



2nd Annual Asia Independents Forum 2009 25th February 2009, Singapore

Dear **Yasuhiko Kotera**

We thank your registration/ request to the **2nd Asia Independents Forum** on the **25th February 2009**. Please find herewith details for the conference. Please feel free to contact us should you have any queries.

General Contacts

Registration Enquiries

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Exhibition

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Sponsorship

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Accounts & Payments

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Venue**Orchard Hotel**

442 Orchard Road, 238879
Singapore

Room**Event Date**

25th February 2009

Registration Time 08:00

The Event

1. Registration on Wednesday, 25 February 2009 from and conference proceedings commences at
2. The conference proceedings take place in The
3. Semi-casual/casual & traditional attire is acceptable throughout the conference and scheduled functions
4. **The Event Area and all Functions are restricted to conference Attendees only. The Organisers will not permit meetings on-site where visitors are not registered for the conference and Reserve full Right of Admission**

Scheduled Events During 14th Asia Oil Week 2009

14th Asia Upstream	26th -27th February
18th Asia Petroleum Strategy Briefing	24th February

These events are all Separately Book-able

If you have not registered, and would like to attend any of the above events please send details to: email: sonika@glopac.com Registrations fees apply.

Sponsorship & Exhibition

Opportunities exist for Companies to Sponsor and/ or exhibit/ display at this event.

Please request further details for **Sponsorship** from

amanda@glopac.com, tel: +27.11.679.5167, gayle@glopac.com, tel: +31 70.324.6154,

Please request further details for **Exhibition** from

amanda@glopac.com, tel: +27.11.679.5167

Visa Permits

Please Note: VISA'S are **not** issued at the Airport. Should you require a Visa, please contact your nearest Embassy. If you require a letter for Visa purposes, please contact our office on amanda@glopac.com, tel: +27.11.679.5167, at least **one month prior to the event**. We are unable to issue Visas & these are at the discretion of the relevant authorities. Visas will only be issued on Full payment being received for your participation.

Yellow fever & health certificates may be requested by some airport authorities & should be checked in advance

Accommodation & Travel

Delegates are required to make all their own travel and accommodation arrangements when attending this event. These, and personal expenses are not included in the Registration Fees.

For hotel Booking rates & terms, please see attached or contact sonika@glopac.com, tel: +27.11.679.5167, gayle@glopac.com, tel: +31 70.324.6154

Payment of Registration Fees

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Please request further details for **Exhibition** from sonika@glopac.com, tel: +27.11.679.5167, amanda@glopac.com, tel: +27.11.679.5167

Payment of Registration Fees

Payment of the registration fee is due upon receipt of invoice and must be made prior the conference. Payment can be made by Telegraphic Transfer, Credit Card or on the website: www.petro21.com If payment is made by telegraphic transfer or direct deposit please fax the details

to The Hague (31 70) 324 1741.

Cancellation Policy

Payments are due before the conference. Where payments have not been received before the event, delegates are required to provide credit card guarantee of payment in order to gain access to the event. Cancellations received before close of day GMT **11 February 2009**, will be refunded in full. Cancellations received after close of day GMT **11 February 2009**, will receive a 50% refund and will receive conference presentation access on www.petro21.com **Cancellations must be submitted on writing and acknowledged by Global Pacific & Partners.** Replacements are welcome.

Indemnity

Where matters beyond the reasonable control of Global Pacific & Partners including: power failures, natural disasters, war, terrorism, strikes or Acts of God prevent Global Pacific & Partners being able to perform its obligations under this agreement the Attendee releases Global Pacific & Partners from any liability or loss arising both pre-event & onsite. Global Pacific & Partners reserves the Right to change the Programme as may be required. Disclaimer: Please note that Global Pacific & Partners cannot accept any responsibility (legal or otherwise) for any Presentations made at our Events, or any comments made by attendees .

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