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DOC #

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TITLE

INSTRUCTIONS

******* SEE ATTACHED FOR INSTRUCTIONS *******

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Entergy

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TO: NRC
FROM: EMERGENCY PLANNING
SUBJECT: Emergency Planning Procedures

CONTROL COPY NO.: 25
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The enclosed revisions are for your controlled copy of the IP-3 Emergency Plan. Please discard old sheets, insert new sheets, initial/date this transmittal and return it to the IP-3 DOCUMENTS DEPARTMENT. If you have any questions regarding these changes, call Emergency Planning (x8404/x8318).

Thank you.

Volume II - Emergency Response Activation Implementing Procedures

| <u>Old</u> | | | <u>New</u> | |
|---------------------------|-------|--|---------------------------|---------|
| Table of Contents Vol. II | 8/02 | | Table of Contents Vol. II | 8/30/02 |
| IP-2200 Rev. 6 | 11/00 | | IP-2200 Rev.7 | 8/02 |

I acknowledge the receipt of these revisions to the IP-3 Emergency Plan.

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| CC_NAME | NAME | DEPT | LOCATION |
|---------|----------------------------|----------------------------|------------|
| 1 | PLANT MANAGER'S OFFICE | UNIT 3 (UNIT 3/IPEC ONLY) | 45-3-B |
| 2 | EP/TRAINING ADMINISTRATOR | TRAINING (ALL EP'S) | #48 |
| 3 | RES DEPARTMENT MANAGER | RES (UNIT 3/IPEC ONLY) | 45-4-A |
| 4 | REFERENCE LIBRARY | REC/TRN (UNIT 3/IPEC ONLY) | #48 |
| 9 | JOINT NEWS CENTER | EMER PLN (ALL EP'S) | EOF |
| 10 | SHIFT MGR. (LUB-001-GEN) | OPS (UNIT 3/IPEC ONLY) | IP3 |
| 11 | CONTROL ROOM & MASTER | OPS (3PT-D001/6 (U3/IPEC) | IP3 (ONLY) |
| 14 | EOF | E-PLAN (ALL EP'S) | EOF |
| 16 | AEOF/A.GROSJEAN (ALL EP'S) | E-PLAN (EOP'S ONLY) | WPO-12D |
| 19 | NUC ENGINEERING LIBRARY | DOC (UNIT 3/IPEC ONLY) | WPO/7A |
| 22 | RESIDENT INSPECTOR | US NRC (UNIT 3/IPEC ONLY) | 45-2-B |
| 23 | MCNAMARA N | NRC (ALL EP'S) | OFFSITE |
| 24 | MCNAMARA N | NRC (ALL EP'S) | OFFSITE |
| 25 | DOCUMENT CONTROL DESK | NRC (ALL EP'S) | OFFSITE |
| 28 | AVRAKOTOS N | J A (UNIT 3/IPEC ONLY) | OFFSITE |
| 29 | E-PLAN STAFF | E-PLAN (ALL EP'S) | EOF |
| 30 | E-PLAN STAFF | E-PLAN (ALL EP'S) | EOF |
| 31 | BARANSKI J (VOLUME I ONLY) | ST. EMERG. MGMT. OFFICE | OFFSITE |
| 32 | MURPHY L - (VOLUME I ONLY) | DISASTER & EMERGENCY | WESTCHESTR |
| 33 | LONGO N (VOLUME I ONLY) | EMERGENCY SERVICES | ROCKLAND |
| 34 | GREENE D (VOLUME I ONLY) | DISASTER & CIVIL DEFENSE | ORANGE |
| 35 | RAMPOLLA M (VOLUME I ONLY) | OFFICE OF EMERG MANAGE | PUTNAM |
| 41 | SIMULATOR | TRAIN (UNIT 3/IPEC ONLY) | 48-2-A |
| 107 | QA MANAGER | QA (UNIT 3/IPEC) | TRL #2A |
| 319 | C.STELLATO (NRQ-OPS TRN) | NRQ (UNIT 3/IPEC ONLY) | #48 |
| 354 | L.GRANT (LRQ-OPS/TRAIN) | LRQ (UNIT 3/IPEC ONLY) | #48 |
| 376 | E-PLAN STAFF | E-PLAN (ALL EP'S) | EOF |
| 424 | J.CHIUSANO (OPS INSTR) | (UNIT 3/IPEC ONLY) | #48 |
| 510 | L.GRANT (LRQ-OPS/TRAIN) | LRQ (UNIT 3/IPEC ONLY) | #48 |
| 511 | L.GRANT (LRQ-OPS/TRAIN) | LRQ (UNIT 3/IPEC ONLY) | #48 |
| 512 | C.STELLATO (NRQ-OPS TRN) | NRQ (UNIT 3/IPEC ONLY) | #48 |
| 513 | C.STELLATO (NRQ-OPS TRN) | NRQ (UNIT 3/IPEC ONLY) | #48 |
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| 518 | TSC | UNIT 2 (UNIT 2/IPEC ONLY) | IP2 |
| 520 | CONTROL ROOM (UNIT 2) | OPS (UNIT 2 & IPEC ONLY) | IP2 |
| 521 | SIMULATOR | TRAIN (UNIT 2/IPEC ONLY) | IP2 |
| 522 | NRC RESIDENT | US NRC (UNIT 2/IPEC ONLY) | IP2 |
| 523 | ROBERT VOGLE (UNIT 2) | TRAIN/LIB (ALL EP'S) | OFFSITE |
| 524 | JOHN MCCANN (UNIT 2) | NUC SAFETY/LIC (ALL EP'S) | IP2 |

ENTERGY NUCLEAR NORTHEAST
INDIAN POINT NO. 3 NUCLEAR POWER PLANT
EMERGENCY PLAN - VOLUME II
EMERGENCY RESPONSE ACTIVATION

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EMERGENCY PLAN PROCEDURES

PROCEDURE NO. IP-2200 REV. 7

TITLE: EMERGENCY ACTIVATION OF THE OPERATIONS SUPPORT CENTER (OSC)

THIS PROCEDURE IS TSR



THIS PROCEDURE IS NOT TSR



WRITTEN BY: Amie Wilson 8/29/02
SIGNATURE/DATE

REVIEWED BY: Alvin Dwyer 8/29/02
SIGNATURE/DATE

APPROVED BY: C. Korvicki 8/29/02
SIGNATURE/DATE

EFFECTIVE DATE: 8/30/02

PROCEDURE USE IS
REFERENCE

ENTERGY NUCLEAR NORTHEAST
INDIAN POINT NO. 3 NUCLEAR POWER PLANT
EMERGENCY PLAN - VOLUME II
EMERGENCY RESPONSE ACTIVATION

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| IP-2304 | EOF Dose Assessment Health Physicist | 5 | - | 07/02 |
| IP-2305 | EOF MIDAS Operator | 4 | - | 03/00 |
| IP-2306 | EOF Security Officer | 7 | - | 12/98 |
| IP-2307 | EOF Clerk | 5 | - | 10/99 |
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| IP-2312 | EOF Public Relations Liaison | VOID | - | N/A |
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EMERGENCY ACTIVATION
OF THE
OPERATIONS SUPPORT CENTER (OSC)

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| | 5.2 OSC Floorplan | |

IP-2200

EMERGENCY ACTIVATION
OF THE
OPERATIONS SUPPORT CENTER (OSC)

1.0 PURPOSE

- 1.1 The purpose of this procedure is to provide instruction for setting up, and staffing the Operations Support Center (OSC). The goal of this procedure is to prepare the OSC to provide personnel of various disciplines, to accomplish a variety of emergency tasks. These tasks may be search and rescue, repair and corrective actions, special radiological monitoring forays, and/or equipment manipulation.

2.0 RESPONSIBILITIES

- 2.1 The OSC MANAGER is responsible for:

- A. Ensuring that the OSC is made operational in accordance with this procedure;
- B. Ensuring that minimum staffing is attained, and;
- C. Declaring the OSC activated as soon as minimum staffing can assume its responsibilities.

- 2.2 The OSC Staff is responsible for the following:

- A. Responding to the OSC, as required;
- B. Performing the mandatory accountability card-in upon entry;
- C. Setting up the OSC as per Attachment 5.1, "OSC Setup"; (the following technicians are not responsible for the set-up, but may assist as necessary: Maintenance, I&C, H.P., Waste Management and Dosimetry.
- D. Assuming assigned positions and ensuring that support staff are available and properly briefed; and,
- E. Ensuring that relief personnel are fully briefed prior to assuming shift responsibilities.

3.0 REFERENCES

- 3.1 E-Plan Volume II, Series IP-2200 Procedures
- 3.2 EP-Form #10, "OSC Staffing Chart"
- 3.3 EP-Form #18, "OSC Emergency Briefing Form"
- 3.4 EP-Form #19, "NYPA Communications Message Form"

4.0 PROCEDURE

NOTE

The steps in this procedure are not required to be performed in sequence.

INITIAL the blank lines upon completion of the designated steps.

NOTE

The OSC shall be staffed at the ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY classification levels, whichever comes first.

NOTE

The Indian Point #3 OSC is located on the West Side of the Second Floor of the Administration Building, adjacent to the Turbine Building.

- 4.1 IF you are the first to arrive in the OSC, ASSUME responsibilities for setting up the OSC using Attachment 5.1, "OSC Setup".
- 4.2 SETUP the OSC in accordance with the instructions on Attachment 5.1, "OSC Setup". (Also see Attachment 5.2, "OSC Floorplan".)

5.0 ATTACHMENTS

- 5.1 OSC Setup
- 5.2 OSC Floorplan

END OF TEXT

ATTACHMENT 5.1

OSC SETUP

DATE:

1. ENSURE availability of the Emergency Plan, Volumes I, II and III. _____
2. ENSURE availability of the book of EP-Forms. _____
3. DISTRIBUTE individual Position Books. _____
4. PLACE the position name plates and name tags on desks. REFER to Attachment 5.2, "OSC Floorplan". _____
5. PLACE a supply of EP-Form #19, "NYPa Communications Message Form" near OSC Dispatcher and OSC Direct-Line Communicator. _____
6. HAVE EP-Form #10, "OSC Staffing Chart" available for sign-in. _____
7. DEACTIVATE voice mail on OSC Manager and OSC Team Leader phones by performing the following steps: _____
 - PICK-UP handset, PRESS 114, hang-up
 - PICK-UP handset, PRESS 116, hang-up
 - PICK-UP handset, PRESS 117, hang-up
8. SET-UP Direct Line Communicator headset and the Portable Page System. Ensure their operability. _____
9. SUPPLY the H.P. Team Leader with EP-Form #18. "OSC Emergency Briefing Forms". _____
10. HANG the status boards. _____
11. Via the Operations Team Leader: _____
 - A. CHECK ventilation for operability. _____
 - B. PLACE R-41, R-42 and R-43 (OFF-CAL-H.V.OPER) switch to the OPER position at the TSC CP-42 Rad Monitor Panel. _____

NOTE

ENSURE these Rad monitor channels are RESTORED to the CAL position at the end of all Drills/Events and acknowledge the Fail Alarm Annunciator.

12. SYNCHRONIZE ALL OSC clocks with the CONTROL ROOM Flight Panel clock. _____
13. Via the I&C Team Leader, CHECK volume & operability of the Public Address (P.A.) speaker. _____
14. NOTIFY the OSC Manager when OSC setup is complete. _____

ATTACHMENT 5.2

OSC FLOORPLAN

