



18th Annual Asia Petroleum Strategy Briefing 2009

24th February 2009, Singapore

Dear **Yasuhiko Kotera**

We thank your registration/ request to the **18th Asia Petroleum Strategy Briefing** on the **24th February 2009**. Please find herewith details for the Briefing. Please feel free to contact us should you have any queries.

General Contacts

Registration Enquiries

Tanya Beddall

+31 70.324.6154: tanya@glopac.com

Exhibition

Amanda Wellbeloved

+27.11.679.5167: amanda@glopac.com

Sponsorship

Amanda Wellbeloved

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Venue

Orchard Hotel

442 Orchard Road, 238879
Singapore

Room

Asia Petroleum Strat

Event Date

24th February 2009

Registration Time

08:00

The Event

1. Registration on Tuesday, 24 February 2009 from and Briefing proceedings commences at
2. The Briefing proceedings take place in The Asia Petroleum Strat
3. Semi-casual/casual & traditional attire is acceptable throughout the Briefing and scheduled functions
4. **The Event Area and all Functions are restricted to Briefing Attendees only. The Organisers will not permit meetings on-site where visitors are not registered for the Briefing and Reserve full Right of Admission**

Scheduled Events During 14th Asia Oil Week 2009

2nd Asia Independents Forum

25th February

14th Asia Upstream

26th -27th February

These events are all Separately Book-able

If you have not registered, and would like to attend any of the above events please send details to: email: sonika@glopac.com Registrations fees apply.

Sponsorship

Opportunities exist for Companies to Sponsor and/ or exhibit/ display at this event.

Please request further details for **Sponsorship** from

amanda@glopac.com, tel: +27.11.679.5167,

Please request further details for **Exhibition** from

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Visa Permits

Please Note: VISA'S are **not** issued at the Airport. Should you require a Visa, please contact your nearest Embassy. If you require a letter for Visa purposes, please contact our office on amanda@glopac.com, tel: +27.11.679.5167, at least **one month prior to the event**. We are unable to issue Visas & these are at the discretion of the relevant authorities. Visas will only be issued on Full payment being received for your participation.

Yellow fever & health certificates may be requested by some airport authorities & should be checked in advance

Accommodation & Travel

Delegates are required to make all their own travel and accommodation arrangements when attending this event. These, and personal expenses are not included in the Registration Fees.

For hotel Booking rates & terms, please see attached or contact sonika@glopac.com, tel: +27.11.679.5167, gayle@glopac.com, tel: +31 70.324.6154

Payment of Registration Fees

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Cancellation Policy

Payments are due before the Briefing. Where payments have not been received before the event, delegates are required to provide credit card guarantee of payment in order to gain access to the event. Cancellations received before close of day GMT **10 February 2009**, will be refunded in full. Cancellations received after close of day GMT **10 February 2009**, will receive a 50% refund and will receive conference presentation access on www.petro21.com **Cancellations must be submitted on writing and acknowledged by Global Pacific & Partners.** Replacements are welcome.

Indemnity

Where matters beyond the reasonable control of Global Pacific & Partners including: power failures, natural disasters, war, terrorism,

strikes or Acts of God prevent Global Pacific & Partners being able to perform its obligations under this agreement the Attendee releases Global Pacific & Partners from any liability or loss arising both pre-event & onsite. Global Pacific & Partners reserves the Right to change the Programme as may be required. Disclaimer: Please note that Global Pacific & Partners cannot accept any responsibility (legal or otherwise) for any Presentations made at our Events, or any comments made by attendees .

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