



## 2nd Annual Latin Independents Forum 2009

25th March 2009, Sheraton Rio Hotel, Leblon, Rio de Janeiro, Brazil

Dear **Ron Roberson**

We welcome you to the **Latin Independents Forum 2009 on the 25th March 2009**. Please find herewith details for the conference. Please feel free to contact us should you have any queries.

### General Contacts

Babette van Gessel: Group Managing Director & All Enquiries: [babette@glopac.com](mailto:babette@glopac.com)

Sonika Greyvenstein: Sponsorship & Exhibition Enquiries: [Sonika@glopac.com](mailto:Sonika@glopac.com)

Jerry van Gessel: Registration Enquiries: [jerry@glopac.com](mailto:jerry@glopac.com)

Jolanda Ratoube: Accounts & Payments: [Jolanda@glopac.com](mailto:Jolanda@glopac.com)

### **The Event Venue**

Sheraton Rio Hotel

Niemeyer, 121, Leblon, Rio de Janeiro, 22450-220, Brazil

**The Event Date** - 25th March 2009

**Tel:** +55 21 2529 1120

**Fax:** +55 21 2294 0545

**Website:** [www.sheraton-rio.com](http://www.sheraton-rio.com)

### Cocktail Reception:

1. Please join us for the Ice-Breaker **Cocktail Reception, Tuesday, 25th March from 17h30** at the Sheraton Rio Hotel, Trampolim Bar (Pool Area) directly after the Conference.

### The Conference Schedule

1. **Pre-Registration will begin on Monday Afternoon, 24th March 2009 from 17h00** outside the Lem outside the Leme Room.
2. **Registration will continue on Tuesday morning, 25th March 2009 from 08h00**

outside the Leme Room.

3. The Conference is scheduled to start at **09.00am** sharp in the Leme Room.
4. **Work & traditional attire** is acceptable throughout the Conference and all scheduled functions.
5. **Please note:** Details, as they appear on this letter, will appear on the delegate list and on your name badge. We will re-check these details closer to the event.

If you have not already booked, and would like to book for the following events, please email: [babette@glopac.com](mailto:babette@glopac.com) or [jerry@glopac.com](mailto:jerry@glopac.com) or Telephone: + 31 70 324 6154

**Latin Petroleum: Strategy Briefing 2009**

**Monday, 24th March 2009**

**Time: 08.00am**

**Venue: Sheraton Rio Hotel, Rio de Janeiro, Brazil**

**Participation Fee: Discounted if attending Latin Upstream Conference**

**15th Latin Upstream Conference 2009**

**26th & 27th March 2009**

**Time: 08.00am for 09.00am**

**Venue: Sheraton Rio Hotel, Rio de Janeiro, Brazil**

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### **Hotel Accommodation, Bookings & Travel**

Accommodation can be booked directly with the Sheraton Rio Hotel. Should you wish to book accommodation, please contact Sonika on email: [Sonika@glopac.com](mailto:Sonika@glopac.com) for the reservation form or the Reservations Department directly on Email: [reservas.rio@sheraton.com](mailto:reservas.rio@sheraton.com) or Telephone + 55 21 2529 1120

Global Pacific & Partners are not able to assist with travel arrangements.

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### **Sponsorship & Exhibition**

Sponsorship & Exhibition opportunities are still open for this International event. An ideal platform to build on the success of your company and provides an opportunity to network with the industry. Please email Sonika Greyvenstein, [sonika@glopac.com](mailto:sonika@glopac.com) or telephone: + 27 11 679 5167.

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### **Visa Permits**

Should you require a Visa, please contact your nearest Embassy. If you require a letter for Visa purposes, please contact [sonika@glopac.com](mailto:sonika@glopac.com) or Fax: + (27 11) 679 5456 at least three weeks prior to the event. We are unable to issue Visas & these are at the discretion of the relevant authorities. The authorities do NOT issue Visa's at the Airport. Please check for required health certificates.

**Please be advised that a Yellow Fever Certificate is required for travel to Brazil and needs to be valid at least 10 days before travel.**

### **Booking Conditions**

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Payment in full is required prior to the Conference, in order to secure your Participation

### **Cancellation**

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Cancellations received in writing at least 14 days prior to the conference will be fully refunded. Thereafter any cancellations will receive 50% refund of Registration Fee due. No-shows or on-day cancellations will be liable for the full registration fee. Cancellations will be acknowledged in writing by Global Pacific & Partners. Replacements are welcome.

### **Indemnity**

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Where matters beyond the reasonable control of Global Pacific & Partners (The Company) impair or prevent The Company from being able to perform its obligations or deliver a service at/ in relation to this Event such as power shortages, natural disasters, WHO warnings, war, terrorism, strikes or Acts of God, The Client shall release The Company from any liability or loss incidental or consequential to this event including costs arising from cancellation, postponement or delay.

Please do not hesitate to contact us should you have any queries.

Thank you, we look forward to seeing you.

Babette van Gessel  
Group Managing Director

Jerry van Gessel  
Marketing Manager  
Global Pacific & Partners

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Disclaimer: Please note that Global Pacific & Partners cannot accept any responsibility (legal or otherwise) for any Presentations made at our Conference, or any comments made by Delegates.