

# Jesse Okeya

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Website: <https://jesseokeya.herokuapp.com> | [GitHub](#) |

## PROFILE:

- **Innovative, specialized in business management** - with a drive for success, I am looking for an opportunity to use my entrepreneurial skills, techniques and my general knowledge to help grow a business.
- **Good organizational and communicational skills** - I am able to interact or communicate with the customers effectively and help them with any complains or issues. And I am generally organized as an individual.
- **Project management skills** – This skill was acquired through previous management experiences, academic projects and several positional tasks
- **Promptness and Time Management** - I can effectively manage my time to yield its maximum potential and will not delay or be late for all of the period provided.
- **Additional skills** - Able to work fast in a multi-task and fast paste environment and Proven problem-solving and interpersonal skill

## • EXPERIENCE:

### Vietnam convenience store (Volunteer)

Toronto, ON

Sales Associate / Cashier

June 2014 – August 2014

- Answered customers' queries and concerns.
- Checked out items that were bought by a customer at the counter
- Greeted customers and determined their wants and needs.
- Recommended merchandise based on individual requirements.
- Performed any other duties as required by management to ensure customer service.

### CUSA (Carleton University Students' Association) Street Team

Ottawa, ON

Volunteer

August 2015 – August 2015

- Hardworking group of volunteers who go above and beyond to make CUSA events the best they can be. We virtually do Everything making Cusa events go smoothly.

- Majorly setting up tables at orientations and educating students about important issues on campus.

### **Website Designer**

Ottawa, ON

#### **Entrepreneurial**

**January 2015 – Present**

- With more than 2 years' experience building web applications I somewhat consider myself a professional. Below are some of my completed or on going web projects.
- [Beatstop](#) , [Froggy](#), [Portfolio](#), Airnd .

### **Canpar Transport L.P.**

Ottawa, ON

#### **Overnight Stocker / Preload crew**

**May 2016 – Present**

- Deal with incoming stock deliveries during the night by assisting in unloading trucks.
- Sort out received items and make piles according to types of materials.
- Ensure that any excess materials are placed in the appropriate trucks.
- Make sure that items are scanned and the location it goes to matches the location label on the trucks.
- Follow company rules and protocols governing top product placement activities.
- Separate and report damaged or expired items while off-loading trucks.

## **EDUCATION:**

### **Great Lakes College of Toronto**

Toronto, ON

#### **Ontario high school diploma**

**January 2014 – December 2014**

Earned the Ontario high school diploma, graduating with an excellent transcript of a total number of 31 credits from the Great lakes college of Toronto.

### **Carleton University**

Ottawa, ON

Currently working towards my bachelors and hopefully master's degree as an international student at Carleton University.

## **APPLIED SKILLS:**

**Leadership and Management Skills** - Tutored and Assisted peers in school subjects such as Mathematics, English and Computer Programming and previously started a privately managed business, which consisted of 5 employees in an app making company.

**Software Development Skills** - GitHub, C, C#, C++, Java, JavaScript (Node, Angular, Express), MongoDB, Ruby on Rails, Html & Css. These are a few skills I've picked up writing various source controlled applications during the years and I have the zeal and motivation to learn more.

## **REFERENCES:**

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### **Field - Educational**

Tom Tidey, B.A., M.Ed.,  
Principal, Great lakes college of Toronto.  
Work: 416-763-4121  
E-mail: [tomtideyedu@yahoo.ca](mailto:tomtideyedu@yahoo.ca)

### **Field – Volunteering**

CUSA (Carleton University Students' Association) Volunteer street team  
Work: 613-520-6688  
E-mail: [Cusa@cusaonline.ca](mailto:Cusa@cusaonline.ca)  
Website: <http://www.cusaonline.ca/getinvolved/volunteer/>

### **Field - Transport and Courier Services**

Francois Szili  
Canpar Transport L.P.  
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