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AFFECTED DOCUMENT EMERGENCY PLAN PROCEDURES: UNIT 3

DOC #	REV #	TITLE	INSTRUCTIONS

******* SEE ATTACHED FOR INSTRUCTIONS *******

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TO: NRC
FROM: EMERGENCY PLANNING
SUBJECT: Emergency Planning Procedures

CONTROL COPY NO.: 26
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The enclosed revisions are for your controlled copy of the IP-3 Emergency Plan. Please discard old sheets, insert new sheets, initial/date this transmittal and return it to the IP-3 DOCUMENTS DEPARTMENT. If you have any questions regarding these changes, call Emergency Planning (x8404/x8318).

Thank you.

Volume II - Emergency Response Activation Implementing Procedures

<u>Old</u>		<u>New</u>	
Table of Contents Vol. II	8/02	Table of Contents Vol. II	8/30/02
IP-2200	Rev. 6	IP-2200	Rev.7
	11/00		8/02

I acknowledge the receipt of these revisions to the IP-3 Emergency Plan.

(Signature)

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DISTRIBUTION CONTROL LIST

Document Name: EMER PLAN

CC_NAME	NAME	DEPT	LOCATION
1	PLANT MANAGER'S OFFICE	UNIT 3(UNIT 3/IPEC ONLY)	45-3-B
2	EP/TRAINING ADMINISTRATOR	TRAINING (ALL EP'S)	#48
3	RES DEPARTMENT MANAGER	RES (UNIT 3/IPEC ONLY)	45-4-A
4	REFERENCE LIBRARY	REC/TRN(UNT 3/IPEC ONLY)	#48
9	JOINT NEWS CENTER	EMER PLN (ALL EP'S)	EOF
10	SHIFT MGR. (LUB-001-GEN)	OPS (UNIT 3/IPEC ONLY)	IP3
11	CONTROL ROOM & MASTER	OPS(3PT-D001/6 (U3/IPEC)	IP3 (ONLY)
14	EOF	E-PLAN (ALL EP'S)	EOF
16	AEOF/A.GROSJEAN (ALL EP'S)	E-PLAN (EOP'S ONLY)	WPO-12D
19	NUC ENGINEERING LIBRARY	DOC (UNIT 3/IPEC ONLY)	WPO/7A
22	RESIDENT INSPECTOR	US NRC(UNIT 3/IPEC ONLY)	45-2-B
23	MCNAMARA N	NRC (ALL EP'S)	OFFSITE
24	MCNAMARA N	NRC (ALL EP'S)	OFFSITE
25	DOCUMENT CONTROL DESK	NRC (ALL EP'S)	OFFSITE
28	AVRAKOTOS N	J A(UNIT 3/IPEC ONLY)	OFFSITE
29	E-PLAN STAFF	E-PLAN (ALL EP'S)	EOF
30	E-PLAN STAFF	E-PLAN (ALL EP'S)	EOF
31	BARANSKI J (VOLUME I ONLY)	ST. EMERG. MGMT. OFFICE	OFFSITE
32	MURPHY L - (VOLUME I ONLY)	DISASTER & EMERGENCY	WESTCHESTR
33	LONGO N (VOLUME I ONLY)	EMERGENCY SERVICES	ROCKLAND
34	GREENE D (VOLUME I ONLY)	DISASTER & CIVIL DEFENSE	ORANGE
35	RAMPOLLA M(VOLUME I ONLY)	OFFICE OF EMERG MANAGE	PUTNAM
41	SIMULATOR	TRAIN(UNIT 3/IPEC ONLY)	48-2-A
107	QA MANAGER	QA (UNIT 3/IPEC)	TRL #2A
319	C. STELLATO(NRQ-OPS TRN)	NRQ (UNIT 3/IPEC ONLY)	#48
354	L.GRANT(LRQ-OPS/TRAIN)	LRQ (UNIT 3/IPEC ONLY)	#48
376	E-PLAN STAFF	E-PLAN (ALL EP'S)	EOF
424	J.CHIUSANO(OPS INSTR)	(UNIT 3/IPEC ONLY)	#48
510	L.GRANT(LRQ-OPS/TRAIN)	LRQ (UNIT 3/IPEC ONLY)	#48
511	L.GRANT(LRQ-OPS/TRAIN)	LRQ (UNIT 3/IPEC ONLY)	#48
512	C. STELLATO(NRQ-OPS TRN)	NRQ (UNIT 3/IPEC ONLY)	#48
513	C. STELLATO(NRQ-OPS TRN)	NRQ (UNIT 3/IPEC ONLY)	#48
517	PLANT MANAGER'S OFFICE	ADMIN/(UNIT 2/IPEC ONLY)	IP2
518	TSC	UNIT 2(UNIT 2/IPEC ONLY)	IP2
520	CONTROL ROOM (UNIT 2)	OPS (UNIT 2 & IPEC ONLY)	IP2
521	SIMULATOR	TRAIN (UNIT 2/IPEC ONLY)	IP2
522	NRC RESIDENT	US NRC(UNIT 2/IPEC ONLY)	IP2
523	ROBERT VOGLE (UNIT 2)	TRAIN/LIB (ALL EP'S)	OFFSITE
524	JOHN MCCANN (UNIT 2)	NUC SAFETY/LIC(ALL EP'S)	IP2

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IP-2006 CR Direct-Line Communicator	4 -	10/99
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EMERGENCY PLAN PROCEDURES

PROCEDURE NO. IP-2200

REV. 7

TITLE: EMERGENCY ACTIVATION OF THE OPERATIONS SUPPORT CENTER (OSC)

THIS PROCEDURE IS TSR

THIS PROCEDURE IS NOT TSR

WRITTEN BY: Eric Weis 8/29/02
SIGNATURE/DATE

REVIEWED BY: John Deering 8/29/02
SIGNATURE/DATE

APPROVED BY: John Deering 8/29/02
SIGNATURE/DATE

EFFECTIVE DATE: 8/30/02

PROCEDURE USE IS

REFERENCE

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IP-2306	EOF Security Officer	7 - 12/98
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EMERGENCY ACTIVATION
OF THE
OPERATIONS SUPPORT CENTER (OSC)

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	5.2 OSC Floorplan	

IP-2200

EMERGENCY ACTIVATION
OF THE
OPERATIONS SUPPORT CENTER (OSC)

1.0 PURPOSE

- 1.1 The purpose of this procedure is to provide instruction for setting up and staffing the Operations Support Center (OSC). The goal of this procedure is to prepare the OSC to provide personnel of various disciplines, to accomplish a variety of emergency tasks. These tasks may be search and rescue, repair and corrective actions, special radiological monitoring forays, and/or equipment manipulation.

2.0 RESPONSIBILITIES

- 2.1 The OSC MANAGER is responsible for:

- A. Ensuring that the OSC is made operational in accordance with this procedure;
- B. Ensuring that minimum staffing is attained, and;
- C. Declaring the OSC activated as soon as minimum staffing can assume its responsibilities.

- 2.2 The OSC Staff is responsible for the following:

- A. Responding to the OSC, as required;
- B. Performing the mandatory accountability card-in upon entry;
- C. Setting up the OSC as per Attachment 5.1, "OSC Setup"; (the following technicians are not responsible for the set-up, but may assist as necessary: Maintenance, I&C, H.P., Waste Management and Dosimetry.
- D. Assuming assigned positions and ensuring that support staff are available and properly briefed; and,
- E. Ensuring that relief personnel are fully briefed prior to assuming shift responsibilities.

3.0 REFERENCES

- 3.1 E-Plan Volume II, Series IP-2200 Procedures
- 3.2 EP-Form #10, "OSC Staffing Chart"
- 3.3 EP-Form #18, "OSC Emergency Briefing Form"
- 3.4 EP-Form #19, "NYPA Communications Message Form"

IP-2200

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4.0 PROCEDURE

NOTE

The steps in this procedure are not required to be performed in sequence.

INITIAL the blank lines upon completion of the designated steps.

NOTE

The OSC shall be staffed at the ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY classification levels, whichever comes first.

NOTE

The Indian Point #3 OSC is located on the West Side of the Second Floor of the Administration Building, adjacent to the Turbine Building.

- 4.1 IF you are the first to arrive in the OSC,
ASSUME responsibilities for setting up the
OSC using Attachment 5.1, "OSC Setup".
- 4.2 SETUP the OSC in accordance with the instructions
on Attachment 5.1, "OSC Setup". (Also see
Attachment 5.2, "OSC Floorplan".)

5.0 ATTACHMENTS

- 5.1 OSC Setup
- 5.2 OSC Floorplan

END OF TEXT

ATTACHMENT 5.1

OSC SETUP

DATE:

1. ENSURE availability of the Emergency Plan, Volumes I, II and III. _____
2. ENSURE availability of the book of EP-Forms. _____
3. DISTRIBUTE individual Position Books. _____
4. PLACE the position name plates and name tags on desks. REFER to Attachment 5.2, "OSC Floorplan". _____
5. PLACE a supply of EP-Form #19, "NYPA Communications Message Form" near OSC Dispatcher and OSC Direct-Line Communicator. _____
6. HAVE EP-Form #10, "OSC Staffing Chart" available for sign-in. _____
7. DEACTIVATE voice mail on OSC Manager and OSC Team Leader phones by performing the following steps:
 - PICK-UP handset, PRESS 114, hang-up
 - PICK-UP handset, PRESS 116, hang-up
 - PICK-UP handset, PRESS 117, hang-up_____
8. SET-UP Direct Line Communicator headset and the Portable Page System. Ensure their operability. _____
9. SUPPLY the H.P. Team Leader with EP-Form #18. "OSC Emergency Briefing Forms". _____
10. HANG the status boards. _____
11. Via the Operations Team Leader:
 - A. CHECK ventilation for operability.
 - B. PLACE R-41, R-42 and R-43 (OFF-CAL-H.V.OPER) switch to the OPER position at the TSC CP-42 Rad Monitor Panel._____

NOTE

ENSURE these Rad monitor channels are RESTORED to the CAL position at the end of all Drills/Events and acknowledge the Fail Alarm Annunciator.

12. SYNCHRONIZE ALL OSC clocks with the CONTROL ROOM Flight Panel clock. _____
13. Via the I&C Team Leader, CHECK volume & operability of the Public Address (P.A.) speaker. _____
14. NOTIFY the OSC Manager when OSC setup is complete. _____

ATTACHMENT 5.2

OSC FLOORPLAN

