# Open Round Colombia 2010 22nd - 24th March 2010, Rio de Janeiro, Brazil



#### Dear Alexandre Souza

We thank your registration/ request to the Open Round Colombia on the 22nd - 24th March 2010. Please find herewith details for the Briefing. Please feel free to contact us should you have any queries.

#### **Event Details**

Venue Sheraton Rio Hotel

Avenida Niemeyer 121, Leblon, 22450-220

Rio De Janeiro,

Room Copacabana Room

Event Date 22nd - 24th March 2010

Registration Time 08:00

# Scheduled Events During 16th Latin Oil Week 2010

16th Latin Upstream

6th Latin Petroleum: Strategy Briefing

If you have not registered, and would like to attend any of the above events please send details to: email: sonika@glopac-partners.com Registrations fees

23rd 24th March

22nd March

These events are all Separately Book-able

# **General Contacts**

#### **Registration Enquiries**

#### Sonika Greyvenstein

+27.11.880.7052 or sonika@glopac-partners.com

#### To Sponsor

#### Sonika Greyvenstein

+27.11.880.7052 or sonika@glopac-partners.com

#### **Accounts & Payments**

Jolanda Ratoube: jolanda@glopac-partners.com

### The Event

- 1. Registration on Monday, 22 March 2010 from 08:00 and Briefing proceedings commences at 19:30
- 2. The Briefing proceedings take place in The Copacabana Room
- 3. Business or traditional attire is acceptable throughout the Briefing and scheduled functions
- 4. The Event Area and all Functions are restricted to Briefing Attendees only. The Organisers will not permit meetings on-site where visitors are not registered for the Briefing and Reserve full Right of Admission

# Open Round Colombia 2010

22nd - 24th March 2010, Rio de Janeiro, Brazil



#### Visa Permits

Please Note: VISA'S are **not** issued at the Airport. Should you require a Visa, please contact your nearest Embassy. If you require a letter for Visa purposes, please contact our office on <a href="mailto:sonika@glopac-partners.com">sonika@glopac-partners.com</a>, tel: +27.11.880.7052, at least **one month prior to the event**. We are unable to issue Visas & these are at the discretion of the relevant authorities. Visas will only be issued on Full payment being received for your participation.

Yellow fever & health certificates may be requested by some airport authorities & should be checked in advance

#### Accommodation & Travel

Delegates are required to make all their own travel and accommodation arrangements when attending this event. These, and personal expenses are not included in the Registration Fees.

For hotel Booking rates & terms, please see attached or contact sonika@glopac-partners.com, tel: +27.11.880.7052,

### Sponsor

Opportunities exist for Companies to Sponsor and/ or exhibit/ display at this event.

Please request further details for **Sponsorship** from sonika@glopac-partners.com, tel: +27.11.880.7052,

# Payment Of Registration Fees

Payment of the registration fee is due upon receipt of invoice and must be made prior the Briefing. Payment can be made by Telegraphic Transfer, Credit Card or on the website: www.petro21.com If payment is made by telegraphic transfer or direct deposit please fax the details to The Hague (31 70) 324 1741.

# **Cancellation Policy & Replacements**

Your registration holds contractual obligation for payment/s due. However, any cancellation (in writing only) made before the **08 March 2010** prior to start of the Briefing will be refunded with a 20% administration charge. Thereafter, refunds will not apply but delegates will receive online access to relevant Conference Presentations. Replacements are welcome. All Delegates registered for any Briefing will be liable for full payment due under this contract unless cancellation has been made and duly acknowledged.

# Open Round Colombia 2010 22nd - 24th March 2010, Rio de Janeiro, Brazil



# **Indemnity Clause**

Where matters beyond the reasonable control of Global Pacific & Partners including: power failures, natural disasters, war, terrorism, strikes or Acts of God prevent Global Pacific & Partners being able to perform its obligations under this agreement the Atendee releases Global Pacific & Partners from any liability or loss arising both pre-event & onsite. Global Pacific & Partners reserves the Right to change the Programme as may be required. Disclaimer: Please note that Global Pacific & Partners cannot accept any responsibility (legal or otherwise) for any Presentations made at our Events, or any comments made by attendees.

#### **Babette van Gessel**

**Group Managing Director** 

#### Jerry van Gessel

Marketing Manager Global Pacific & Partners

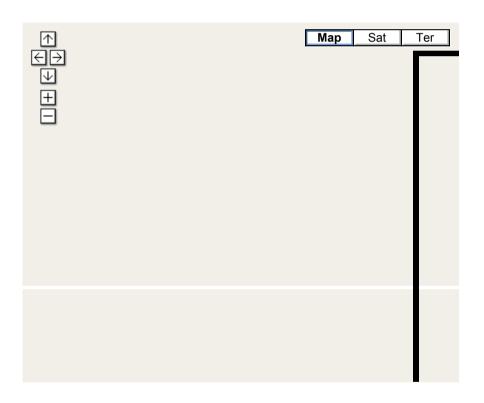
The Hague Office: + 31 70 324 6154

Fax: + 31 70 324 1741

Johannesburg Office Tel: + 27.11.880.7052

Fax: + 27 11 880 1798

## **Event Location**



Sheraton Rio Hotel Copacabana Room Avenida Niemeyer 121, Leblon, 22450-220 Rio De Janeiro

tel: fax: