**WHEREAS** the Council Code of Conduct for council members applies to all council members and establishes the standards and values that council members are expected to meet in carrying out their responsibilities as elected officials of the municipality;

**AND WHEREAS** the Council Code of Conduct requires all council members to conduct themselves in a manner that is defined in the Code of Conduct for Council Members by-law and must reflect the decorum and dignity of the office that they hold;

**AND WHEREAS** (insert name) contravened the Council Code of Conduct

**THEREFORE BE IT RESOLVED** that (insert name) is in breach of the Council Code of Conduct:

**AND FURTHER BE IT RESOLVED** that Council (insert sanction) (insert name) for their breach of the Council Code of Conduct.