



# ANALIZA GARCES

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**Address:**

Tabunan, Matnog, Sorsogon

## SKILLS

- Critical Thinking
- Time Management
- Creativity
- Problem Solving
- Adaptability
- Handling Pressure

## STRENGTHS

- Multitasking
- Teamwork
- Discipline
- Trustworthiness

## FIELD OF INTEREST

- Writing
- Learn Languages

## OBJECTIVE

I am interested in an entry-level position. I know I have much to learn, and I'm looking for an opportunity that will let me build a solid professional foundation.

## JOB EXPERIENCE

**Chinese Company Encoder March 2021 - May 2021**

A challenging two-month work experience that was yet beneficial for me as a student.

## EDUCATION

**Institution:** Senior High School Graduate

**Major:**

**Year of Passing:** 2018

**Institution:** Junior High School Graduate

**Major:**

**Year of Passing:** 2016

**Institution:** Elementary School Graduate

**Major:**

**Year of Passing:** 2012

- Travel

(ANALIZA GARCES)

## HOBBIES

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