



7th Annual National Oil Companies Conference 2008

17th – 21st November 2008, Le Meridien Piccadilly Hotel, London, UK

Dear **Satoshi Shijima**

We welcome you to the **National Oil Companies Conference 2008, on the 19 & 20 November 2008**. Please find herewith details for the conference. Please feel free to contact us should you have any queries.

General Contacts

Babette van Gessel: Group Managing Director & All Enquiries: babette@glopac.com
Sonika Greyvenstein: Sponsorship & Exhibition Enquiries: Sonika@glopac.com
Jerry van Gessel: Registration Enquiries: jerry@glopac.com
Jolanda Ratoube: Accounts & Payments: Jolanda@glopac.com

The Event Venue

Le Meridien Piccadilly Hotel
21 Piccadilly, London, W1J UBH, UK
The Event Date - 19th - 20th November 2008
Closest Tube Station: Piccadilly
Tel: +44 207 025 7115
Fax: +44 207 429 7672
Email: reservations@lemeridien.com

Conference Registration:

Conference Pre-Registration will take place on **Tuesday, 18th November 2008 from 15h00pm onwards** at the Le Meridien Piccadilly Hotel, in the Oak Room Gallery.

Cocktail Reception

Please join us for the **Ice-Breaker Cocktail Reception, Monday, 17th November 2008 from 18h00** at the Le Meridien Piccadilly Hotel.

Day One: Wednesday, 19th November 2008

The Conference Schedule

1. **Registration will continue on Wednesday, 19th November from 08h00am** in the Oak Room Gallery.
2. The Conference is scheduled to start at **09h00am** sharp in the Oak Room.
3. **Work & traditional attire** is acceptable throughout the Conference and all scheduled functions.
4. **Please note:** Details, as they appear on this letter, will appear on the delegate list and on

If you have not already booked, and would like to book for the following events, please email: babette@glopac.com or jerry@glopac.com or Telephone: + 31 70 324 6154

National Oil Companies Strategy Briefing 2008

Monday, 17th November 2008

Time: 08.00am

Venue: Le Meridien Piccadilly Hotel, London

Participation Fee: Discounted if attending National Oil Companies Conference

Worldwide Independents Forum 2008

Tuesday, 18th November 2008

Time: 08.00am

Venue: Le Meridien Piccadilly Hotel, London

Participation Fee: Discounted if attending National Oil Companies Conference

22nd PetroAfricanus Dinner

Tuesday, 18th November 2008

Pre-Drinks: Time: 19h00

Dinner: 19h45

Venue: Radisson Edwardian Mountbatten Hotel

Guest Speaker: *Moses Boateng, Managing Director, Ghana National Petroleum Corporation, Ghana*

Participation Fee: Members: GBP 100 + VAT 17.5

Non-Members: GBP 250 + VAT 17.5

Booking is Essential prior the conference as numbers are limited.

Hotel Accommodation, Bookings & Travel

Accommodation can be booked directly with the Le Meridien Piccadilly Hotel. Should you wish to book accommodation, please contact the Reservations Department directly on Email: reservations@lemeridien.com or Telephone + 44 207 025 7115

Global Pacific & Partners are not able to assist with travel arrangements.

Sponsorship & Exhibition

Sponsorship & Exhibition opportunities are still open for this International event. An ideal platform to build on the success of your company and provides an opportunity to network with the industry. Please email Amanda Wellbeloved, amanda@glopac.com or sonika@glopac.com

or telephone: + 27 11 679 5167

Visa Permits

Should you require a Visa, please contact your nearest Embassy. If you require a letter for Visa purposes, please contact amanda@glopac.com or Fax: + (27 11) 679 5456 at least three weeks prior to the event. We are unable to issue Visas & these are at the discretion of the relevant authorities. The authorities do NOT issue Visa's at the Airport. Please check for required health certificates.

Booking Conditions

Payment in full is required prior to the Conference, in order to secure your Participation.

Cancellation Policy

Cancellations received in writing at least 14 days prior to the conference will be fully refunded. Thereafter any cancellations will receive 50% refund of Registration Fee due. No-shows or on-day cancellations will be liable for the full registration fee. Cancellations will be acknowledged in writing by Global Pacific & Partners. Replacements are welcome.

Indemnity

Where matters beyond the reasonable control of Global Pacific & Partners (The Company) impair or prevent The Company from being able to perform its obligations or deliver a service at/ in relation to this Event such as power shortages, natural disasters, WHO warnings, war, terrorism, strikes or Acts of God, The Client shall release The Company from any liability or loss incidental or consequential to this event including costs arising from cancellation, postponement or delay.

Please do not hesitate to contact us should you have any queries.

Thank you, we look forward to seeing you.

Babette van Gessel
Group Managing Director

Jerry van Gessel
Marketing Manager
Global Pacific & Partners

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Disclaimer: Please note that Global Pacific & Partners cannot accept any responsibility (legal or

otherwise) for any Presentations made at our Conference, or any comments made by Delegates.