


# Jessica Gutshall

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 <https://github.com/jeskag>

## Skills

C#	●	●	○	○	○
CSS	●	●	●	○	○
HTML	●	●	●	○	○
Hyland OnBase	●	●	●	●	○
Microsoft Access	●	●	●	○	○
Microsoft Excel	●	●	●	●	○
Microsoft Outlook	●	●	●	●	●
Microsoft Powerpoint	●	●	●	○	○
Microsoft Visio	●	●	●	○	○
Microsoft Word	●	●	●	●	●
Python	●	●	●	○	○
SQL	●	●	○	○	○
Visual Basic	●	●	○	○	○
XML	●	○	○	○	○

## Experience

Network Business Analyst 2007 - Present  
Magellan Health Services

- Responsible for evaluating business requirements from a systems and process perspective.
- Leads UAT efforts that span across multiple teams that includes generating manual test cases, coordination, and education, and effective communication of testing processes.
- Subject Matter Expert/System Administrator for OnBase (cross-departmental imaging and workflow software).
- Implemented an automated solution to data enter provider data by teaching myself Visual Basic.
- Liason between the business and IT.
- Mentors less experienced team members.

Benefit Configuration Specialist 2004 - 2007  
Magellan Health Services

- Configured benefits for the claim system using automated Visual Basic scripts and manual procedures for data entry into the AS/400.
- Provided input on system enhancements.
- Performed UAT and regression testing .
- Prepared and analyzed system generated reports.

Claims Specialist II 2000 - 2004  
Magellan Health Services

- Adjudicated claims and adjustments.
- Resolved claim issues.

## Education

LaunchCode 2017  
Completion of LC101 Certificate

Columbia College 2003  
Bachelor of Science in Business Administration with an emphasis in Management Information Systems