

Active skills for 2 third edition answer

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Active and Passive Skills in English**

In English grammar, verbs can be used in two forms: active and passive.

Active Skills

Active skills focus on the subject performing the action. The subject is the noun or pronoun that comes before the verb.

Passive Skills

Passive skills focus on the object receiving the action. The object is the noun or pronoun that comes after the verb.

Active and Passive Abilities

In addition to grammatical skills, "active" and "passive" can also describe abilities and skills:

- **Active abilities** require an active effort to perform, such as speaking, writing, or playing a sport.
- **Passive abilities** are possessed without active effort, such as hearing, seeing, or understanding a foreign language.

Active Learning Skills

Active learning skills involve actively engaging with the material being learned, such as:

- Taking notes
- Reading with purpose
- Summarizing information
- Participating in discussions

Active Listening Skills

Active listening is a communication skill that involves actively listening to and understanding what others are saying. It involves:

- **Stages of Active Listening:**
 - Receiving
 - Attending
 - Understanding
 - Remembering
 - Evaluating
- **Common Techniques:**
 - Eye contact
 - Reframing
 - Summarizing
 - Asking clarifying questions

Passive Skills

Passive skills are those that are acquired without conscious effort, such as:

- Breathing
- Blinking
- Walking

5 Benefits of Active Listening

- Improved relationships
- Increased understanding
- Reduced misunderstandings
- Enhanced problem-solving
- Increased empathy

4 Examples of Active Listening

- Summarizing the speaker's point
- Asking open-ended questions
- Responding with empathy
- Nonverbal cues (e.g., nodding, smiling)

10 Listening Skills

- Paying attention to both verbal and nonverbal cues
- Understanding body language
- Asking clarifying questions
- Summarizing the speaker's point
- Paraphrasing what the speaker has said
- Maintaining eye contact
- Listening for emotions
- Identifying key points
- Responding appropriately
- Evaluating the message

10 Examples of a Passive Voice

1. The book was read by me.
2. The cake was baked by Mary.
3. The flowers were watered by the gardener.
4. The house was built by the architect.
5. The car was washed by the mechanic.

6. The letter was written by the secretary.
7. The game was won by the team.
8. The movie was watched by the audience.
9. The garden was planted by the gardener.
10. The tree was cut down by the logger.

5 Language Skills

- Speaking
- Listening
- Reading
- Writing
- Grammar

5 Examples of Active Learning

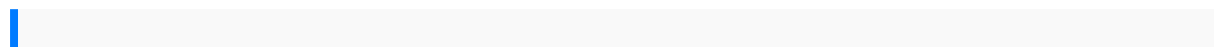
- Role-playing
- Simulations
- Problem-based learning
- Case studies
- Peer teaching

Why Active and Passive?

Active and passive skills serve different purposes. Active skills are essential for taking action and making things happen, while passive skills support and enhance active skills.

2 Differences Between Active and Passive

- Active skills require an active effort, while passive skills do not.
- Active skills affect others, while passive skills affect the recipient.



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