# 2nd Asia Independents Forum 2009 25th February 2009, Singapore, Singapore

## Dear David Ginger

We thank your registration/ request to the 2nd Asia Independents Forum on the 25th February 2009. Please find herewith details for the conference. Please feel free to contact us should you have any queries.

## **Event Details**

Venue Orchard Hotel

442 Orchard Road, 238879

Singapore,

Room

Event Date 25th February 2009

**Registration Time** 

# Scheduled Events During 14th Asia Oil Week 2009

14th Asia Upstream Conference

18th Asia Petroleum Strategy Briefing

If you have not registered, and would like to attend any of the above events please send details to: email: sonika@glopac-partners.com Registrations fees apply.

26th -27th February

24th February

These events are all Separately Book-able

## **General Contacts**

## **Registration Enquiries**

#### Tanya Beddall

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#### Exhibition

#### **Babette van Gessel**

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## Sponsorship

#### **Amanda Wellbeloved**

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### **Accounts & Payments**

Janine van der Leeuw: janine@glopac-partners.com Natasja Bakker: natasja@glopac-partners.com Babette van Gessel: babette@glopac-partners.com

### The Event

- 1. Registration on Wednesday, 25 February 2009 from 15:00 and conference proceedings commences at
- 2. The conference proceedings take place in The
- 3. Semi-casual/casual & traditional attire is acceptable throughout the conference and scheduled functions
- 4. The Event Area and all Functions are restricted to conference Attendees only. The Organisers will not permit meetings on-site where visitors are not registered for the conference and Reserve full Right of Admission

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## Visa Permits

Please Note: VISA'S are not issued at the Airport. Should you require a Visa, please contact your nearest Embassy. If you require a letter for Visa purposes, please contact our office on amanda@glopac-partners.com, tel: +27.11.880.7052, at least one month prior to the event. We are unable to issue Visas & these are at the discretion of the relevant authorities. Visas will only be issued on Full payment being received for your participation.

Yellow fever & health certificates may be requested by some airport authorities & should be checked in advance

## Accommodation & Travel

Delegates are required to make all their own travel and accommodation arrangements when attending this event. These, and personal expenses are not included in the Registration Fees.

For hotel Booking rates & terms, please see attached or contact amanda@glopac-partners.com, tel: +27.11.880.7052, gayle@glopac-partners.com, tel: +31 70.324.6154,

# Sponsorship & Exhibition

Opportunities exist for Companies to Sponsor and/ or exhibit/ display at this event.

Please request further details for Sponsorship from amanda@glopac-partners.com, tel: +27.11.880.7052, gayle@glopac-partners.com, tel: +31 70.324.6154, Please request further details for Exhibition from amanda@glopac-partners.com, tel: +27.11.880.7052,

# Payment Of Registration Fees

Payment of the registration fee is due upon receipt of invoice and must be made prior the conference. Payment can be made by Telegraphic Transfer, Credit Card or on the website: www.petro21.com If payment is made by telegraphic transfer or direct deposit please fax the details to The Hague (31 70) 324 1741.

# Cancellation Policy

Payments are due before the conference. Where payments have not been received before the event, delegates are required to provide credit card guarantee of payment in order to gain access to the event. Cancellations received before close of day GMT 11 February 2009, will be refunded in full. Cancellations received after close of day GMT 11 February 2009, will receive a 50% refund and will receive conference presentation access on www.petro21.com.

Cancellations must be submitted on writing and acknowledged by Global Pacific & Partners. Replacements are welcome.

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# **Indemnity Clause**

Where matters beyond the reasonable control of Global Pacific & Partners including: power failures, natural disasters, war, terrorism, strikes or Acts of God prevent Global Pacific & Partners being able to perform its obligations under this agreement the Atendee releases Global Pacific & Partners from any liability or loss arising both pre-event & onsite. Global Pacific & Partners reserves the Right to change the Programme as may be required. Disclaimer: Please note that Global Pacific & Partners cannot accept any responsibility (legal or otherwise) for any Presentations made at our Events, or any comments made by attendees.

**Babette van Gessel** 

**Group Managing Director** 

Jerry van Gessel

Marketing Manager Global Pacific & Partners

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# **Event Location**

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