Jesse Okeya

Address: 2807 – 1755 Riverside drive Ottawa ON , K1G 3t6 Mobile: 613-700-2132 | Email: jesseokeya@gmail.com | Website: https://jesseokeya.herokuapp.com | GitHub |

PROFILE:

- <u>Innovative</u>, <u>specialized in business management</u> with a drive for success, I am looking for an opportunity to use my entrepreneurial skills, techniques and my general knowledge to help grow a business.
- <u>Good organizational and communicational skills</u> I am able to interact or communicate with the customers effectively and help them with any complains or issues. And I am generally organized as an individual.
- <u>Project management skills</u> This skill was acquired through previous management experiences, academic projects and several positional tasks
- <u>Promptness and Time Management</u> I can effectively manage my time to yield its maximum potential and will not delay or be late for all of the period provided.
- <u>Additional skills</u> Able to work fast in a multi-task and fast paste environment and Proven problem-solving and interpersonal skills

• EXPERIENCE:

<u>Vietnam convenience store (Volunteer)</u>

Toronto, ON

Sales Associate / Cashier

June 2014 – August 2014

- Answered customers' queries and concerns.
- Checked out items that were bought by a customer at the counter
- Greeted customers and determined their wants and needs.
- Recommended merchandise based on individual requirements.
- Performed any other duties as required by management to ensure customer service.

CUSA (Carleton University Students' Association) Street Team

Ottawa, ON

Volunteer

August 2015 – August 2015

• Hardworking group of volunteers who go above and beyond to make CUSA events the best they can be. We virtually do Everything making Cusa events go smoothly.

Majorly setting up tables at orientations and educating students about important issues on campus.

Website Designer

Ottawa, ON

Entrepreneurial

January 2015 - Present

- With more than 2 years' experience building web applications I somewhat consider myself a professional. Below are some of my completed or on going web projects.
- Beatstop, Froggy, Portfolio, Airnd.

Canpar Transport L.P.

Ottawa, ON

Overnight Stocker / Preload crew

May 2016 - Present

- Deal with incoming stock deliveries during the night by assisting in unloading trucks.
- Sort out received items and make piles according to types of materials.
- Ensure that any excess materials are placed in the appropriate trucks.
- Make sure that items are scanned and the location it goes to matches the location label on the trucks.
- Follow company rules and protocols governing top product placement activities.
- Separate and report damaged or expired items while off-loading trucks.

EDUCATION:

Great Lakes College of Toronto

Toronto, ON

Ontario high school diploma

January 2014 – December 2014

Earned the Ontario high school diploma, graduating with an excellent transcript of a total number of 31 credits from the Great lakes college of Toronto.

Carleton University

Ottawa, ON

Currently working towards my bachelors and hopefully master's degree as an international student at Carleton University.

APPLIED SKILLS:

<u>Leadership and Management Skills -</u> Tutored and Assisted peers in school subjects such as Mathematics, English and Computer Programming and previously started a privately managed business, which consisted of 5 employees in an app making company.

<u>Software Development Skills</u> - GitHub, C, C#, C++, Java, JavaScript (Node, Angular, Express), Mongo dB, Ruby on Rails, Html & Css. These a few skills I've picked up writing various source controlled applications during the years and I have the zeal and motivation to lean more.

REFERENCES:

Field - Educational

Tom Tidey, B.A., M.Ed.,

Principal, Great lakes college of Toronto.

Work: 416-763-4121

E-mail: tomtidevedu@yahoo.ca

Field - Volunteering

CUSA (Carleton University Students' Association) Volunteer street team

Work: 613-520-6688

E-mail: Cusa@cusaonline.ca

Website: http://www.cusaonline.ca/getinvolved/volunteer/

Field - Transport and Courier Services

Francois Szili Canpar Transport L.P. Preload Supervisor Ottawa Superviseur - Chargement préalable <u>FSzili@canpar.com</u> phone 1-800-387-9335 Fax (613) 733-9047

