

Jessica Peng

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EDUCATION

UCLA ANDERSON SCHOOL OF MANAGEMENT

Master of Financial Engineering

GMAT: 720/800

Los Angeles, CA

Expected Dec 2025

UNIVERSITY OF CALIFORNIA, SAN DIEGO (UCSD)

B.S. Math - Probability & Statistics, B. A. Economics GPA: 3.5

La Jolla, CA

June 2021

- *Leadership:* Alpha Chi Omega VP Recruitment Information 2020, VP Finance 2019
- *Relevant Courses:* Probability, Numerical Analysis, Linear Algebra, Calculus, Econometrics

SKILLS

- *Technical Skills:* Python, R

EXPERIENCE

MOTIVE (formerly KEEPTRUCKIN)

San Francisco, CA (remote)

Late-stage AI technology startup with 3,000+ employees

Feb 2022 - July 2023

People Analytics Associate (Nov 2022 - July 2023)

- Developed semi-annual employee engagement surveys via Qualtrics to analyze business opportunities and obstacles to improve productivity and performance resulting in increased innovation and stronger employer branding
- Authored 10+ documentation pages on Confluence outlining critical company policies including performance management and employee listening strategies (methods used to gather and respond to employee concerns and feedback) to improve transparency
- Created and presented business strategy outlines based on analytical findings to C-suite executives influencing key strategic decisions that align with long-term business goals

Recruiting Coordinator (Feb 2022 - Nov 2022)

- Collaborated cross-functionally with engineers, sales teams, and C-level executives to manage the scheduling of 40-50 interviews weekly, ensuring alignment with headcount goals and employee bandwidth
- Proposed and implemented new scheduling guidelines for engineers, improving the technical team's efficiency by an average of 2 hours per candidate, significantly enhancing overall productivity
- Served as the primary point of contact for candidates by embodying company values and ensuring clear communication, fostering a positive candidate experience and successful recruitment outcomes

IMAGE SOLUTIONS

Torrance, CA

Apparel design company with 150 employees

Aug 2021 - Feb 2022

Billing & Accounts Payable Coordinator

- Oversaw the month-end closing process by generating detailed Excel reports and coordinating with team members to complete all billing within an average of 1.5 days
- Collaborated across teams to successfully ensure that receivables were collected at the same or improved rate week over week, enhancing the company's cash flow position

PROJECTS

Independent Stock Trading and Portfolio Management

March 2020 - Present

- Executed trades across multiple asset classes, with a focus on swing trading with leveraged ETFs and day trading with options using a risk/reward probability strategy focusing on risk management
- Managed a \$150,000+ personal investment portfolio achieving 45.1% year-to-date return (as of Aug 2024), outperforming the S&P 500 by approximately 30% year-to-date

ADDITIONAL INFORMATION

- *Languages:* Chinese - Mandarin (native), Spanish (beginner)
- *Interests:* Technical Analysis for Stock Trading, Pilates, Healthy Lifestyle