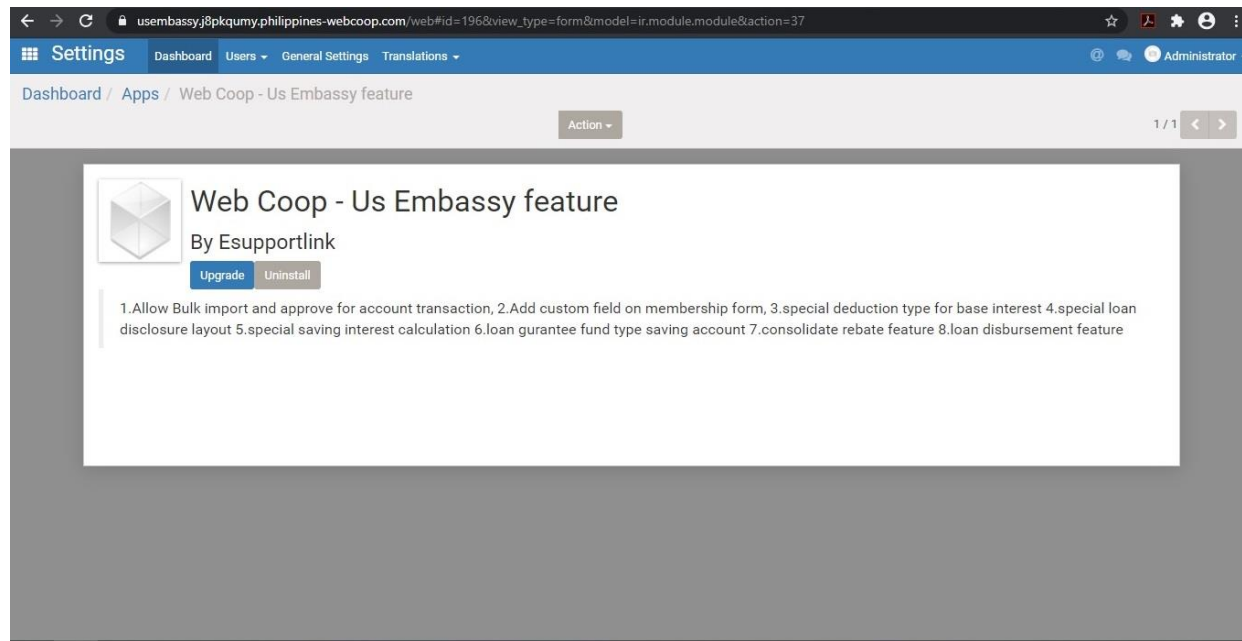
1. Allow Bulk Import and Approve for Account Transaction
   - The new webcoop function will allow the user to upload and approve bulk transactions using csv import format.
2. Add custom field on Membership Form
   - The new webcoop function will customize the membership form that need to be added, rename or remove other fields that are not relevant to the process of the US Coop.
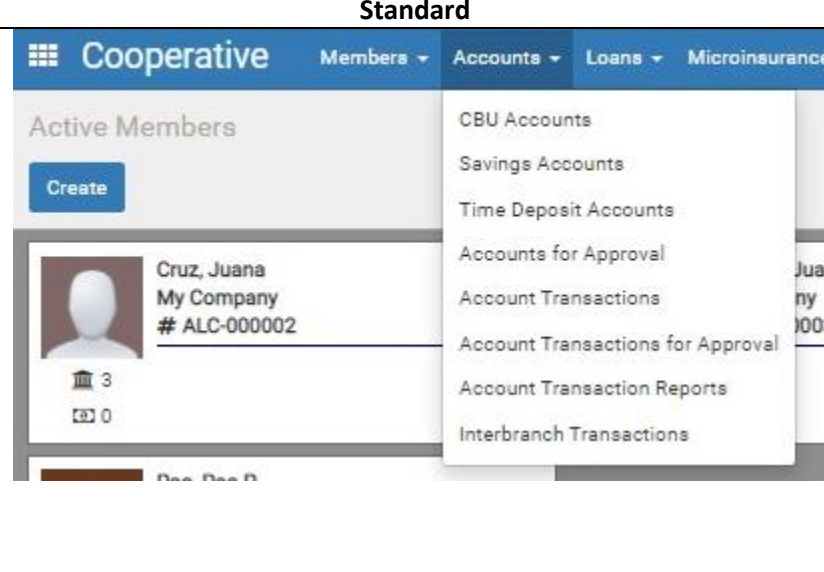3. Special Deduction Type for Base Interest
   - The new webcoop function will combine base interest and advance interest for loan disclosure report.

Comparison to Standard

1. Allow Bulk Import and Approve for Account Transaction

Standard	US Embassy

Note:

Please see another file for walkthrough and sample csv import
File Name: Bulk Account Transaction.xlsx
import_file_sample.csv

2. Add custom field on Membership Form

Standard

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Title	Enter title...
First Name	Enter first name...
Middle Name	Enter middle name...
Last Name	Enter last name...

Active

0 Accounts

0 Loans

Basic Information | Other Collection | Microinsurance Enrolled | Dependents | Notes

Personal Information

Birthdate / Age	▾ 0.00	years
Employee ID		
Agency/Division		
USG Date of Employment	▾	
Payroll Number		
Fund Transfer	⌄	
Years serving as a coop member	0.00	years
Work Contact No.		
Mobile		
Phone		
Fax		
Office Email		

Account Details

Branch	USEFECC
Member ID	
Membership Type	Regular Member ⌄
Membership Date	11/03/2020 ▾ - ▾
Account Balance	

Account Type	Account Balance	State

Account Officer ▾

Approved By 👍 Approve

Center

Province	Enter province... ▾
Municipality/City	Enter municipal/city... ▾
Barangay	Enter barangay... ▾
Center	Enter center... ▾

Membership Form	
US Embassy	**Standard**
Birthdate	Birthday
Office Email	Email
Show every saving/cbu account balance in membership form	Total CBU and Savings

Added for US Embassy

1. Agency Division
2. USG Date of Employment
3. Payroll Number
4. Employee ID
5. Years of Serving as coop member - The new field will be calculated by [membership date start] to [the date when you see the member's data, or membership end date (if it is filled)].
6. Fund Transfer (dropdown) - with selections of such as CITI Bank, PNB, Check Account Number, Cooperative Savings. Once the user selected Fund Transfer option, the text box will be enabled then account officer can input member details Take note that the purpose of this is to collect the member account detail information

Please see screenshot on the next page

ABAJA, ANGELA ELISHA V.

UNIT 505 THOMASIAN RESIDENCES, SANTANDER ST., SAMPALOC MANILA MANILA METRO MANILA

Active	
2 Accounts	
1 Loans	

Basic Information | Other Collection | Microinsurance Enrolled | Dependents | Notes

Personal Information

Birthdate Age	12/03/1993 26.92 years
Employee ID **4**	12345678
Agency/Division **1**	VETERANS AFFAIRS
USG Date of **2** Employment	11/04/2020
Payroll Number **3**	998021496
Fund Transfer **6**	PNB 123456789
Years serving as a **5** coop member	0.99 years
Work Contact No.	
Mobile	
Phone	
Fax	
Office Email	

Account Details

Branch	USEFECC
Member ID	000-000504
Membership Type	Regular Member
Membership Date	11/07/2019 -

Account Balance	Account Type	Account Balance	State
	950 - Share Capital (CBU)	11,000.00	Open
	805 - Allotment of Saving	5,000.00	Open

Account Officer	
Approved By	Administrator 10/02/2020 👍 Revert to draft

Center

Province	
Municipality/City	
Barangay	
Center	

3. **Special Deduction Type for Base Interest**

Standard

US Embassy

Sample Scenario

- **Deduction Type Base Interest was not set.**

REG-000001 - ABALLE, JESUS M.

Information	Extra Info	Deductions	Billing / Statement of Account	Payments	Adjustments	Amortization Schedule	Rebate

Code	Name	Factor %	Amount	Amount/Principal(%)	Recurring	Net Include	CBU/Dep. Account	GL Account	Notes
Base Int	Interest	0.2500	625.00	0.2500	☐	✔		412000 Income from Interest	
CBU	Capital Build Up	1.0000	2,500.00	1.0000	☐	✔	000-000005 - ABALLE, JESUS M.	311000 Capital	
SF	Service Fee	1.5000	3,750.00	1.5000	☐	✔		413000 Other Income	
SA	Mutual Benefit Fund	0.0000	354.38	0.1418	☐	✔	900-000001 - ABALLE, JESUS M.	222000 Savings Deposit	
Outstanding Loans	Outstanding Loans	0.0000	0.00	0.0000	☐	✔		211100 Account Payable	
Others	Others	0.0000	0.00	0.0000	☐	✔		413000 Other Income	
ADV-INT	Interest Advance Deduction	0.0000	7,500.00	3.0000	☐	✔		412000 Income from Interest	

USEFECC

Roxas Blvd, Ermita Manila 1201 1201 Philippines

LOAN DISCLOSURE

Loan No. :	REG-000001	Date :	October 6, 2014
Name :	ABALLE, JESUS M.	Account No. :	000-000005
Civil Status :	Age : 43.82	CBU Balance :	202,750.00
Mobile No. :		Telephone No. :	
Address :	LOT 47 BLOCK 5, XYRIC ST., BRGY. RIZAL, MAKATI METRO MANILA		
Type of Loan:	Regular Loan Cycle : 1		
Purpose of Loan:			

A. LOAN AMOUNT:		**P 250,000.00**
# of Pay Period	12	
Allotment	20833.0	
B. LESS Charges:		
1. Interest	P 625.00	
2. Capital Build Up	P 2,500.00	
3. Service Fee	P 3,750.00	
4. Mutual Benefit Fund	P 354.38	
5. Interest Deduction	P 7,500.00	
TOTAL DEDUCTIONS:		P 14,729.38
C. NET AMOUNT:		**P 235,270.62**

- **Deduction Type Base Interest added config.**

REG-000006 - ABAJA, ANGELA ELISHA V.

| Information | Extra Info | Deductions | Billing / Statement of Account | Payments | Adjustments | Amortization Schedule | Rebate |

Code	Name	Factor %	Amount	Amount/Principal(%)	Recurring	Net Include	CBU/Dep. Account	GL Account	Notes
BASE-INT	Interest	0.2500	500.00	0.2500	☐	✔		412000 Income from Interest	
CBU	Capital Build Up	1.0000	2,000.00	1.0000	☐	✔	000-000504 - ABAJA, ANGELA ELISHA V.	311000 Capital	
SF	Service Fee	1.5000	3,000.00	1.5000	☐	✔		413000 Other Income	
Outstanding Loans	Outstanding Loans	0.0000	0.00	0.0000	☐	✔		211100 Account Payable	
Others	Others	0.0000	0.00	0.0000	☐	✔		413000 Other Income	
ADV-INT	Interest Advance Deduction	0.0000	10,000.00	5.0000	☐	✔		412000 Income from Interest	

USEFECC

Roxas Blvd, Ermita Manila 1201 1201 Philippines

LOAN DISCLOSURE

Loan No. :	REG-000006		Date :	December 31, 2014
Name :	ABAJA, ANGELA ELISHA V.		Account No. :	000-000504
Civil Status :		Age : 26.92	CBU Balance :	11,000.00
Mobile No. :			Telephone No. :	
Address :	UNIT 505 THOMASIAN RESIDENCES, SANTANDER ST., SAMPALOC MANILA MANILA METRO MANILA			
Type of Loan:	Regular Loan	Cycle : 1		
Purpose of Loan:				

A. LOAN AMOUNT:		**P 200,000.00**
# of Pay Period	20	
Allotment	10000.0	
B. LESS Charges:		
1. Capital Build Up	P 2,000.00	
2. Service Fee	P 3,000.00	
3. Interest Deduction	P 10,500.00	
TOTAL DEDUCTIONS:		**P 15,500.00**
C. NET AMOUNT:		**P 184,500.00**