

# African Institute of Petroleum 2010

18th February 2010, London, United Kingdom

Dear Valentin Romanov

We thank your registration/ request to the **African Institute of Petroleum** on the **18th February 2010**. Please find herewith details for the Briefing. Please feel free to contact us should you have any queries.

## Event Details

**Venue** Radisson Edwardian Mountbatten  
Seven Dials Covent Garden , WC2H 9HD  
London, United Kingdom

**Room** Ballroom

**Event Date** 18th February 2010

**Registration Time** 08h00

29th PetroAfricanus Dinner

18th February

If you have not registered, and would like to attend any of the above events please send details to: email: [sonika@glopac-partners.com](mailto:sonika@glopac-partners.com) Registrations fees apply.

These events are all Separately Book-able

## General Contacts

### Registration Enquiries

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## The Event

1. Registration on Thursday, 18 February 2010 from **08h00** and Briefing proceedings commences at **09h00**
2. The Briefing proceedings take place in The Ballroom
3. Business or traditional attire is acceptable throughout the Briefing and scheduled functions
4. **The Event Area and all Functions are restricted to Briefing Attendees only. The Organisers will not permit meetings on-site where visitors are not registered for the Briefing and Reserve full Right of Admission**



## Visa Permits

Please Note: VISA'S are **not** issued at the Airport. Should you require a Visa, please contact your nearest Embassy. If you require a letter for Visa purposes, please contact our office on [sonika@glopac-partners.com](mailto:sonika@glopac-partners.com), tel: +27.11.880.7052, [amanda@glopac-partners.com](mailto:amanda@glopac-partners.com), tel: +27.11.880.7052, at least **one month prior to the event**. We are unable to issue Visas & these are at the discretion of the relevant authorities. Visas will only be issued on Full payment being received for your participation.

Yellow fever & health certificates may be requested by some airport authorities & should be checked in advance

## Accommodation & Travel

Delegates are required to make all their own travel and accommodation arrangements when attending this event. These, and personal expenses are not included in the Registration Fees.

For hotel Booking rates & terms, please see attached or contact [sonika@glopac-partners.com](mailto:sonika@glopac-partners.com), tel: +27.11.880.7052, [amanda@glopac-partners.com](mailto:amanda@glopac-partners.com), tel: +27.11.880.7052, [gayle@glopac-partners.com](mailto:gayle@glopac-partners.com), tel: +44 122.345.1311,

## Sponsor

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Please request further details for **Sponsorship** from [sonika@glopac-partners.com](mailto:sonika@glopac-partners.com), tel: +27.11.880.7052, [amanda@glopac-partners.com](mailto:amanda@glopac-partners.com), tel: +27.11.880.7052, [gayle@glopac-partners.com](mailto:gayle@glopac-partners.com), tel: +44 122.345.1311,

## Payment Of Registration Fees

Payment of the registration fee is due upon receipt of invoice and must be made prior the Briefing. Payment can be made by Telegraphic Transfer, Credit Card or on the website: [www.petro21.com](http://www.petro21.com) If payment is made by telegraphic transfer or direct deposit please fax the details to The Hague (31 70) 324 1741.

## Cancellation Policy & Replacements

Your registration holds contractual obligation for payment/s due. However, any cancellation (in writing only) made before the **04 February 2010** prior to start of the Briefing will be refunded with a 20% administration charge. Thereafter, refunds will not apply but delegates will receive online access to relevant Conference Presentations. Replacements are welcome. All Delegates registered for any Briefing will be liable for full payment due under this contract unless cancellation has been made and duly acknowledged.



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## Event Location



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