Jessica Clark

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for template review
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EDUCATION/CERTIFICATIONS

University of California, Irvine, Irvine, CA — *Certification*

September 2023 - PRESENT

Attending a Full Stack Web Development program from the University of California, Irvine and EdX partnership. Currently learning front end development, back end development, databases, Application Programming Interface calls, Github/Git Bash, and more.

Lincoln High School, Lincoln, CA — *High School Diploma*

August 2014 - June 2018

Attended Lincoln High School from August 2014 to June 2018. During this time, received honor roll cord for maintaining a 3.7 GPA through all 4 years, was the first junior to pass AP French in the school's history, received the California State Seal of Biliteracy for French, and received the Golden State Seal Merit Diploma.

EXPERIENCE

Independence Precision Machining, Roseville, CA — *Shop Support*

MARCH 2022 - PRESENT

- Set up machines to run customer's orders
- Maintained machines and troubleshoot error messages
- Quality checked certain purchase orders before being sent to customer

ControlOMatic, Grass Valley, CA — *Team Member*

JUNE 2021 - MARCH 2022

- Machined and prepared materials for assembly of products
- Assembled products with team lead and team members to insure speedy process
- Inspected and tested circuit boards and products for quality control
- Packaged and recorded stock to ship to customers

Rover, Remote — *Independent Contractor*

MAY 2021 - NOVEMBER 2021

- Managed client's personal info, personal belongings, and animals
- Managed scheduling and timing between client meetings

SKILLS

Soldering of SMDs and through-hole devices for circuit boards

Ability to set up, operate, and tear down CNC lathes. Ability to run and adjust CNC mills

HTML, JavaScript, CSS

Time management

Communicative of ideas and trials

Adaptable to environment changes

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- Oversaw client's home and animals, including overnight stays