

## Paying University Fees via mobile Money:

You can pay University fees using **Mobile Money on Airtel and MTN Networks** through the following steps.

- Dial \*272\*6# and select Get reference Number Option
- Provide your **student Number** i.e.20018001567 and follow the procedures.
- After generating **Payment Reference Number (REF No)**, then
- Dial \*272\*6# again and select Mobile Payment Option
- Enter **Reference No** starting with the text "REF", followed by space, then REF No. i.e. 2210001159440
- Verify the details to ensure your student number, amount to be paid and names appear
- Select **Continue** and wait for mobile money prompt on your phone
- If prompt appears, enter your **PIN (Mobile Money PIN)** and proceed to pay
- If prompt does not appear but you get an approval request message, please follow the procedures to complete the transaction.
- After transaction is successful, please login to your **student portal** and check transactions to see the payment.

**NB:** Mobile Money Charges (1,500/-) per transaction are not part from the University Fees.

Alternatively;

- ❖ You can login to the student's portal account i.e. <https://student.mak.ac.ug>
- ❖ Generate Reference Number and choose option for **pay Via mobile Money on Zeepay Payment Advice Slip**.

Follow the steps below

Your Zeepay Payment Reference Number is:

**2210001159710**

**Click here to Charge the Registered Number on AIMS**

If you intend to use your registered number on AIMS (+25675\*\*\*\*\*), **Click Here to Initiate Payment** **Use Another Number**

Enter Phone Number to Proceed: +256(UG) **Enter phone number** **Initiate Payment Now**

**Provide the Number to be charged** **Click here to get the Prompt Message on the Phone**

If you are still unable to complete payment Click here to try the USSD approach

## Sending Electronic Admission letters to Successful Applicants

- Login to staff account i.e. <https://aims.mak.ac.ug>
- Open Admissions App
- Click on **Admitted** tab, then select the academic year, Scheme Name and Intake then **LOAD**.
- Summary of applicants per programs will display  
As the screenshot below;

You can Filter a program or you can generate admission letters for the whole scheme

Click here to generate Admission letters

No	Printed	Form No	Stdno	Regno	Name	Prog Code	Prog Alias	Subj Comb	Campus	Study Time	Natio
1	false	F20007019547	2000703411	20/U/3411/PSA	BARIGYE David	M	BBAD	JAA	N/A	JINJA_MAKER...	AFTERNOON
2	false	F20007030885	2000703413	20/U/3413/PSA	TASOBYA Phillip	M	BBAD	JAA	N/A	JINJA_MAKER...	AFTERNOON
3	false	F20007019207	2000703414	20/U/3414/PSA	WAMBI Benjamin	M	BBAD	JAA	N/A	JINJA_MAKER...	AFTERNOON
4	false	F20007024365	2000703415	20/U/3415/PSA	SUDA Kenneth	M	BBAD	JAA	N/A	JINJA_MAKER...	AFTERNOON
5	false	F20007015795	2000703416	20/U/3416/PSA	OBOL Brian	M	BBAD	JAA	N/A	JINJA_MAKER...	AFTERNOON
6	false	F20007026222	2000703417	20/U/3417/PSA	NTAMBI Benjamin	M	BBAD	JAA	N/A	JINJA_MAKER...	AFTERNOON
7	false	F20007027071	2000703418	20/U/3418/PSA	UYER Mike Jackson	M	BBAD	JAA	N/A	JINJA_MAKER...	AFTERNOON
8	false	F20007026421	2000703419	20/U/3419/PSA	SEBI Musa	M	BBAD	JAA	N/A	JINJA_MAKER...	AFTERNOON
9	false	F20007028119	2000703420	20/U/3420/PSA	NGOBI Solomon	M	BBAD	JAA	N/A	JINJA_MAKER...	AFTERNOON
10	false	F20007022712	2000715685	20/U/15685/PSA	BARIGYE David	M	BBAD	JAA	N/A	JINJA_MAKER...	AFTERNOON

click here to choose admission letter template

Click here to generate the admission letters to the selected program

No	Form No	Stdno	Name	Gender	Telno.	Generated	Error
0%							

Progress bar - shows the activity percentage

Form No.	Stdno	Name	Gender	Telno.	Generated	Errors
1 F20007019547	2000703411	BARIGYE David	M	+256789377483	false	
2 F20007030885	2000703413	TASOBYA Phillip	M	+256778498393	false	
3 F20007019207	2000703414	WAMBI Benjamin	M	+256704843286	false	
4 F20007024365	2000703415	SUDA Kenneth	M	+256772567486	false	
5 F20007015795	2000703416	OBOL Brian	M	+256789021201	false	
6 F20007026222	2000703417	NTAMBI Benja...	M	+256759318738	false	
7 F20007027071	2000703418	UYER Mike Jac...	M	+256757826850	false	
8 F20007026421	2000703419	SEBI Musa	M	+256702555026	true	
9 F20007028119	2000703420	NGOBI Solomon	M	+256700456287	true	
10 F20007022712	2000715685	BARIGYE David	M	+256782846795	true	

Downloading admission letters from <https://admissions.mak.ac.ug>

Welcome, JEFF K

Student's Name

Scheme Name

FORM NUMBER: F2000\*\*\*\*\*

Undergraduate (O and A-level) Direct Entry Scheme, August Intake 2020/2021

Form Number

Congratulations!

You have been successfully admitted to the programme of study leading to the award of:

BACHELOR OF BUSINESS ADMINISTRATION

Admission letter - ready for download

Program Admitted for

DOWNLOAD OFFER LETTER

FIRST CHOICE: BBAD - BACHELOR OF BUSINESS ADMINISTRATION

Logged in as: \*\*\*\*\*@gmail.com