

Jessica Gonzalez

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EDUCATION:

New York University: Tandon School of Engineering, Brooklyn, NY

May 2020

B.S. Computer Science

Forest Hills High School, Queens, NY

Graduation date: June 2016

EXPERIENCE:

Church of Ascension, Queens, NY

January 2009-August 2016

Altar server

- Assisted in administering mass of approximately 100 people
- Trained inexperienced altar servers
- Lead team based exercises, such as instructing others on which steps to do when performing a mass

Star Paradise Preschool, Queens, NY

July 6-August 14, 2016

SYEP Intern

- Provided hands on assistance to a teaching staff of four people
- Guided students in completing activities such as arts and crafts projects
- Assisted in creating lesson plans, in subjects that included the weather, shapes, bodies of water, etc.

North Shore LIJ Hospital, Queens, NY

April-June 2016

Intern

- Shadowed therapists and nurses throughout the hospital to understand the intricacies of medical procedures
- Contributed to doctors workload by providing equipment

Administration For Children's Services, Queens, NY

July 6-August 14, 2015

SYEP Intern

- Completed logs on meeting dates in Excel
- Stocked, organized and maintained supply room
- Attended meetings with Deputy Director Ms. Tareyn Davidson and actively took notes
- Performed various office duties such as answering and directing phone calls, and making copies.

NYU Langone Medical Center, New York, NY

August 10-September 1, 2017

FGP Secretary I-Intake/Scheduler - Dermatology

- Cleaned, stocked, and organized supply room
- Performed inventory of the medical stock rooms
- Logged voicemail messages
- Scanned patient documentation into the intake (SRS) system and filed it accordingly

ACHIEVEMENTS/AWARDS:

- Awarded the Tandon Scholarship by the NYU Tandon School of Engineering
- Awarded the 2017 Nick Russo Award by the NYU Tandon School of Engineering

SKILLS:

- Software Programs/Proficiency: Microsoft Office, Lego Mindstorms, IDLE, Sublime
- Programming Languages: Java, Python, JavaScript, p5.js. HTML
- Language Ability: Fluent in Spanish