



5th Annual Southern Africa: Strategy Briefing 2009

10th February 2009, Johannesburg, South Africa

Dear **NICO SMIT**

We thank your registration/ request to the **5th Southern Africa: Strategy Briefing** on the **10th February 2009**. Please find herewith details for the Briefing. Please feel free to contact us should you have any queries.

General Contacts

Registration Enquiries

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Accounts & Payments

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Venue	Sandton Sun Towers Hotel Corner of Rivonia Road and Katherine Street Sandton, Gauteng Johannesburg
Room	Ballroom
Event Date	10th February 2009
Registration Time	08:00

The Event

1. Registration on Tuesday, 10 February 2009 from and Briefing proceedings commences at
2. The Briefing proceedings take place in The Ballroom
3. Semi-casual/casual & traditional attire is acceptable throughout the Briefing and scheduled functions
4. **The Event Area and all Functions are restricted to Briefing Attendees only. The Organisers will not permit meetings on-site where visitors are not registered for the Briefing and Reserve full Right of Admission**

Scheduled Events During 10th Southern Africa Energy Week 2009

10th Southern African Energy	11th - 12th February
24th PetroAfricanus: Highveld Dinner	11th February

These events are all Separately Book-able

If you have not registered, and would like to attend any of the above events please send details to: email: sonika@glopac.com Registrations fees apply.

Visa Permits

Please Note: VISA'S are **not** issued at the Airport. Should you require a Visa, please contact your nearest Embassy. If you require a letter for Visa purposes, please contact our office on sonika@glopac.com, tel: +27.11.679.5167, amanda@glopac.com, tel: +27.11.679.5167, at least **one month prior to the event**. We are unable to issue Visas & these are at the discretion of the relevant authorities. Visas will only be issued on Full payment being received for your participation.

Yellow fever & health certificates may be requested by some airport authorities & should be checked in advance

Accommodation & Travel

Delegates are required to make all their own travel and accommodation arrangements when attending this event. These, and personal expenses are not included in the Registration Fees.

For hotel Booking rates & terms, please see attached or contact sonika@glopac.com, tel: +27.11.679.5167, gayle@glopac.com, tel: +31 70.324.6154

Payment of Registration Fees

Opportunities exist for Companies to Sponsor and/ or exhibit/ display at this event.

Please request further details for **Sponsorship** from sonika@glopac.com, tel: +27.11.679.5167, gayle@glopac.com, tel: +31 70.324.6154,

Please request further details for **Exhibition** from sonika@glopac.com, tel: +27.11.679.5167, amanda@glopac.com, tel: +27.11.679.5167

Payment of Registration Fees

Payment of the registration fee is due upon receipt of invoice and must be made prior the conference. Payment can be made by Telegraphic Transfer, Credit Card or on the website: www.petro21.com If payment is made by telegraphic transfer or direct deposit please fax the details to The Hague (31 70) 324 1741.

Cancellation Policy

Payments are due before the Briefing. Where payments have not been received before the event, delegates are required to provide credit card guarantee of payment in order to gain access to the event. Cancellations received before close of day GMT **27 January 2009**, will be refunded in full. Cancellations received after close of day GMT **27 January 2009**, will receive a 50% refund and will receive conference presentation access on www.petro21.com **Cancellations must be submitted on writing and acknowledged by Global Pacific & Partners.** Replacements are welcome.

Indemnity

Where matters beyond the reasonable control of Global Pacific & Partners including: power failures, natural disasters, war, terrorism,

strikes or Acts of God prevent Global Pacific & Partners being able to perform its obligations under this agreement the Attendee releases Global Pacific & Partners from any liability or loss arising both pre-event & onsite. Global Pacific & Partners reserves the Right to change the Programme as may be required. Disclaimer: Please note that Global Pacific & Partners cannot accept any responsibility (legal or otherwise) for any Presentations made at our Events, or any comments made by attendees .

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